

Municipality of Chatham-Kent

Finance, Budget, Information Technology & Transformation

Budget & Performance Services

Information Report

To: Mayor and Members of Council

From: Steve Brown, CPA, CMA
Director, Budget & Performance Services

Date: August 31, 2020

Subject: Schedule for 2021 Budget Committee Meetings

This report is for the information of Council.

Background

This report provides a schedule for the 2021 Budget Committee meetings and online community consultation in lieu of community open house meetings due to the ongoing COVID-19 pandemic.

Comments

The following table summarizes the dates and steps for the 2021 budget process. Due to COVID-19, community open houses will be suspended for the 2021 budget season. To garner public input into the 2021 budget, EMT will attend three online and interactive events staggered at different times during a three-day period. By having one online event per day, EMT will not need to split between two locations and all members will be able to be present and answer questions from the public.

<u>Steps in Process</u>	<u>Dates – 2021</u>	<u>Time</u>	<u>Location</u>
First night of budget. Information Meeting to review issues facing Council and administration's recommendations. Public deputations for funding will be scheduled for this evening as well	Wed, Jan 13	6:00 pm	Online Council Meeting format Broadcast by YourTV and YourTV YouTube Channel

<u>Steps in Process</u>	<u>Dates – 2021</u>	<u>Time</u>	<u>Location</u>
Online Budget Presentation and community consultations	Tues, Jan 19 at 12:00 pm Wed, Jan 20 at 4:00 pm Thurs, Jan 21 at 6:00 pm	A brief presentation followed by answering questions and comments posed	Online
Budget Committee meetings (three evenings scheduled)	Wed Jan 27, Thurs Jan 28 & Tues Feb 2	6:00 to 10:00 pm (public participation scheduled via written deputations)	Online Council Meeting format Broadcast by YourTV and YourTV YouTube Channel
Contingency Budget Committee meeting (only if needed)	Wed Feb 3 & Thurs, Feb 4	6:00 to 10:00 pm	Online Council Meeting format Broadcast by YourTV and YourTV YouTube Channel

Consultation

The schedule has been reviewed by EMT.

Financial Implications

There are no financial implications.

Prepared by:

Reviewed by:

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Director, Budget & Performance Services

Gord Quinton, MBA, CPA, CGA
Chief Financial Officer, Treasurer

Attachments: None

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