

**Municipality Of Chatham-Kent**  
**Infrastructure and Engineering Services**  
**Parks, Recreation and Cemeteries**

**To:** Mayor and Members of Council  
**From:** Collin Mardling  
Supervisor, Cemetery Operations  
**Date:** June 25, 2020  
**Subject:** 2020 Cemetery Lifecycle Projects

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**Recommendations**

It is recommended that:

1. The 2020 Cemetery Lifecycle Projects totalling \$48,800 be funded through the Cemetery Lifecycle Reserve.

**Background**

Presently, Cemetery Operations receives \$110,520 annually for lifecycle issues and future cemetery land acquisitions. For lifecycle items, this typically covers such items as general maintenance repairs to mausoleums, chapels, mortuary, garages, gates and water systems.

**Comments**

The projects were reviewed with priority given to the following items:

- Safety/health related
- Maintenance of critical investment
- Mandated/legislated
- Cost avoidance
- Partnership funding availability

<b>2020 Cemetery Lifecycle Projects</b>			
	<b>Cemetery</b>	<b>Location</b>	<b>Project Item</b>
1.	Riverview	Wallaceburg	Chapel flooring replacement
2.	Dresden	Dresden	Chapel flooring replacement
3.	Evergreen	Blenheim	Outside seating replacement
4.	Maple Leaf	Chatham	New Mausoleum flooring replacement, interior upgrades

### **Areas of Strategic Focus and Critical Success Factors**

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

**Consultation**

Financial Services has verified the current balance of the Cemetery Lifecycle Reserve.

**Financial Implications**

The following is the status of the Cemetery Lifecycle Reserve:

<b>2020 Cemetery Lifecycle Reserve</b>	
2019 Cemetery Lifeamp Reserve Balance	\$178,920
2020 Cemetery Lifeamp Lifecycle Allotment	\$110,520
<b>Total Funding Available for 2020 Projects</b>	<b>\$289,440</b>
2020 Proposed Lifecycle Projects	\$37,800
Contingency for project overages	\$5,500
Contingency for emergency repairs or replacements	\$5,500
<b>Balance Remaining in Cemetery Lifeamp Reserve</b>	<b>\$246,140</b>

Prepared by:

Reviewed by:

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Cemetery

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Jeff Bray, Director  
Parks, Recreation and Cemeteries

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Thomas Kelly, P.Eng., General Manager  
Infrastructure and Engineering Services

Attachments: None

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