

Municipality Of Chatham-Kent
Finance, Budget & Information Technology Services
Information Technology Services

To: Mayor and Members of Council
From: Catherine Fitzgerald, Director, Information Technology Services
Date: December 6, 2019
Subject: Sole Source – Teranet Inc. OPMA Ownership Mapping Data and Products

Recommendation

It is recommended that:

1. The OPMA Ownership Mapping Data and Products be sole sourced to Teranet Inc. for a five year contract at a total value of \$134,040 plus applicable taxes.
2. The total project cost of \$26,808 plus applicable taxes annually be funded from account 13848.52171.TERANET.

Background

The Procurement By-law #03-2016 was adopted by Council on January 11, 2016. The Procurement Section 125 – Sole Source states the following:

A direct award of Contract may be used to purchase Deliverables from Municipal funds with a value of \$100,000 or more with the prior approval of Council if there is only one supplier that provides the product.

On July 12, 1999, the Municipality entered into a five year licensing agreement with Teranet Land Information Systems Inc. (Now Teranet Inc.) for the provision and maintenance of digital property-based mapping for the geographical area covering all of the Municipality of Chatham-Kent. This five year agreement was renewed in 2004, 2009 and 2014.

The Municipality and PUC have the right to sub-license this data to the Municipality's Boards, sub-agencies, committees, authorities and commissions as included in a comprehensive list included in the original agreement.

The Municipality also has the right to sub-license these products to private utility organizations and local alternative energy companies. This form of sub-licensing requires that the Municipality collect and forward a fee to Teranet Inc. as outlined in the agreement. Upon execution of a sub-licensing agreement, the Municipality has established a process regarding fees and/or exchange of services or data provided to utility companies. In 2019, due to the change in service area, Entegrus Powerlines Inc.

is negotiating a direct agreement with Teranet Inc. and will no longer be a sub-licensee of the Municipality.

Comments

We recommend sole sourcing OPMA Ownership Mapping Data and Products to Teranet Inc.

Ontario Ownership Mapping and Ownership Reporting are used by Municipal staff for obtaining legally registered property related information.

Teranet Enterprises Inc. is the single provider of Ontario Ownership Mapping and Ownership Reporting.

Other Municipalities that have entered into similar agreements with Teranet across Ontario include the City of Kingston, Town of Whitby, City of Guelph, City of Windsor, City of Kitchener and County of Essex.

There are two contracts which make up this agreement:

End User Data License Agreement – Perpetual Term \$15,720

OPMA Ownership Mapping Data Products \$11,088

Total Annual Municipal Agreement: \$26,808

Total Five Year Municipal Agreement: \$134,040

Areas of Strategic Focus and Critical Success Factors

The recommendation in this report supports the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

_____ was consulted for this report.

Financial Implications

Prepared by:

Consulted by:

Catherine Fitzgerald,
Director, Information Technology Services

Reviewed by:

Gord Quinton, CPA, CMA
Chief Financial Officer, Treasurer

Attachments: none

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