

Municipality Of Chatham-Kent
Infrastructure and Engineering Services
Parks, Recreation and Cemeteries

To: Mayor and Members of Council

From: Genevieve Champagne
Coordinator, Active Transportation & Special Events

Date: May 27, 2021

Subject: Cooperative Purchase - Mitchells Bay - Bay Line: South Side Bike Lane

Recommendations

It is recommended that:

1. The RFP in the amount of \$288,401.15 (Including HST) for Mitchell's Bay - Bay Line: South Side Bike Lane Project Extension be awarded to Armstrong Paving and Materials Group Ltd.
2. The Mayor and Clerk be authorized to sign the necessary agreement.

Background

The Bay Line Bike Lane (Bike Lane) is located on the only roadway that leads into the community of Mitchell's Bay. The route has been identified as a key connector for the Trans Canada Trail - the Great Trail and the Great Lakes Waterfront Trail. Both of these national and provincially promoted routes are identified on the respective organizations' mapping as a key connection.

This route is also identified in the Chatham-Kent Trails Master Plan through the implementation plan.

The completion of the Bike Lane has been a long-term project of the Mitchell's Bay Area Association (the Association). Over the years, administration has worked closely with the Association to ensure their goals are achieved. At the time of public consultation and various meetings with the Mitchell's Bay Area Association it was determined that the north side of the road was to proceed.

Upon this North Side bike lane completion, administration received support to continue with the project and duplicate the bike lane on the south side of the Bay Line / Main Street. (Attachment B)

Within the Community of Mitchell's Bay, the 1.50 metre wide paved shoulders will extend west from Winter Line Road to Dover Beach Park. From its west terminus, the

Bike Lane will provide connections to Community Park and Trail, the South Lakeshore Trail, and surrounding residential neighborhoods. Through this project, the Association's and administration's primary purpose is to provide a safe cycling lane for residents, tourists and visitors within the community.

Comments

The original project was for the Mitchell's Bay - Bay Line Bike Lane (north side). In accordance with the Purchasing By-law the project was advertised on the Municipal Website on January 6, 2021 and closed on January 27, 2021. (Attachment A: 4342-RFP Award R21-160 Mitchell's Bay Bike Lane)

This project was advertised and reviewed through our purchasing by-law directives and was awarded. The project on the North Side of the road is currently being completed and administration would like to duplicate the project and continue onto the south side of Bay Line / Main Street. Due to recent savings in tendered projects, funding now exists to complete the south side of the road.

With the continuation of this project, the second bike lane would put this project in line with best practice for cycling infrastructure as the route is already being used by residents and tourists. Completion of the south side will see an immediate usage of the bike lanes.

It is therefore recommended that the Mitchells Bay - Bay Line: South Side Bike Lane construction be awarded to Armstrong Paving and Materials Group Ltd. in the amount of \$288,401.15 (Including HST) through the Cooperative Purchasing Agreement.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report supports the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

Prior to the Request for Proposal (RFP) process, Engineering and Transportation Services was consulted for their review and comment on price estimates, construction specifications and drawings. Infrastructure and Engineering was again consulted with the consideration of proceeding with the south side of Bay Line / Main Street.

Administration met numerous times with the Mitchell's Bay Area Association regarding this project. A public information meeting was also held in Mitchell's Bay on August 20, 2019. The majority of those in attendance were in favour of the project. For this project extension the Mitchell's Bay Area Association is in full support, providing administration with a letter of support. (Attachment B)

The RFP's were opened and reviewed by the Coordinator, Active Transportation and Special Events, the Director of Parks, Recreation and Cemeteries and an Engineering Technologist.

Purchasing was consulted in regards to duplicating the project onto the South Side of Bay Line / Main Street using the results from the previously reviewed and assessed RFP in regards to the Cooperative Purchasing through our Municipal Purchasing By-Law items 116 and 117.

Financial Implications

| R21-160 Mitchells Bay- Bay Line Bike Lane | |
|---|--------------------|
| Total Funding Available: | |
| Cycling Route Infrastructure- 20TRAILS006 | \$150,000 |
| 2020 Cycling Infrastructure- 20TRAILS008 | \$175,000 |
| Total | \$325,000 |
| Total Construction Cost: | |
| Project Cost (\$288,401.15 - HST rebate) | (\$259,714.17) |
| Construction - Remaining Available Funding | \$65,285.83 |

Prepared by:

Reviewed by:

Genevieve Champagne
Coordinator
Active Transportation & Special Events

Scott Mailing
Acting Director
Parks, Recreation and Cemeteries

Reviewed by:

Thomas Kelly, P.Eng., MBA
General Manager
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

Jennifer Scherle
Purchasing Officer
Financial Services

c FS Financial Analyst 1 (via email group)

Attachments: A: RFP Award R21-160 Mitchells Bay Bike Lane
B: Mitchells Bay Area Association Letter of Support

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Municipality Of Chatham-Kent
Infrastructure and Engineering Services
Parks, Recreation and Cemeteries

To: Mayor and Members of Council

From: Genevieve Champagne
Coordinator, Active Transportation & Special Events

Date: February 9, 2021

Subject: RFP Award – Contract R21-160 – Mitchell's Bay Line Bike Lane

Recommendations

It is recommended that:

1. The request for proposal (RFP) in the amount of \$291,290.73 (Including HST) for R21-160 Mitchell's Bay - Bay Line Bike Lane be awarded to Armstrong Paving and Materials Group Ltd.
2. The Mayor and Clerk be authorized to sign the necessary agreement.

Background

The Bay Line Bike Lane (Bike Lane) is located on the only roadway that leads into the Community of Mitchell's Bay. The route has been identified as a key connector for the Trans Canada Trail - the Great Trail and the Great Lakes Waterfront Trail. Both of these national and provincially promoted routes are identified on the respective organizations' mapping as a key connection.

This route is also identified in the Chatham-Kent Trails Master Plan through the implementation plan.

The completion of the Bike Lane has been a long-term project of the Mitchell's Bay Area Association (the MBAA). Over the years, staff have worked closely with the MBAA to ensure their goals are achieved.

Within the Community of Mitchell's Bay, the 1.50 metre wide paved shoulder will extend west from Winter Line Road to Dover Beach Park. From its west terminus, the Bike Lane will provide connections to Memorial Park and Trail, the South Lakeshore Trail, and surrounding residential neighborhoods. Through this project, the MBAA's and staff's primary purpose is to provide a safe cycling lane for residents, tourists and visitors within the community.

Comments

This project is for the Mitchells Bay- Bay Line Bike Lane. In accordance with the [Purchasing By-law](#) the project was advertised on the Municipal Website on January 6, 2021 and closed on January 27, 2021.

The Results are as follows:

| R21-160 Mitchells Bay- Bay Line Bike Lane | | |
|--|--|------------------|
| Rank | Company Name | RFP Score |
| 1. | Armstrong Paving & Materials Group LTD | 95 |
| 2. | Clarke Construction INC | 91.57 |
| 3. | Delway Contractors LTD | 87.49 |
| 4. | Henry Heyink Construction | 83.56 |
| 5. | Elric Contractors | 63.52 |
| 6. | OSP Contractors | 24.67* |
| 7. | Murray Mills Excavating & Trucking LTD | 24* |
| 8. | GM Construction | 8.67* |
| 9. | CSL Group LTD | 0* |

*price envelope was not opened due to not meeting minimum requirements.

It is therefore recommended that the RFP R21-160 Mitchells Bay- Bay Line Bike Lane Construction be awarded to Armstrong Paving and Materials Group Ltd. in the amount of \$291,290.73 (Including HST).

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report supports the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

RFP Award – Contract R21-160 – Mitchell’s Bay Line Bike Lane

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

Prior to the RFP process, Infrastructure and Engineering Services was consulted for their review and comment on price estimates, construction specifications and drawings.

Staff have had numerous meetings with the MBAA regarding this project. A public information meeting was also held in Mitchell’s Bay on September 11, 2018. The majority of those in attendance were in favour of the project. Only one person expressed their opposition to the project via mail and email. The MBAA has also committed \$25,000 towards this project. As the timing of the fund’s transfer to the municipality has yet to be confirmed, they have not been indicated within the Financial Implications.

The RFP’s were opened and reviewed by the Coordinator, Active Transportation and Special Events, the Director, Parks, Recreation and Cemeteries and an Engineering Technologist.

Financial Implications

| R21-160 Mitchells Bay- Bay Line Bike Lane | |
|---|---------------------|
| Total Funding Available: | |
| 2020 Capital Mitchells Bay Trail | \$350,000 |
| Total | \$350,000 |
| Additional Project Lifecycle Funding: | |
| 19TRAILS004 MB Connector Trail Construct | \$350,000 |
| Total Funding Available | \$700,000 |
| Total Construction Cost: | |
| Project Cost (\$291,290.73 - HST rebate) | (\$262,316.33) |
| Construction - Remaining Available Funding | \$437,683.67 |

RFP Award – Contract R21-160 – Mitchell’s Bay Line Bike Lane

Prepared by:

Reviewed by:

Genevieve Champagne
Coordinator
Active Transportation and Special Events

Jeff Bray
Director
Parks, Recreation and Cemeteries

Reviewed by:

Thomas Kelly, P.Eng.,MBA
General Manager
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

Jennifer Scherle
Purchasing Officer
Financial Services

Paul Tippin
Engineering Technologist
Engineering and Transportation Services

Attachment: A - Connectivity Map

c FS Financial Analyst 1 (via email group)

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Line Bike Lane



MITCHELL'S BAY AREA ASSOCIATION

Main Street, Mitchell's Bay, ON, N0P 1L0

May 27, 2021

Dear Ms. Champagne,

On behalf of the Mitchell's Bay Area Association I would like to submit this letter of support for the construction of a South Side Main Street Pathway in Mitchell's Bay.

Volunteers from the Mitchell's Bay Area Association have worked diligently over the past ten years to engage seniors and youth within our community and the many visitors who come to enjoy the amenities we have to offer, to be socially and physically active. Our mission statement is as follows:

"The Mitchell's Bay Area Association is dedicated to enhancing the lifestyle of the residents and visitors of Mitchell's Bay, and to protect and promote the area's natural environment."

On any given day, young children, families and seniors can be seen participating in daily walks, bike rides and roller blading up and down the Main Street and enjoying the benefits from being out in the fresh air.

However the growth of these activities has been hampered by the lack of safety on our Main Street due to the increased number of vehicles entering and exiting the Bay and the excessive speed at which these vehicles travel on Main Street. Over the years the association has worked with the Municipality of Chatham-Kent through the Chatham-Kent Police Force



MITCHELL'S BAY AREA ASSOCIATION

Main Street, Mitchell's Bay, ON, N0P 1L0

(increased surveillance), Chatham-Kent Traffic Department, (increased number of speed signs, use of the portable speed sign), MBAA Community Portable Sign, the hosting of Community Safety Days and, over the last year, with our social media campaign "Mitchell's Bay-Slow Down".

Over the past ten years the MBAA has worked tirelessly to advocate for the construction of a multi-purpose pathway along Main Street for safety purposes. I am very grateful to report that in May of this year a North Side Pathway was built and is being well used.

In closing, I would like to thank the Municipality of Chatham-Kent for all your support in this project and am confident that as always in working together we will make our community safer and stronger.

Sincerely,

Carol Ann Belanger

Secretary

Mitchell's Bay Area Association

