

**Municipality Of Chatham-Kent**

**Corporate Services**

**Municipal Governance**

**To:** Mayor and Members of Council  
**From:** Judy Smith, Municipal Clerk  
**Date:** November 28, 2019  
**Subject:** Appointment By-law – Fire Chief

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**Recommendations**

It is recommended that:

1. A bylaw to appoint Chris Case as the Fire Chief be approved.
2. By-law #145-2017 be repealed.

**Background and Comments**

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 227 of the Municipal Act, R.S.O., 2001 states:

It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decisions
- (b) to undertake research and provide advice to council on the policies and programs of the municipality
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality

Due to staff change administration felt it best to repeal the old by-law and identify staff in new by-law (attached).

**Areas of Strategic Focus and Critical Success Factors**

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

**Consultation**

No consultation was required for the drafting of this report.

**Financial Implications**

There are no financial implications resulting from the recommendations.

Prepared by:

Reviewed by:

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Judy Smith, CMO  
Director, Municipal Governance/Clerk

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Cathy Hoffman, MPA, CHRL  
General Manager, Corporate Services/  
Chief Human Resource Officer

Attachment

1. Bylaw to Appoint Fire Chief

**BY-LAW NUMBER 2019**  
**Of The Corporation of the Municipality of Chatham-Kent**

A by-law to appoint a Fire Chief  
of the Municipality of Chatham-Kent

FINALLY PASSED the day of 2019.

Whereas the Fire Protection and Prevention Act 1997 S.O. 1997, c.4 as amended, authorizes the Council of a Municipality to appoint a fire chief where a fire department has been established for the Municipality;

Be it Therefore Enacted by the Municipal Council of the Corporation of the Municipality of Chatham-Kent:

1. That effective December 9, 2019, Chris Case be appointed as Fire Chief of the Municipality of Chatham-Kent.
2. That By-law #145-2017 be repealed

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of, 2019.

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Mayor – Darrin Canniff

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Clerk - Judy Smith