

**Municipality of Chatham-Kent**

**Infrastructure and Engineering Services**

**Engineering and Transportation Division**

**To:** Mayor and Members of Council

**From:** Ann-Marie Millson  
Manager, Linear Assets

**Date:** April 27, 2020

**Subject:** Investing in Canada Infrastructure Program – Public Transit Stream

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**Recommendation**

It is recommended that:

1. In order to adhere to the Investing in Canada Infrastructure Program (ICIP) – Public Transit Stream special conditions:
  - a) The Mayor and Clerk be authorized to execute an agreement and sign the attached by-law for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream between Her Majesty the Queen in Right of the Province of Ontario represented by the Minister of Transportation for the Province of Ontario.
  - b) The Engineering and Transportation Division be authorized to prepare and coordinate approvals for any necessary reporting forms and forward to the Ministry of Transportation (MTO) at the appropriate times.
  - c) Council authorize the Engineering and Transportation Division to proceed with purchasing goods and services that can be acquired under the joint procurement agreement with Metrolinx.
  - d) And whereby any of the products not able to be covered under the Metrolinx Purchasing Agreement, the General Manager be authorized to approve purchases for ICIP funding only when a project is on or under the approved funding estimate.

**Background**

The Program Guide for the Investing in Canada Infrastructure Program: Public Transit Stream states:

“The Investing in Canada Infrastructure Program (ICIP) is a federal infrastructure program designed to create long-term economic growth, build inclusive, sustainable and resilient communities and support a low-carbon economy.”

The federal government through the ICIP program is providing \$11.8 billion in federal infrastructure funding with \$8.3 billion allocated to public transit and these funds being allocated across municipalities and Metrolinx.

The cost share percentages for eligible projects is:

Federal Contribution	40.00%	= \$1,975,116
Provincial Contribution	33.33%	= \$1,645,765
Municipal Contribution	26.67%	= \$1,317,119
Total	100%	= \$4,938,000

In order to apply for the The Public Transit stream of ICIP, projects needed to meet at least one of the following transit improvement outcomes:

- Improved capacity of public transit infrastructure
- Improved quality and/or safety of existing or future transit systems
- Improved access to public transit system

The Engineering and Transportation Division submitted 3 applications to the Investing in Canada Infrastructure Program (ICIP) – Public Transit Stream during the month of May in 2019. Appendix A provides detailed information on each project submitted with associated costs.

The projects were organized and presented as follows:

<b>Project #</b>	<b>Decription</b>	<b>Estimated Funded Costs</b>
1	Vehicle Purchases	\$1,819,041
2	Transit Terminal Renovations and Bus Shelter Purchases	\$2,181,491
3	Transit Innovation and Technology Upgrades	\$937,468
	Total	\$4,938,000

On August 16, 2019 during a joint press conference between Mayor Darrin Canniff and MPP Rick Nicholls, it was announced that the Ford Government had nominated Chatham-Kent's projects under the Public Transit stream. The applications were forwarded to the Federal Government for review and approval.

### **Comments**

On April 15, 2020, a letter addressed to His Worship Mayor Darrin Canniff for the Municipality of Chatham-Kent was received from the MTO advising that ICIP had approved the Municipality's project funding requests. Subsequently, administration received a draft Transfer Payment Agreement (TPA) between the MTO and the Municipality. To execute the TPA, the Provincial and Federal governments require a

Council resolution authorizing the Mayor and Clerk to enter into the agreement on behalf of the Municipality.

Upon execution of the ICIP Transfer Payment Agreement, the Municipality of Chatham-Kent is responsible for carrying out the projects according to the terms, conditions and timelines within the TPA. Acquisition of goods and services under the TPA is to be conducted through a process that promotes best value for money, and complies with the Municipality's purchasing policies and procedures.

The Municipality of Chatham-Kent must also make funding available for the municipal contribution of 26.67% (which is approximately \$1,317,119) percent of eligible project costs plus any ineligible project costs, prior to the March 31, 2028 project delivery deadline. The municipal portion of the projects identified are eligible to be funded through the Provincial Gas Tax Reserves. Other funding sources may also include transit lifecycle reserves or transit operational budget lines where applicable. Full Municipal funding will be required based on individual project deliveries.

During 2019 CKTransit entered into an agreement with Metrolinx along with 50 other participating municipalities to take advantage of Metrolinx's joint procurement opportunities. Recently CKTransit with Council's approval purchased vehicles through this agreement. Several projects listed on the application can be purchased through this same procurement agreement with Metrolinx.

Should Council approve the list of projects submitted for funding, CKTransit staff will begin the process of securing quotes for items that are not available through the Metrolinx agreement.

It is recommended that the General Manager of Infrastructure and Engineering be authorized to approve these purchases if each project meets the terms and conditions within the TPA and are at the approved estimates provided and approved by ICIP.

### **Areas of Strategic Focus and Critical Success Factors**

The recommendation in this report supports the following areas of strategic focus:

- Economic Prosperity:  
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community: Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:  
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

- Financial Sustainability:  
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:  
The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

### **Consultation**

Project recommendations were provided to CKTransit through the CKTransit Task Force which was chaired by Councillor Kirkwood-Whyte.

Where requests would satisfy funding criteria, administration submitted these projects for funding. The following list is a few of the CKTransit Task Force recommendations that were approved under the ICIP funding:

1. Security cameras on buses and at the Terminal
2. Update the Downtown Chatham Terminal - address accessibility issues, covered shelter and provide washroom facilities
3. Additional transit shelters on inter-urban routes
4. Message boards and kiosks

### **Financial Implications**

As indicated by the MTO, upon execution of the contribution agreement under the ICIP program, the Municipality of Chatham-Kent will receive an allocation of up to \$1,975,116 from the Federal Government, \$1,645,765 from the Provincial Government, with the remaining funding which represents the estimated 26.67% Municipal contribution that equates to \$1,317,119 and will be funded from Provincial Gas Tax Reserves and Transit Lifecycle Reserves.

Prepared by:

Reviewed by:

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Ann-Marie Millson  
Manager, Linear Assets  
Engineering and Transportation

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Chris Thibert, P.Eng.  
Director  
Engineering and Transportation

Reviewed by:

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Thomas Kelly, P. Eng., MBA  
General Manager  
Infrastructure & Engineering Services

Attachments:       Appendix A – ICIP Projects Spreadsheet  
                          Appendix B – Enabling By-Law

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## ICIP - Public Transit Stream - Proposed List of Projects

Project #	Outcomes Indicators	Description	Estimated # Req	Estimated Cost	Sub Total	Consulting Fees	Total	Grouping #	
1	Vehicles	Improved Capacity	Investigate and purchase the proper modes of transportation to assist with underserved areas of the municipality based on the results of a service review. Also vehicles to assist with first/last mile scenarios. Vehicles that can be included in the purchase are small, medium to full sized buses, Accessible minivans with seating for 2 wheelchairs and 7 walk ons and 1 driver	3	324,000	972,000	0	972,000	1
				5	80,000	400,000		400,000	
				3	260,000	780,000		780,000	
2	Software Licenses	Imrpoved Quality and Safety of Existing Transit System	On Demand Technology for vehicles introduced to the transit system.This project could include, fare media, routing software, on vehicle hardware, software, communication devices	1	190,000	190,000	60,000	250,000	2
3	Software/Hardware	Imrpoved Quality and Safety of Existing Transit System	Payment Services for all modes of public transportation. Could include App development, communication hardware etc	1	100,000	100,000		100,000	2
4	Security Cameras	Imrpoved Quality and Safety of Existing Transit System	Security cameras on all buses and at main terminal and main exchange hubs.	25	4,000	100,000		100,000	2
5	Alighting Sensors and Module	Imrpoved Quality and Safety of Existing Transit System	All Buses	14	4,000	56,000		56,000	2
6	Message Boards	Imrpoved Quality and Safety of Existing Transit System	Communication Boards at Main Terminal, Via Train Station and specific hub locations (number will increase based on hub locations)	2	40,000	80,000		80,000	2
7	Smart Card Kiosks	System	Strategically placed kiosks for Transit Riders to purchase and load Smart Cards	5	4,000	20,000		20,000	2
8	Bus Shelters	Improved Capacity	Larger bus shelters placed outside of Chatham as Hubs for inter urban routes	6	30,000	180,000		180,000	3
9	Main Terminal	Improved Capacity	Rehabilitate Terminal	1	1,960,000	1,960,000	40,000	2,000,000	3
								0	
						4,838,000	100,000	4,938,000	
								1,975,116	
								1,645,765	
								1,317,119	
								0	
								Over/Under	

By-law Number \_\_\_\_\_  
of The Corporation  
of the Municipality of Chatham-Kent

A By-law to authorize the execution of the transfer payment for the investing in Canada Infrastructure Program (ICIP): Public Transit Stream between her Majesty the Queen in Right of the Province of Ontario Represented by the Minister of Transportation for the Province of Ontario and the Municipality of Chatham-Kent

WHEREAS it is deemed expedient to authorize the execution of an Agreement with Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario for funding under the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream.

NOW THEREFORE, THE COUNCIL OF THE MUNICIPALITY OF CHATHAM-KENT  
HEREBY ENACTS AS FOLLOWS:

1. THAT the Mayor and Clerk are hereby authorized to execute on behalf of the MUNICIPALITY OF CHATHAM-KENT the Transfer Payment Agreement for the Investing in Canada Infrastructure Program (ICIP): Public Transit Stream (“Agreement”) between Her Majesty the Queen in right of the Province of Ontario, represented by the Minister of Transportation for the Province of Ontario, and the MUNICIPALITY OF CHATHAM-KENT in a form satisfactory to Legal Services.
2. THAT, the Mayor and Clerk and, as applicable, the delegate specified in Schedule “B” of the Agreement are hereby authorized to execute on behalf of the MUNICIPALITY OF CHATHAM-KENT any amendment to the Agreement or ancillary document necessary to fulfil the ICIP requirements in a form satisfactory to Legal Services.
3. THAT the Chief Financial Officer has the delegation of authority to execute any and all required documentation, on behalf of the MUNICIPALITY OF CHATHAM-KENT, as required under the Investing in Canada Infrastructure Program.

4. THAT the MUNICIPALITY OF CHATHAM-KENT commits to spending Investing in Canada Infrastructure Program funding in accordance with all of the terms and conditions specified in the Agreement.

5. THAT the MUNICIPALITY OF CHATHAM-KENT commits to spending Investing in Canada Infrastructure Program funding only on implementing the approved projects identified in the Agreement.

BY-LAW read a first, second and third time and finally passed

Finally Passed the \_\_\_\_ day of \_\_\_\_\_, 2020.

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second and Third Time this \_\_\_\_ day of \_\_\_\_\_, 2020

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Mayor – Darrin Canniff

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Clerk - Judy Smith