

**Chatham-Kent Board of Health
Minutes**

Wednesday, November 13, 2019

11:00 a.m.

Call to Order

Present: Councillor Joe Faas (Chair)
Councillor Karen Kirkwood-Whyte
Councillor Brock McGregor (Vice-Chair)
Councillor Carmen McGregor
Mr. Ron Carnahan
Ms. Sharon Pfaff
Teresa Bendo, Director, Public Health
Dr. David Colby, Medical Officer of Health
Lisa Powers, Executive Assistant, Community Human Services

Regrets: Dr. April Rietdyk, General Manager, Community Human Services
Ms. Noreen Blake

Absent: Mr. Brennan Altman

1. Provision for Declaration of Pecuniary Interest

No member of the Board declared a pecuniary interest on any matter on the open session agenda.

2. Minutes of the Board Meeting of October 18, 2019

A correction was noted on page 9, Health Equity Community Initiatives, prepared by Karen Loney, Health Educator should be Health Equity Community Initiatives, prepared by Laura Zettler, Epidemiologist and Program Manager.

Councillor Kirkwood-Whyte moved, seconded by Mr. Carnahan:

“That the minutes of the October 18, 2019 Board of Health meeting be approved as corrected.”

The Chair put the Motion.

Motion Carried

3. Business Arising from the Minutes - None

4. Education/Training - None

5. New Business

A. Items Requiring Action

a) Chatham-Kent Board of Health 2020 Meeting Schedule, prepared by Dr. April Rietdyk

Recommendation

It is recommended that:

1. The following dates be set as meeting dates for the Chatham-Kent Board of Health for 2020:

- Wednesday, January 15, 2020
- Wednesday, February 19, 2020
- Wednesday, March 18, 2020
- Wednesday, April 15, 2020
- Wednesday, May 20, 2020
- Wednesday, June 17, 2020
- Wednesday, September 16, 2020
- Wednesday, October 21, 2020
- Wednesday, November 18, 2020
- Wednesday, December 16, 2020

Background

The Chatham-Kent Board of Health meets in accordance with the Chatham-Kent Board of Health Meeting Procedures, Section III - 3 of the General Policy and Procedure Manual. The policy states:

“The regular monthly meeting of the Board shall be the third Wednesday of each month, except in July and August, commencing at the hour of 11:00 a.m., unless otherwise ordered by a Board Resolution or as soon as possible after inclement weather has forced postponement of the meeting. The closed session will precede the regular meeting and will begin at 10:30 a.m. As per Section 52 of the Health Protection and Promotion Act, a majority of the Board members will constitute a quorum of the Board of Health.

Administration will prepare the agenda monthly, with the exception of July and August but if the occasion arises where important business cannot be completed at the meeting, the Chair of the Board will arrange a subsequent meeting.”

Comments

The proposed dates follow the direction of the policy in that they fall on the third Wednesday of the month. However, the Board has, on occasion, chosen to move the June meeting to the last Wednesday in the month, to shorten the time between the June and September meeting.

Areas of Strategic Focus and Critical Success Factors

The recommendation in this report supports the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

The Chatham-Kent Public Health General Policy and Procedure Manual was utilized for direction.

Financial Implications

There are no financial implications as a result of the recommendation.

Councillor Kirkwood-Whyte moved, seconded by Councillor B. McGregor:

“That the 2020 Board of Health meeting schedule be approved.”

The Chair put the Motion.

Motion Carried

B. Information Reports to be received

a) Director’s Update for the Month of November 2019, prepared by Teresa Bendo

This report is for the information of the Board of Health.

Background

The purpose of this report is to provide an overview of current events or issues arising at Public Health.

Comments

Protecting Youth from the Health Impacts of Vaping

At the October, 2019 Board meeting, the Board received a report regarding the importance of banning the promotion of vapour products to youth under the age of 19. On October 25, the province announced that “starting January 1, 2020, the promotion of vapour products in retail stores will only be permitted in specialty vape stores and cannabis retail stores, which are only open to people aged 19 and over.”

The entire announcement can be accessed at the following web link:

<https://news.ontario.ca/mohltc/en/2019/10/protecting-youth-from-the-dangers-of-vaping.html>

Board of Health Self-Assessment Survey

The survey has been completed and a report of the results will be coming to the December Board meeting.

2019 Service Award Recipients

This year 18 public health employees were honored at the annual service awards ceremony on October 24th.

- 30 years- Cathy Kocis

- 20 years- Dai Hing Yong, Heather Bakker, Jackie Grealis, Robin Rideout, Sylvia Blay
- 15 years- Cheryl Craven, Debbie Maine, Jen Magliaro, Karen Sparks, Kris Oulds, Leeanne Pepper, Lyndsay Davidson, Marnie Van Vlymen
- 10 years- Cara Robinson, Jeff Moco, Laura Zettler, Lisa Powers

In addition, six long term employees retired this year: Barbara Roe, Betty Ellis, Joanne Putnam, Nancy Daigneau, Rob Finlin and Sandy Shadd.

Congratulations to these employees for their ongoing service and commitment to CK Public Health and the community.

November 27 Year-end Staff Celebration

Board members are invited to CK Public Health's year-end staff meeting and celebration of 2018 accomplishments. The business meeting will take place from 9:00 am- 10:30 am at the WISH Centre, followed by some social time with food and beverages.

Consultation

There was no consultation involved in producing this information report.

Financial Implications

There are no financial implications with this information report.

Discussion: The Board had a brief discussion regarding the Association of Local Public Health Agencies (aLPHa) symposium. Public Health Units can expect modernization webinars to be launched soon. It is believed the original amalgamation date of April 1, 2020 is no longer valid. It was reiterated at the conference that there are no plans to merge public health and land ambulance services. Ministry staff reinforced that there would be no changes to the upcoming amended funding formula, which will see Chatham-Kent go from a 75/25 split to a 70/30 split.

b) Q3 Standards Activity Report as of September 30, 2019

This report is for the information of the Board of Health.

Background

The Board of Health is required to provide quarterly financial reports to the Ministry in accordance with direction provided in writing from the Province to comply with Schedule C of the Accountability Amending Agreement No. 8 for the 2019-20 funding year.

Comments

A copy of the Q3 Standards Activity Report can be found in Appendix 1. Please note that the 'program data' section is left blank as that section is due at year end.

On March 1, 2019, CK Public Health submitted a base budget with no increase as directed by the Province. This budget also included approval of \$32,800 in one-time funding to support the Public Health Inspector practicum program and KI tablet distribution.

CK Public Health received an additional \$435,900 to implement the low-income seniors' dental program.

CK Public Health anticipates no variance in its mandatory programs and expects to fully spend its approved one-time funding budget.

Financial Implications

There are no other financial implications.

Councillor B. McGregor moved, seconded by Councillor Kirkwood-Whyte:

“That the two reports be received as information.”

The Chair put the Motion.

Motion Carried

C) Items to be Received and Filed

Councillor B. McGregor moved, seconded by Councillor Kirkwood-Whyte:

“That item a be received and filed”

- a) Letter from Simcoe Muskoka District Health Unit to Christine Elliott regarding government decision to prohibit the promotion of vapour products.

The Chair put the Motion.

Motion Carried

Mr. Carnahan moved, seconded by Councillor B. McGregor:

“That administration prepare a similar letter to Minister Elliott commending the actions of the government regarding the promotion of vapour products”

The Chair put the motion

Motion Carried

6. Non-Agenda Items - None

7. Time, Date and Place for the Next Meeting of the Board

The next meeting of the Board will be held Wednesday, December 18, 2019 at the Health and Family Services building, 435 Grand Ave. W., Chatham, with the open portion of the meeting to start at 11:00 a.m.

8. Adjournment

Moved by Mr. Carnahan that the meeting be adjourned at 11:24 am.

Joe Faas, Chair