

Municipality of Chatham-Kent
Infrastructure and Engineering Services
Engineering and Transportation Division

To: Mayor and Members of Council

From: Brendan Falkner, P.Eng.
Manager, Engineering (Roads & Bridges)

Date: June 4, 2021

Subject: Tender Award, Contract # T21-143, Municipal Parking Lot Improvements

Recommendations

It is recommended that:

1. The tender in the amount of \$1,055,194.00 including HST for the Municipal Parking Lot Improvements be awarded to Clarke Construction Inc.
2. The Mayor and Clerk be authorized to sign the necessary agreement.
3. Material costs associated with the Valetta and Wallaceburg Garage parking lot improvements, estimated at \$152,550.00 including HST, be approved and funded from the Parking Lot Lifecycle Reserve.

Background

The Engineering and Transportation Division compiled a list of approximately 40 Municipal parking lots in most need of repair/rehabilitation based on previous evaluations as well as on-site reviews. A weighted matrix system, utilizing factors such as condition, usage, and public access, was applied to determine an overall ranking for parking lots. This list, along with the estimated cost for improving each of the lots, was used to formulate a multi-year parking lot improvement program, including the lots identified for this year.

Comments

The 2021 Municipal Parking Lot Improvements Contract consists of the following lots:

- Municipal Lot 7, Chatham
- Municipal Lot 9, Chatham
- Municipal Lot 2, Tilbury

- Tilbury Municipal Office
- Municipal Lot B, Wallaceburg
- Valetta Public Works Garage
- CKPS Gun Range (Provisional)

Appendix A (attached) illustrates the parking lot locations.

The parking lots were selected based on their overall ranking, cost estimate, and in consultation with other Municipal departments including Public Works, Parks, Recreation and Cemeteries and Building Maintenance. Any conflicts with bridge or other infrastructure projects were identified and the list was adjusted accordingly.

The contract will include various types of rehabilitation including, full depth asphalt resurfacing, concrete curb work, catch basin and storm sewer improvements and line painting.

The engineering, contract administration and inspection on this project are being carried out by the Engineering and Transportation Division.

One of the parking lots recommended for improvement this year is the Public Works Valetta Garage that requires a significant amount of preliminary work prior to resurfacing. This work includes drainage and base improvements, regrading and compaction prior to asphalt placement.

Public Works staff and equipment will be utilized to complete the preliminary works at both the Valetta and Wallaceburg Garage sites. However, additional materials will be required to complete this work which includes the purchase of catch basins, catch basin leads and granular 'A'. The granular will be sourced through the previously approved T21-103 Supply and Place Gravel contract. The estimate for these materials is \$152,550.00 including HST and the Municipal Purchasing Policy will be used for the procurement of these materials through the Parking Lot Lifecycle Reserves.

Tenders were called and received by the Purchasing Officer on Thursday, June 3, 2020.

Four (4) contractors submitted tenders for the project and bidding was an open competitive process.

The results are as follows:

Bidder	Location	Bid Amount (including HST)
Clarke Construction Inc.	Blenheim, ON	\$ 1,055,194.00
Delway Contractors Ltd.	Chatham, ON	\$ 1,091,580.00

Bidder	Location	Bid Amount (including HST)
Steve Smith Construction Corporation	Stratford, ON	\$1,180,872.60
Elric Contractors of Wallaceburg Limited	Wallaceburg, ON	Incomplete Bid

The Engineering and Transportation Division has reviewed the tenders and found them to be complete in all respects except for the bid from Elric Contractors of Wallaceburg Limited which was incomplete and non-compliant.

It is the recommendation herein that the contract be awarded to Clarke Construction Inc. who submitted the lowest compliant tender bid.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- ☐ **Economic Prosperity:**
Chatham-Kent is an innovative and thriving community with a diversified economy
- ☐ **A Healthy and Safe Community:** Chatham-Kent is a healthy and safe community with sustainable population growth
- ☐ **People and Culture:**
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- ☐ **Environmental Sustainability:**
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- ☐ **Financial Sustainability:**
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- ☐ **Open, Transparent and Effective Governance:**
The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- ☐ **Has the potential to support all areas of strategic focus & critical success factors**
- ☒ **Neutral issues (does not support negatively or positively)**

Consultation

The Tenders were opened by the Purchasing Officer and reviewed by the Engineering and Transportation Division. Public Works and Chatham-Kent Police Services were also consulted.

Financial Implications

This project is being funded through the 2021 Parking Lot Lifecycle Reserve and the Chatham-Kent Police Services Budget as shown below. The Chatham-Kent Police Services budget is covering all costs associated with the CKPS Gun Range provisional project.

Description	Total
A) Project Costs	
Recommended Tender (Including HST)	\$1,055,194.00
Less HST Rebate (11.24%)	(\$104,959.12)
Public Works Garage Preliminary Works (Including HST)	\$152,550.00
Less HST Rebate (11.24%)	(\$15,174.00)
Total Project Cost	\$1,087,610.88
B) Project Funding	
Parking Lot Lifecycle Reserve	\$974,065.04
Chatham-Kent Police Services Budget	\$113,545.84
Total Project Funding	\$1,087,610.88

The lowest compliant tender bid submitted by Clarke Construction Inc. was within the budget estimate.

Prepared by:

Reviewed by:

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Consulted and confirmed the content of the consultation section of the report by:

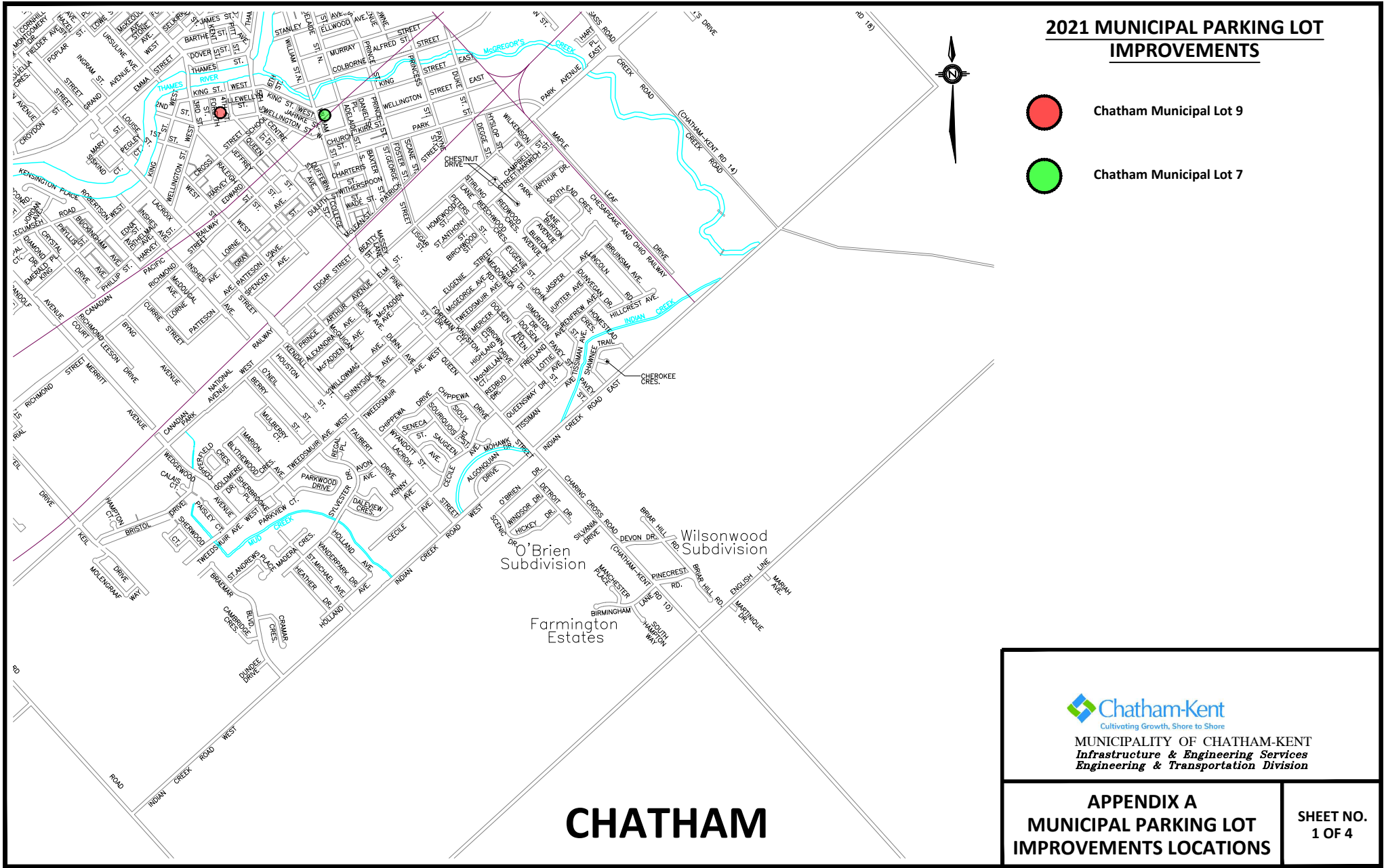
Jennifer Scherle
Purchasing Officer

Ryan Brown, P.Eng.
Director, Public Works

Chief Gary Conn
Chatham-Kent Police Services

Attachments: Appendix A: Municipal Parking Lot Improvements - Locations

(RTC:\Infrastructure & Engineering\I&ES\2021\4394 – Tender Award Contract T21-143
(Municipal Parking Lot Improvements))



2021 MUNICIPAL PARKING LOT IMPROVEMENTS



VALETTA PUBLIC WORKS GARAGE



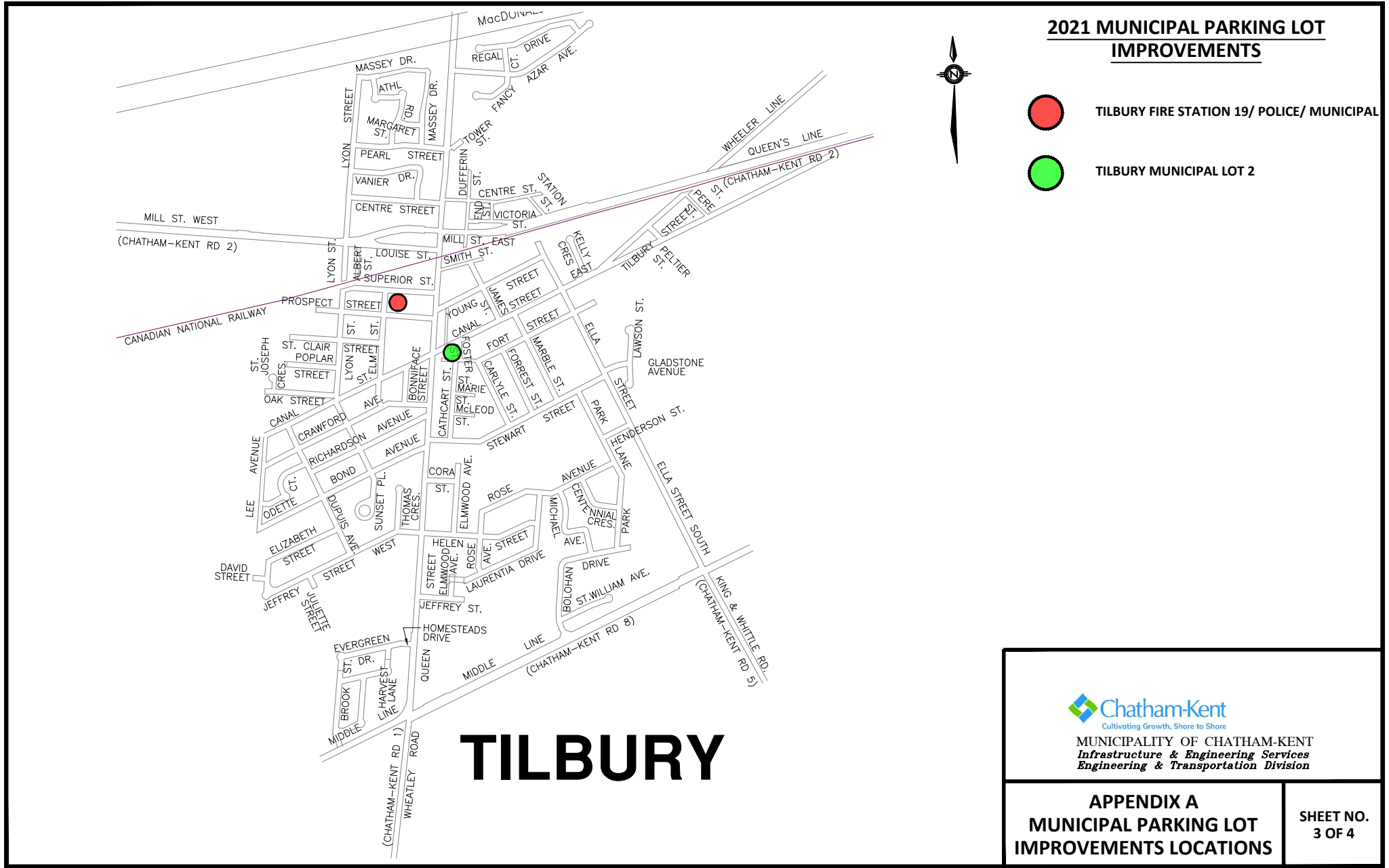
CKPS GUN RANGE (PROVISIONAL)



MUNICIPALITY OF CHATHAM-KENT
Infrastructure & Engineering Services
Engineering & Transportation Division

APPENDIX A
MUNICIPAL PARKING LOT
IMPROVEMENTS LOCATIONS

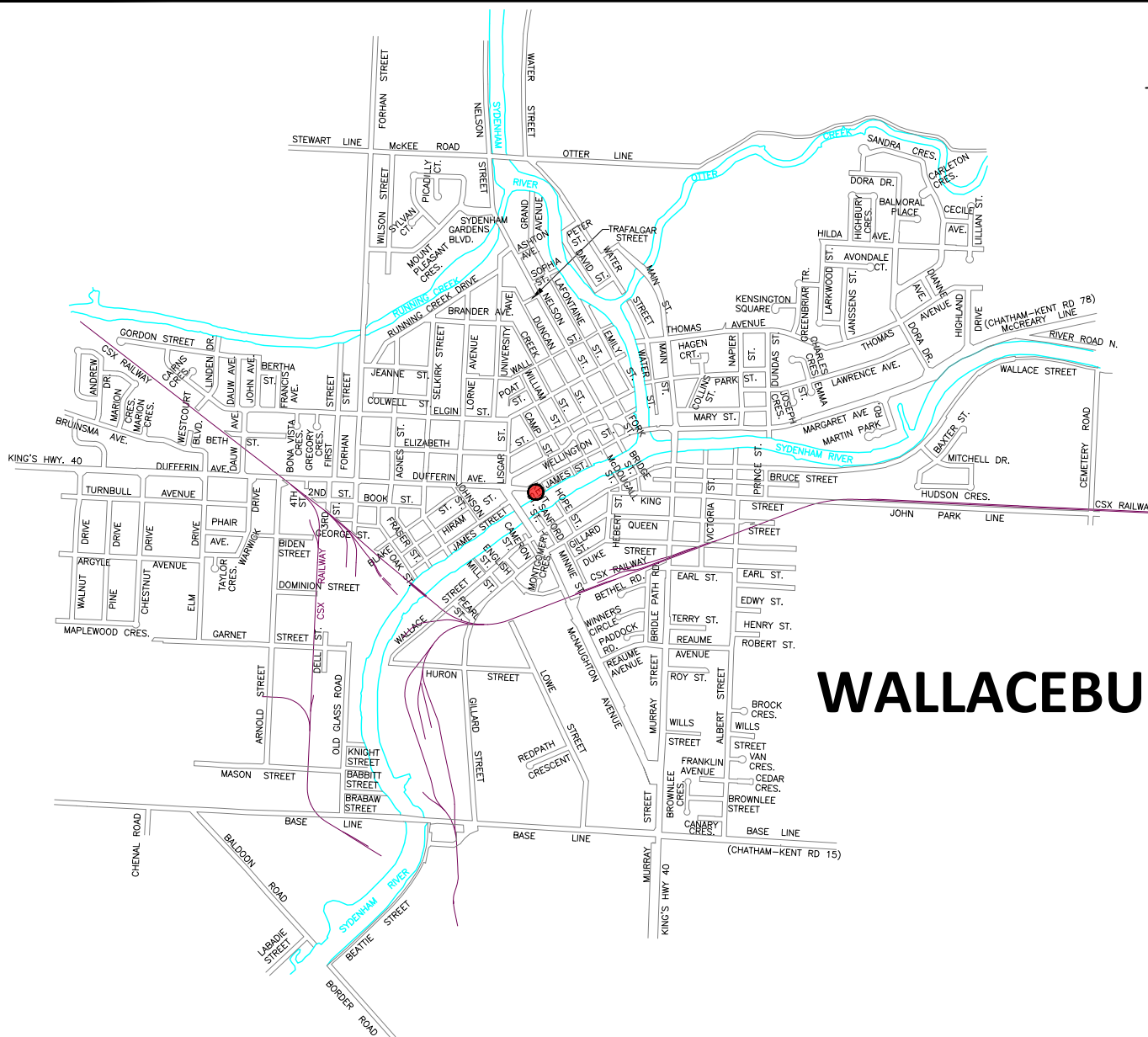
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2021 MUNICIPAL PARKING LOT IMPROVEMENTS



Wallaceburg Municipal Lot B



WALLACEBURG



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APPENDIX A
MUNICIPAL PARKING LOT
IMPROVEMENTS LOCATIONS

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