

**Municipality Of Chatham-Kent**  
**Corporate Services**  
**Municipal Governance**

**To:** Mayor and Members of Council  
**From:** Meredith Cadotte, Council Coordinator  
**Date:** September 22, 2020  
**Subject:** 2021 Schedule of Council Meetings

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**Recommendation**

It is recommended that:

1. The 2021 Schedule of Council Meetings (Attachment A) be approved.

**Background**

In order to schedule Council meetings for the year 2021, it is necessary to adopt a calendar of Council meeting dates.

**Comments**

This calendar specifically addresses the meetings of Chatham-Kent Council for regular and planning items. Budget Committee meeting dates for 2021 budget deliberations are also included.

Due to Covid-19 and the need for social distancing and restrictions on gathering size, electronic meetings may continue into 2021 until it is safe to return to in person meetings. In an attempt to keep meetings to a reasonable length, three meetings per month are scheduled, with the exception of January which has one meeting and February, July and August where two meetings are scheduled.

For 2021, Planning Meetings will be held separately instead of being combined with regular Council Meetings as was done in 2020. However there is the flexibility to turn any of these Planning Meetings into a combined Council/Planning Meeting if necessary.

There may be the need to schedule additional meetings due to emergent or time sensitive issues. If it is determined that additional meetings are required, they will be scheduled on Monday nights whenever possible.

**Areas of Strategic Focus and Critical Success Factors**

The recommendation in this report supports the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

**Consultation**

The Clerk’s Office consulted with the Mayor and Chief Administrative Officer during the preparation of the Council meeting schedule.

**Financial Implications**

There are no financial implications resulting from the recommendation in this report.

Prepared by:

Reviewed by:

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Meredith Cadotte  
Council Coordinator

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Judy Smith, CMO  
Director, Municipal Governance/Clerk

Reviewed by:

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Cathy Hoffman, MPA, CHRL  
General Manager  
Corporate Services

Attachment(s): 2021 Schedule of Council Meetings

P:\RTC\Clerk\_Municipal Governance\2020\Oct\_19 2021 Schedule of Council Meetings.docx

# 2021 Schedule of Council Meetings

January						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

February						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

March						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

April						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

May						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

June						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

July						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

August						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

September						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

	Council		Council/Planning		Planning Mtg		Budget Mtg		Conference		Stat Holiday
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