

**Municipality Of Chatham-Kent  
Community Human Services  
Housing Services**

**To:** Mayor and Members of Council  
**From:** Ray Harper, Director of Housing Services  
**Date:** June 19, 2020  
**Subject:** Installation of Video Surveillance System for Municipality of Chatham-Kent's Public Housing Apartment Complex

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**Recommendation**

It is recommended that:

1. Funding for the purchase and installation of a video security surveillance system at the Municipality of Chatham-Kent's public housing apartment complex for a total one-time cost of approximately \$28,000 (including HST) to be funded from the Social Housing Delivering Opportunities for Ontario Renters (DOOR) Lifecycle Reserve.
2. Transfer the projected remaining balance of \$37,500 to the Housing Services Operations Reserve and permanently close the DOOR reserve.

**Background**

**Current use of Security Surveillance in Public Housing**

Video security surveillance systems are a resource used by Chatham-Kent Housing Services (CKHS) at selected sites within the management jurisdiction of CKHS for the purpose of increasing the safety and security of tenants, staff, and members of the public. These systems protect corporate assets and property as well as helping to detect and deter criminal activity and vandalism. CKHS has installed surveillance cameras at three other complexes in Chatham-Kent, two of which ceased to have any further concerns following their installations.

**Compliance with the Privacy Protection provisions of Ontario**

The video captured by surveillance cameras is deemed to constitute personal information. The Municipal Freedom of Information and Protection of Privacy Act (MFIPPA) permits the collection of personal information so long as the conditions in section 28(2) and Regulation 823 are met.

CKHS has developed and implemented policy and procedures to ensure compliance with section 3 of Regulation 823 of Municipal Freedom of Information and Protection of

Privacy Act (MFIPPA). Reasonable measures are in place to safeguard video surveillance footage in the custody and control of the Division.

### Determination of need

The Municipally owned apartment complex located at 32 Thomas Avenue in Wallaceburg has experienced a substantive increase in police calls over the past six months. A recent report provided to Housing Services from Chatham-Kent Police Services confirmed 81 calls were received between the dates of March 1, 2020 through to May 31, 2020. A video surveillance security threat assessment was completed June 5, 2020 that justifies and supports the need for surveillance at this location. Other methods have been attempted by CKHS to mitigate the concerns experienced at the address but given the ongoing issues and the success experienced at other CKHS locations with the installation of surveillance cameras, it is considered necessary for the safety of property and person at the location and for CKHS to comply with its obligations as a landlord. As well, with current restrictions around the eviction process as a result of the current COVID-19 pandemic, additional evidence is often required to be considered for urgent tribunals.

### **Areas of Strategic Focus and Critical Success Factors**

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

**Consultation**

Financial Services was consulted and confirmed the Social Housing DOOR Lifecycle reserve current balance is \$62,700 (subject to the 2019 finalized financial statement).

Legal Services and Chatham Kent Police Services Community Mobilization Section were consulted in the legal use of surveillance and the statistical data to support need for surveillance.

The Manager of Housing Assets North, and the Manager of Tenant Relations have reviewed the contents of this report and support the recommendations of this report.

**Financial Implications**

The cost of purchase and installation of surveillance equipment and the amount to be transferred to Social Housing Operating Reserve is outlined in Table 1.

**Table 1**

<b>Description</b>	<b>Amount</b>
Purchase and installation of surveillance system (including HST)	\$28,000
Less: HST rebate (11.24%)	\$2,785.13
<b>Total cost to be funded from Social Housing DOOR Lifecycle Reserve</b>	<b>\$25,214.87</b>

Social Housing DOOR Lifecycle Reserve balance as December 31, 2019	\$62,700.00
Less: Cost of surveillance system	\$25,214.87
<b>Total amount to be transferred to Housing Services Operations Reserve</b>	<b>\$37,485.13</b>

Prepared by:

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Ray Harper,  
Director, Housing Services

Reviewed by:

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General Manager  
Community Human Services

Consulted and confirmed the content of the consultation section of the report by:

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Tzu-Ju Chang, CPA, CMA  
Financial Analyst I, Financial Services

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Nicholas Loeb, Solicitor  
Legal Services

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Kristen Williams, Manager Tenant Relations  
Housing Services

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Brandon Bechard, Manager Housing Assets North,  
Infrastructure and Engineering Services

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Deliver Opportunity Ontario Renter (DOOR) reserve funding – Installation of Surveillance Cameras at 32 Thomas Avenue Wallaceburg

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Attachment: None

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