

Municipality Of Chatham-Kent

Corporate Services

Municipal Governance

To: Mayor and Members of Council
From: Judy Smith, Director, Municipal Governance/Clerk
Date: January 21, 2020
Subject: Staff Appointment ByLaws

Recommendations

It is recommended that:

1. A Bylaw to provide appointment of By-Law Enforcement Officers be approved.
2. Bylaw 63-2018 and amending Bylaws 110-2018, 149-2018, 10-2019 and 131-2019 be repealed.
3. A Bylaw to provide for appointment of Deputy Division Registrars and Deputy Issuers of Marriage Licences be approved.
4. By-law 62-2018 and amending bylaws 150-2018, 12-2019, 179-2019 and 130-2019 be repealed.

Background

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 227 of the Municipal Act, R.S.O., 2001 states:

It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decisions
- (b) to undertake research and provide advice to council on the policies and programs of the municipality
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality

Comments

Due to staff changes administration determined it best to repeal the old bylaws and identify staff in new bylaws (Attachments).

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

Consultation

All departments verified staff to be appointed.

Financial Implications

There are no financial implications at this time.

Prepared by:

Reviewed by:

Judy Smith, CMO
Director, Municipal Governance/Clerk

Cathy Hoffman, MPA, CHRL
General Manager, Corporate Services/
Chief Human Resource Officer

Attachment (2)

- A. By-law to appoint Bylaw Enforcement Officers
- B. By-law to appoint Deputy Division Registrars and Deputy Issuers of Marriage Licences

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BY-LAW NUMBER 2020

Of the Corporation of the Municipality of Chatham-Kent

**A By-Law to provide staff appointments of
By-law Enforcement Officers for the
Corporation of the Municipality of Chatham-Kent**

Finally Passed the day of , 2020

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas Section 23.1(1) of the *Municipal Act, 2001* S.O. 2001, c.25, as amended, provides that Council may delegate authority to a person or body;

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointment of By-Law Enforcement Officers;

Now Therefore be it Enacted by the Municipal Council of the Municipality of Chatham-Kent as follows :

1. That By- law 63-2018 and amending by-laws 110-2018, 149-2018, 10-2019 and 131-2019 be repealed.
2. That the following appointments for By-law Enforcement Officers be approved:

Ali, Hamid	Dick, Tim	Magliaro, Paolo
Authier, Chris	Doman, Scott	Maxwell, Travis
Baltare, Sarah	Dorozynska, Evona	McFadden, Mark
Barlow, Brigan	Falkner, Brendan	McGee, Darrell
Bates, Patrick	Foster, Mark	Metcalfe, Jan
Bolton, Steve	Genge, Olivia	Mifflin, Shawn
Brecevic, Frank	Gerrard, Eric	Millson, Ann-Marie
Brown, Ryan	Glassford, James	Oliver, Katerina
Campbell, Brady	Goldhawk, Paul	Prail, John
Carroll, Glenn	Goodwill, Corey	Renders, Hilary
Case, Chris	Gray, Jordan	Robinson, Cara
Ceppi, Mark	Harding, Glenn	Spence, Darrin
Charbonneau, Joe	Hathaway, Jamie	Sproule, Scott
Chepeka, Dennis	Hatten, Michael	Sinclair, Ellen
Chevalier, Blaise	Havens, Nancy	Sullivan, Barry
Cikatricis, Jason	Hinnegan, Shawn	Thibert, Chris
Clemens, Kurt	Hodgson, Greg	Tippin, Paul
Cooper, Debbie	Hornick, Lorrie	VanDamme, Michael
Corso, Jerry	Kucera, Rick	Villella, Marco
Courtice, Erin	Lacina, Paul	Walker, Steven
Crow, Corey	Lalonde, Chris	Walters, Adam
Curran, Morley	Lemieux, Clyde	Yong, Dai
Davidovic, Nikola	Lanoue, Curtis	
Dawson, Scott	Link, Matthew	

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second and Third Time this day 2020.

Mayor – Darrin Canniff

Clerk - Judy Smith

BY-LAW NUMBER 2020
Of the Corporation of the Municipality of Chatham-Kent

A By-Law to provide appointment of Deputy Division Registrars and Deputy Issuers of Marriage Licences for the Corporation of the Municipality of Chatham-Kent

Finally Passed the day of , 2020

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointment of Deputy Division Registrars and Deputy Issuers of Marriage Licences.

Be it Therefore Enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That by-law 62-2018, a by-law to provide for appointment of Deputy Division Registrars and Deputy Issuers of Marriage Licences and Amending By-laws 150-2018, 12-2019, 179-2019 and 130-2019 be repealed.
2. That the following appointments for Deputy Division Registrars be approved:

Mardling, Collin
Rieger-Mackenzie, Lori
Turner, James

3. That the following appointments for Deputy Division Registrars and Deputy Issuers of Marriage Licences be approved:

Ali, Sahar Ameel, Tonya Brophy, Roseanne Brown, Melissa Charron, Nichole Dewar, Alicia Dorozynska, Evona Elmohamad, Samar Genge, Olivia Havens, Nancy Hueni, Michelle Jacques, Lindsay Jones, Jocelyn Knight, Helen Kupczyniski, Jackie Linton, Katie	McCracken, Brian Moore, Cami Neudorf, Rachel O'Neil, Brenda Ritchie, Lidia Sabourin, Jennifer Segeren-Swayze, Leanne Sloan, Terrie Lynne Smith, Ryan Tippin, Kelly Tofflemire, Jocelyn Voskamp, Diane Wilson , Anne Zimmer, Lorrie
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This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second and Third Time this day 2020.

Mayor – Darrin Canniff

Clerk - Judy Smith