

Municipality Of Chatham-Kent

Corporate Services

Municipal Governance

To: Mayor and Members of Council
From: Judy Smith, Director, Municipal Governance/Clerk
Date: May 14, 2021
Subject: Appointment By-laws

Recommendations

It is recommended that:

1. A by-law to amend By-law 16-2020 to provide staff appointment of By-law Enforcement Officers be approved.
2. A by-law to provide staff appointment of Property Standards Officers be approved.
3. That by-law 147-2018 to provide staff appointment of Property Standards Officers and amending bylaw 11-2019 be repealed.
4. A by-law to amend By-law 78-2019 to provide appointment of Contractual Enforcement Officers be approved.

Background

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 227 of the Municipal Act, R.S.O., 2001 states:

It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decisions
- (b) to undertake research and provide advice to council on the policies and programs of the municipality
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality

Comments

Due to staff changes the by-laws need to be updated to identify new staff. (Attached)

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

- Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

Consultation

No other department was consulted.

Financial Implications

There are no financial implications at this time.

Prepared by:

Reviewed by:

Judy Smith, CMO
Director, Municipal Governance/Clerk

Cathy Hoffman, MPA, CHRL
General Manager, Corporate Services/
Chief Human Resource Officer

Attachment (3)

1. By-law to amend By-law 16-2020 By-law Enforcement Officer
2. By-law to appoint Property Standards Officers
3. Bylaw to amend By-law 78-2019 Contractual Enforcement Officers

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BY-LAW NUMBER 2021

Of the Corporation of the Municipality of Chatham-Kent

**A By-Law to Amend By-law #16-2020, to Provide Appointment of
By-Law Enforcement Officers for the
Corporation of the Municipality of Chatham-Kent**

Finally Passed the day of 2021

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointments of By-law Enforcement Officers.

Be it Therefore Enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That bylaw # 16-2020 be amended to add the following appointment for By-Law Enforcement Officers:

Megan Brady

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of, 2021

Mayor –Darrin Canniff

Clerk - Judy Smith

BY-LAW NUMBER 2021

**Of the Corporation of the Municipality of Chatham-Kent
A By-Law to provide staff appointments of Property Standards Officers for the
Corporation of the Municipality of Chatham-Kent**

Finally Passed the day of 2021

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointments of Property Standards Officers

Be It Therefore Enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That by-law 147-2018, a by-law to provide for appointment of Property Standards Officers and Amending By-law 11-2019 be repealed.
2. That the following appointments for Property Standards Officers be approved:

Baltare, Sarah
Brady, Megan
Brecevic, Frank
Campbell, Brady
Hinnegan, Shawn
Lacina, Paul
Magliaro, Paolo
Maxwell, Travis
Renders, Hilary

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of, 2021

Mayor –Darrin Canniff

Clerk - Judy Smith

**By-law Number 2021
Of the Corporation of the Municipality of Chatham-Kent**

**A By-Law to Amend By-law # 78-2019, to provide appointment of
Contractual Enforcement Officers for the
Corporation of the Municipality of Chatham-Kent**

Finally Passed the day of 2021

Whereas Sections 8, 9 and 10 of the *Municipal Act, 2001* S.O. 2001, c.25, as amended provide authority to the Municipality of Chatham-Kent to pass by-laws pertaining to services or things which are considered to be desirable for the public;

And Whereas the Council of the Municipality of Chatham-Kent deems it desirable to operate regulatory regimes pertaining to both animal ownership and the parking of motor vehicles;

And Whereas Section 23.1(1) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides that Council may delegate authority to a person or body;

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointment of limited purpose Contractual Enforcement Officers;

Be it Therefore Enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That bylaw # 78-2019 be amended to add the following employee of PAWR limited appointment as Municipal Law Enforcement Officer to enforce By-law 93-2015, as amended:

Erica Kivell

2. That bylaw # 78-2019 be amended to add the following employee of Neptune Security, limited appointment as Municipal Law Enforcement Officer to solely enforce By-law 245-2004, as amended:

Liana Parent

3. That bylaw # 78-2019 be amended to remove the following employee of Neptune Security, limited appointment as Municipal Law Enforcement Officer to solely enforce By-law 245-2004, as amended:

Rodger Brown

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of 2021.

Mayor – Darrin Canniff

Clerk - Judy Smith