

**Municipality Of Chatham-Kent**  
**Infrastructure and Engineering Services**  
**Public Works**

**To:** Mayor and Members of Council  
**From:** Dennis Chepeka, Manager of Public Works North  
**Date:** April 20, 2021  
**Subject:** Tender Award – T21-127 Concrete Curb, Sidewalk and Driveway Repairs (Single Source)

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**Recommendations**

It is recommended that:

1. The contract in the amount of \$156,279 (including H.S.T.) for work associated with T21-127 Concrete Curb, Sidewalk and Driveway Repairs be single sourced to Signature Contractors Windsor Inc.
2. The General Manager of Infrastructure and Engineering Services be authorized to enter into the necessary agreement.

**Background**

In accordance with the Purchasing By-law, a request for tender was advertised on the Municipal website on Friday, March 26, 2021 for the supply of equipment, labour and materials required to repair and replace curbs, sidewalk panels, and driveway approaches in various locations within the Municipality of Chatham-Kent that were removed or damaged in the course of infrastructure repairs, or identified by Public Works as trip hazards.

**Comments**

A single bid was received from the Purchasing Officer on Thursday, April 1, 2021 and forwarded to the Manager of Public Works North for review.

The results were as follows:

<b>Rank</b>	<b>Bidder</b>	<b>Location</b>	<b>Bid Amount (including HST)</b>
1.	Signature Contractors Windsor Inc.	Oldcastle, ON	\$ 156,279.00

Public Works reviewed the submission and a minor mathematical error was discovered in the subtotal that did not affect the tender outcome. Accordingly, it is recommended that the contract be awarded to the sole bidder, Signature Contractors Windsor Inc. of Oldcastle, Ontario.

### **Areas of Strategic Focus and Critical Success Factors**

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

### **Consultation**

The tenders was opened by the Purchasing Officer, and reviewed by the Manager of Public Works North, Infrastructure and Engineering Services.

**Financial Implications**

The cost of each repair will be funded from the 2021 Council approved base budget utility accounts in which the removal was deemed necessary (storm sewer, sanitary sewer or water).

<b>Description</b>	<b>Total</b>
<b>A) Project Costs</b>	
Recommended Tender	\$ 138,400.00
Plus HST (13%)	\$17,992.00
Less HST Rebate (11.24%)	- \$15,556.16
<b>Total Project Costs</b>	<b>\$ 140,835.84</b>
<b>B) Estimated Project Funding</b>	
2021 PUC Water main Repair Base Budget	\$24,880.32
2021 PUC Sanitary Sewer Repair Base Budget	\$5,495.04
<b>Total PUC Funding</b>	<b>\$30,375.36</b>
2021 Public Works Storm Sewer Repair Base Budget	\$16,993.92
2021 Public Works Concrete Spot repairs Base Budget	\$93,466.56
<b>Total Municipality of Chatham-Kent Funding</b>	<b>\$110,460.48</b>
<b>Total Project Funding</b>	<b>\$140,835.84</b>

Prepared by:

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Dennis Chepeka, CET  
 Manager, Public Works North

Reviewed by:

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Ryan Brown, P.Eng  
 Director, Public Works

Reviewed by:

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Thomas Kelly, P.Eng, MBA  
General Manager  
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

(Only if there was consultation; list as many signature lines as necessary)

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Jennifer Scherle, Purchasing Officer

Attachments: None

C: FS Financial Analyst I  
Purchasing Officer

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