

A meeting of the Chatham-Kent Public Library Board was held via SKYPE at 5:00 p.m. on Tuesday, December 15, 2020.

Board:

Linda Campbell
Cecilia Mackey
Kate do Forno

Councillor Latimer
Margaret Young

Robert Clarke
Fannie Vavoulis

Regrets:

Councillor Authier
Kristen Carter

Councillor Finn

Councillor Pinsonneault

Staff:

Tania Sharpe
Cassey Beauvais

Sarah Hart Coatsworth
April Rietdyk

Heidi Wyma
Kim Lachine-Caron

1. Administration

A. Disclosure of Pecuniary Interest

There were no disclosures of pecuniary interest.

B. Chair's Remarks

Linda commented on how innovative libraries are becoming all across the province, including Chatham-Kent.

C. Approval of the Agenda

It was requested to move item M (New Business) to the top of the meeting.

Motion: That the amended agenda be approved.

R. Clarke / Councillor Latimer

Carried.

D. Minutes of Previous Meeting

Motion: That the minutes of the Chatham-Kent Public Library Board SKYPE meeting of November 24, 2020 be approved.

Councillor Latimer / M. Young

Carried.

E. New Business

Tania updated the Board with regards to a report that went to Council on Monday, December 14, 2020. Included were two requests for Provincial funding which were library-related: one for RFID for the CKPL and the second for a video

and/or audio recording studio to be located at a CKPL branch location. The RFID portion of this request was approved; the recording studio was not.

Tania apologized to the Board for not getting this information out in advance of the Council meeting. Copies of the reports will be sent to the Board. She also reminded Board members to contact her if they have any questions at all about Library Services.

F. Closed Session

None.

G. Business Arising from the Minutes

None.

H. Presentations

None.

2. Strategic Discussion

I. Committee Reports

H-1 Ridgetown Friends – No meeting held.

H-2 Policy Committee – No meeting held.

H-3 Evaluation Committee – No meeting held.

H-4 Strategic Planning Committee – No meeting held.

H-5 Fundraising Committee – No meeting held.

H-6 Budget Committee – No meeting held.

J. New Business

I-1 Report re: Privacy Policy

Motion: That the Chatham-Kent Public Library Board approve and adopt the Privacy Policy as amended.

M. Young / C. Mackey

Carried.

I-2 Verbal Report re: Customer Service Policy

Motion: That the Chatham-Kent Public Library Board approve and adopt the revised Customer Service Policy.
Councillor Latimer / R. Clarke Carried.

I-3 Report re: Planned Giving / Fundraising Update

Motion: That the Chatham-Kent Public Library Board receive for information the report on Planned Giving / Fundraising Update.
M. Young / Councillor Latimer Carried.

K. Board Professional Development

None.

3. Consent Agenda

Motion: That the Chatham-Kent Public Library Board approve all items on the consent agenda.
M. Young / R. Clarke Carried.

4. Other

M. New Business

M-1 OLA SuperConference - Tania reminded the Board that if they are interested in attending the one-day Virtual Board Boot Camp to respond to her email.

Board Evaluation - Tania reminded Board members to review the Board 2020 performance for the evaluation committee.

2020 Budget Update – all items put forward by CKPL for the 2021 budget have gone forward for Council approval.

Temporary Branch Closures – A decision was made late Friday, December 12, 2020 to have the Tilbury and Wheatley branch locations to move to Curbside Service only effective Monday, December 14, 2020. This decision was made due to Essex County going into the lockdown and their proximity to those residents.

N. Other Business

N-1 Next Meeting

The next meeting will be held on Tuesday, February 23, 2021 at 5:00 pm via SKYPE.

O. Adjournment

Motion: That the meeting adjourn.
R. Clarke / M. Young

There being no further business, the meeting adjourned at 5:45 pm.