

### **Procedure for Water Service Installation**

1. All property owners within the water service area shall be required to obtain a *New Water Service Installation Permit* from the Chatham-Kent P.U.C./Chatham-Kent forces, **before** any connections are made to the new Municipal Water System. Driver's License Number (or other type of ID) is required for account set-up. The *Permit* Fee for existing homes is \$175.00. The *Permit* Fee for new homes being constructed is \$175.00 for the water meter plus \$100.00 construction fee.
2. When the *Permit* is picked up, the property owner is required to install the water service (from the curb box (valve) at the property line to the house). [Please see Appendix "A" attachment.]
3. All new water service pipes shall be laid at least 1.5 meters (5 feet) below existing ground and shall be properly protected against freezing.
4. All new water service connections shall be Polyethylene (PE) Series 160 pipe for potable water and the size of service pipes and fittings are to be compatible with the service connection (from the new water main to the curb box) provided by Chatham-Kent P.U.C. as follows:  
**Pipe Size: 25mm (1 inch) outside diameter**  
**or Pipe Size: 19mm (3/4 inch) outside diameter**
5. After installation of your water service to the house, notify your local Chatham-Kent Service Centre at least 48 hours in advance and request an inspection of the complete water service from the curb box at the property line to the house **before** backfilling the trench.

**Note: No connections shall be made to a curb box, and no water supply shall be turned on until the work has been inspected, approved and commissioned for service by CK PUC.**

6. After the water service has been inspected and is connected to the new Municipal Water System, an appointment shall be scheduled with Entegrus (519.352.6300) for installation of the water meter, "touch pad" remote reader unit and activation of water service.

When phoning Entegrus you will be asked to verify all items noted in 'Appendix A' before an appointment is scheduled. Please allow 2 business days for scheduling install.

The meter shall be accessible and be in a location where it can be read from its face. In locations where the home is built without a basement, meters shall be located outside of the crawl space. [Please see attached Meter Installation Specification.]

7. **There shall be no direct or indirect connection between water lines from an existing private water supply to water lines from the new Municipal Water System. In all new installations in the rural service areas and any new installations or replacements, the property owner shall supply and install a backflow preventer.** [Please see attached Meter Installation Specification and Appendix "A".]

**For New Water Service Installation Permits and for Water Service Inspections,**

Visit or contact your local Chatham-Kent Municipal Centre at the following locations:

▪ Chatham-Kent PUC	325 Grand Av E	Chatham Ontario N7M 5L8	(519) 436-0119
▪ Chatham-Kent Civic Centre	315 King St	Chatham Ontario N7M 5K8	(519) 360-1998
▪ Blenheim Service & Information Centre	35 Talbot St	Blenheim ON N0P 1A0	(519) 676-5405
▪ Dresden Service & Information Centre	485 St George St	Dresden ON N0P 1M0	(519) 683-4306
▪ Ridgetown Service & Information Centre	45 Main St	Ridgetown ON N0P 2C0	(519) 674-5583
▪ Tilbury Service & Information Centre	17 Superior St	Tilbury ON N0P 2L0	(519) 682-2583
▪ Wallaceburg Service & Information Centre	786 Dufferin Av	Wallaceburg ON	(519) 627-1603

**For “Touch Pad” Remote Reader Unit Installations,**

contact Entegrus at (519) 352-6300, ask for the Customer Accounts

**Should you have any other questions or concerns,**

please direct them to the Chatham–Kent P.U.C. at (519) 436-0119

**Attachments:**

- ◆ Meter Installation Specification
- ◆ Appendix “A”