

April 27, 2021

A meeting of the Chatham-Kent Public Library Board was held via SKYPE at 5:00 p.m. on Tuesday, April 27 2021.

Board:

Linda Campbell
Cecilia Mackey
Councillor Finn
Margaret Young

Councillor Latimer
Kristen Carter
Councillor Pinsonneault
Councillor Authier

Robert Clarke
Kate do Forno
Fannie Vavoulis

Regrets:

Staff:

Tania Sharpe
Cassey Beauvais

Sarah Hart Coatsworth
April Rietdyk

Heidi Wyma
Kim Lachine-Caron

1. Administration

A. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

B. Chair's Remarks

None.

C. Approval of the Agenda

It was requested that Item G-1 (Presentation) be moved to following approval of the minutes.

Motion: That the amended agenda be approved.
R. Clarke / M. Young

Carried.

D. Minutes of Previous Meeting

Motion: That the minutes of the Chatham-Kent Public Library Board SKYPE meeting of March 23, 2020 be approved.
Councillor Latimer / Councillor Pinsonneault

Carried.

E. Closed Session

Motion: That the Chatham-Kent Public Library Board move into a Closed Session Meeting of Council pursuant to Section 239 of the Municipal Act, 2001, as amended, for the following reasons:

- Information explicitly supplied in confidence to the municipality or local board by Canada, a province or territory or a Crown agency of any of them.

R. Clarke / M. Young

Carried.

Motion: That the Chatham-Kent Public Library Board resume the open session of the meeting.

Councillor Latimer / C. Mackey

Carried.

F. Business Arising from the Minutes

None.

G. Presentations

G-1 Presentation by Jason Stubitz, Project Coordinator, Local Immigration Partnership - Immigration Survey Results

Due to a scheduling error, the presentation will take place at the May meeting.

2. Strategic Discussion

H. Committee Reports

H-1 Ridgetown Friends – No meeting held.

H-2 Policy Committee – No meeting held.

H-3 Evaluation Committee – No meeting held.

H-4 Strategic Planning Committee – No meeting held.

H-5 Fundraising Committee – No meeting held.

H-6 Budget Committee – No meeting held.

I. New Business

I-1 Report re: Small Libraries Service Delivery Model

Motion: That the Chatham-Kent Public Library Board receive for information the report on Small Libraries Service Delivery Model.

R. Clarke / Councillor Pinsonneault

Carried.

I-2 Report re: Succession Policy

Because 2022 is the last year for this board's term, it is time to start planning to fill the vacancies that will be created by outgoing board members.

Motion: That the Chatham-Kent Public Library Board create an ad hoc committee to look at Succession Planning and report back to the Board.

R. Clarke / Councillor Latimer

Motion: That the Chatham-Kent Public Library Board approve and adopt the Succession Planning Policy.

R. Clarke / Councillor Finn

Carried.

I-3 Report re: First Quarter Performance Metrics 2021

Motion: That the Chatham-Kent Public Library Board receive for information the First Quarter 2021 Performance Metrics report.

M. Young / Councillor Authier

Carried

I-4 Report re: CKPL Business Plan Update

Motion: That the Chatham-Kent Public Library Board receive for information the CKPL Business Plan Update report.

Councillor Pinsonneault / Councillor Authier

Carried

I-5 Report re: Communications Policy

Motion: That the Chatham-Kent Public Library Board approve and adopt the Communications Policy.

R. Clarke / Councillor Latimer

Carried

J. Board Professional Development

J-1 Demonstration of new CKPL website

Heidi Wyma provided an overview of the new website for board members.

3. Consent Agenda

Motion: That the Chatham-Kent Public Library Board approve all items on the Consent Agenda.

Councillor Pinsonneault / Councillor Latimer Carried.

4. Other

M. New Business

None.

N. Other Business

N-1 Next Meeting

The next meeting will be held on Tuesday, May 25, 2021 at 5:00 pm via Zoom.

O. Adjournment

Motion: That the meeting adjourn.

M. Young / Councillor Authier Carried.

There being no further business, the meeting adjourned at 6:00 pm.