

Municipality of Chatham-Kent
Infrastructure and Engineering Services
Drainage, Asset and Waste Management

To: Mayor and Members of Council
From: Kevin Rankin
Manager, Fleet Services
Date: February 21, 2020
Subject: 2020 Vehicle and Equipment Replacement List

Recommendations

It is recommended that:

1. The Municipal Equipment List outlined in "Table 1" be approved for replacement at a total cost of \$3,649,116.79 to be funded by the Municipal Fleet Reserve.
2. Two Fire Pumpers and one Fire Tanker listed in Table 2 be ordered in 2020 to be funded from the 2021 Fleet Lifecycle allocation.
3. Used vehicle purchases, where appropriate, be authorized by the General Manager of Infrastructure and Engineering Services (GM, IES) and Chief Administrative Officer (CAO) in order to expedite the procurement process of quality used equipment.

Background

Each year, Fleet Services reports to Council the list of vehicles recommended for replacement. This "pre-approval" process has allowed administration to prepare tenders and have the purchases approved by the GM, IES. Only when anomalies such as tender cost exceeding the estimate or tender disqualification occur does additional Council approval take place. This process has reduced the number of reports brought before Council and expedited the Fleet tender and purchasing process.

Periodically, good used equipment becomes available that offers significant savings to the Municipality. These purchasing opportunities must be acted upon quickly in order to secure the savings. The Municipal Purchasing Policy and tendering process cannot be utilized in these instances due to the restricted timing of the process. As a

result, Fleet Services requests the authority to secure purchases of used equipment through authorization of the GM, IES and the CAO. The Municipal Purchasing Policy and tendering process will continue to be used for the purchase of all new equipment.

The following tables itemize the units to be replaced or ordered in 2020.

For clarification:

- The first two digits in a vehicle unit number indicate the year of the vehicle. For example unit **06**GR013 is a **2006** vehicle.
- Fire apparatus listed in Table 1 were approved by Council in 2019 to be funded from the 2020 Fleet Lifecycle Reserve to achieve economies of scale and to meet 2020 delivery timelines. Indicated with asterisk ****.
- Fire units typically take 12-14 months for delivery. The three Fire units listed in Table 2 will not be delivered and paid for until 2021. A comprehensive Fire Fleet Rationalization Report was presented and approved by Council on December 2, 2019; which outlined a 3-year Fire Fleet Plan.

Table 1 - 2020 Municipal Equipment Replacement List (Recommendation 1)

Vehicle	Department	Location	Replacement Vehicle Description
06GR013	Public Works	Tilbury	One Road Grader
11DP015	Public Works	Kent Centre	One Tandem Plow Truck
08DP010	Public Works	Kent Centre	One Single Axle Plow Truck
09BH025	Public Works	Tilbury	One Backhoe
96TR065	Public Works	Tilbury	One Tractor
08DP021	Public Works	Tilbury	One Three Tonne Dump Truck
06WC011	Public Works	Ridgetown	One Wood Chipper
07SC001	Public Works	PABC	One Vactor Truck
11PU072	Public Works	PABC	One Pickup Truck
11PU073	Public Works	Kent Centre	One Pickup Truck
08MR009	Public Works	Kent Centre	One Roadside Mower
12MR004	Public Works	Raleigh	One Roadside Mower
12MR032	Public Works	Chatham Township	One Roadside Mower
10VN004	Recreation Facilities	PABC	One Cargo Van
08PU006	Cemeteries	Wallaceburg	One Pickup
10PU085	Engineering	Chatham	One Pickup
00FD106	CKFES	Raleigh North 15	One Fire Rescue ****
01FD010	CKFES	Station 2 Chatham	One Fire Pumper ****
10CR012	By Law Enforcement	Chatham	One Car

Vehicle	Department	Location	Replacement Vehicle Description
10CR004	By Law Enforcement	Chatham	One Car
12PU008	By Law Enforcement	Chatham	One Pickup

Table 2 • 2020 Fire Recommended Replacement List (Recommendation 2)

Vehicle	Department	Location	Replacement Vehicle Description
02FD004	CKFES (Fire)	Station 3 Wallaceburg	One Fire Pumper
01FD012	CKFES (Fire)	Station 18 Blenheim	One Fire Pumper
00FD105	CKFES (Fire)	Station 8 Tanker Thamesville	One Fire Tanker

Comments

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:
The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

Consultation

Fleet Services has consulted with the following departments and all are in agreement with this report:

- Recreation Facilities
- Public Works
- Fire Services
- Engineering
- Building Development Services
- Cemeteries

Financial Implications

2020 Municipal Vehicle and Equipment Budget	\$4,243,003.00
2019 Municipal Vehicle and Equipment Reserve Balance	<u>-\$7,540.00</u>
2020 Funding Available for Vehicle and Equipment Purchases	\$4,235,463.00
2020 Estimated Purchases	<u>\$3,649,116.79</u>
Uncommitted Fleet Reserve Balance	\$586,346.21

The remaining municipal fleet reserve balance will be retained to offset tenders that may come in above the estimated replacement price or for the replacement of units that fail before their scheduled replacement.

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Attachment: none

- C: Recreation Facilities
- Public Works
- Fire Services
- Engineering
- Building Development Services
- Cemeteries

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