

Municipality Of Chatham-Kent

Finance, Budget, Information Technology & Transformation

Administration

To: Mayor and Members of Council

From: Gord Quinton, MBA, CPA, CGA
Chief Financial Officer / Treasurer /
GM, Finance, Budget, Information Technology & Transformation

Date: April 8, 2021

Subject: Municipal Modernization Program Grant Application – RFP R21-213 Award

Recommendations

1. The proposal in the amount of \$166,110 (including HST) for Consulting Services for the Core Services Base Budget Efficiency Review be awarded to KPMG LLP, with final terms of the agreement to be approved by the Director, Legal Services and Chief Financial Officer.
2. The Mayor and Clerk be authorized to enter into the recommended agreements.
3. Municipal funding requirements be sourced from the Strategic Reserve, the final amount will depend on the Province Municipal Modernization Grant Application announcement.

Background

On March 1, 2021, Council approved the application to the Province for partial funding under the Municipal Modernization Program for a third party independent consultant to perform a Core Services Base Budget Efficiency Review, and the issuance of a Request for Proposals.

Comments

In accordance with the Purchasing By-law, the Core Services Base Budget Efficiency Review RFP R21-213 was advertised on the Municipal Website on March 11, 2021 and closed on March 31, 2021.

The results are as follows:

RFP R21-213 Core Services Base Budget Efficiency Review		
Rank	Company Name	RFP Score
1.	Blackline Consulting	43.20*
2.	BMA Management Consulting Inc.	43.20*
3.	Consilium Public Sector Services Inc.	21.20*
4.	Grant Thornton LLP	85.40

RFP R21-213 Core Services Base Budget Efficiency Review		
5.	KPMG LLP	85.59
6.	Maclaren Municipal Consulting Inc.	39.60*
7.	RSM Canada Consulting LP	40.80*
8.	StrategyCorp	84.19

*Price envelope was not opened due to not meeting minimum requirements.

It is therefore recommended that the RFP R21-213 Core Services Base Budget Efficiency Review be awarded to KPMG LLP in the amount of \$166,110 (Including HST).

Areas of Strategic Focus and Critical Success Factors

The recommendation in this report supports the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

The RFP's were opened and reviewed by Councilor Michael Bondy, as directed by Council at the March 22, 2021 Council meeting, Chatham-Kent resident and retired

accountant Bill Loucks, Director, Budget & Performance Services, GM, Community Development and the CFO, GM, Finance, Budget, Information Technology & Transformation.

Financial Implications

In Recommendation #3, Administration is asking Council for approval to move forward with the project whether the Provincial grant is approved or not. Funding up to \$166,110 (HST Included) will come from the Strategic Reserve. If the Provincial Grant is approved, it is anticipated that up to 65% of the cost will be funded by the grant with the remainder from the Strategic Reserve.

Prepared by:

Gord Quinton, MBA, CPA, CGA
Chief Financial Officer / Treasurer /
General Manager, Finance, Budget, Information Technology & Transformation

Attachments: None

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