

Municipality Of Chatham-Kent
Infrastructure and Engineering Services
Parks, Recreation and Cemeteries

To: Mayor and Members of Council

From: Genevieve Champagne
Coordinator, Active Transportation & Special Events

Date: March 31, 2021

Subject: RFP Award- Contract No. R21-190 - Trails Roster

Recommendations

It is recommended that:

1. The Trails Roster (Attachment A - Best Value List) be approved for use by the Municipality for trail maintenance and construction for a period of one year.
2. The Mayor and Clerk be authorized to sign the necessary agreement subject to approval of the terms of the agreements by the Director, Legal Services.

Background

The Active Transportation and Special Event Coordinator coordinates and oversees the maintenance of existing trail infrastructure and the development of new trail infrastructure. The Trails Roster was developed in order to expedite the process of awarding trail maintenance and construction projects under \$100,000.

Comments

This project is for R21-190 - Trails Roster. In accordance with the Purchasing By-law the project was advertised on the Municipal Website on February 19, 2021 and closed on March 5, 2021.

The results are located in Attachment A - Best Value List.

The price envelope for H.E. Construction was not opened due to not meeting minimum requirements.

Based upon the RFP's ranking criteria, it is recommended that the RFP R21-190 - Trails Roster be awarded to the contractors listed on Attachment A - Best Value List. The Trails Roster would be in effect from April 30, 2021 to April 30, 2022.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report supports the following areas of strategic focus:

RFP Award- Contract No. R21-190 - Trails Roster

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

Prior to the Request for Proposal (RFP) process, staff consulted with the Purchasing Officer.

The RFP's were opened and reviewed by the Coordinator, Active Transportation and Special Events, the Director, Parks, Recreation and Cemeteries and an Engineering Technologist.

Financial Implications

The recommendations contained within this report will not have any financial implications. Contractors hired from the Trails Roster will be paid through the existing approved trail lifecycle budget.

Prepared by:

Reviewed by:

Genevieve Champagne
Coordinator
Active Transportation & Special Events

Jeff Bray
Director
Parks, Recreation and Cemeteries

Reviewed by:

Thomas Kelly, P. Eng., MBA
General Manager
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

Jennifer Scherle
Purchasing Officer
Financial Services

Paul Tippin
Engineering Technologist
Engineering & Transportation Services

c FS Financial Analyst 1 (via email group)

Attachment A: Best Value List

R21-190 Trails Roster

<u>Trails Roster List</u>	
	Trail Maintenance
1	Harris Brothers Ltd.
2	Armstrong Paving & Materials Group Ltd.
3	GM Construction
4	Delway Contractors Ltd.
	New Trail Construction
1	Harris Brothers Ltd.
2	Armstrong Paving & Materials Group Ltd.
3	GM Construction
4	Delway Contractors Ltd.
	General Contractor
1	GM Construction
2	Armstrong Paving & Materials Group Ltd.
3	Delway Contractors Ltd.
4	Harris Brothers Ltd.
	Tree Maintenance
1	Delway Contractors Ltd.
2	Harris Brothers Ltd.
3	GM Construction
4	Armstrong Paving & Materials Group Ltd.
	Concrete Construction
1	GM Construction
2	Armstrong Paving & Materials Group Ltd.
3	Harris Brothers Ltd.
4	Delway Contractors Ltd.