

MINUTES
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

October 8, 2019

Chatham-Kent Police Headquarters

Time: 10:00 A.M.

PRESENT:

Motion #

Mr. Pat Weaver, Chair
Councillor Marjorie Crew, Vice-Chair
Mayor Darrin Canniff
Ms. M. Darlene Smith
Mr. Don Fuoco
Chief Gary Conn
Acting Deputy Chief Kirk Earley

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

The Chief requested an amendment adding Item #4.4 Walk A Mile In Her Shoes

Moved by Councillor Crew and seconded by M. Darlene Smith

“MOTION TO APPROVE THE AMENDED AGENDA”

#2654

Carried

c) **Approval of Minutes of September 10, 2019**

Moved by M. Darlene Smith and seconded by Councillor Crew

“MOTION TO APPROVE THE MINUTES OF SEPTEMBER 10, 2019”

#2655

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **New Hire, Elevation and Auxiliary Resignation**

The Chief presented the report on the New Hires, Elevation and Auxiliary Resignation

New Hire

Moved by Councillor Crew and seconded by Don Fuoco

**“MOTION TO APPROVE THAT GRANT RENDERS BE HIRED AS A CADET LEVEL 1
EFFECTIVE SEPTEMBER 16TH, 2019.”**

#2656

Carried

The Chief presented Grant Renders with his cadet badge. Congratulations!!!

Elevation

Moved by M. Darlene Smith and seconded by Don Fuoco

**“MOTION TO APPROVE THAT EMILY MURPHY BE ELEVATED TO EXECUTIVE
ASSISTANT LEVEL 4, EFFECTIVE OCTOBER 24, 2019.**

#2657

Carried

Auxiliary Resignation

Moved by Don Fuoco and seconded by Councillor Crew

**“MOTION TO ACCEPT THE RESIGNATION OF JUSTIN RICHARDSON AS AN AUXILIARY MEMBER
EFFECTIVE SEPTEMBER 30, 2019.”**

#2658

Carried

4.2 Board Auction Account – 2nd Quarter

The Chief presented the report on the Board Auction Account – 2nd Quarter (April 1-June 30, 2019) as prepared by Executive Assistant Emily Murphy.

Balance of the Auction Account Balance as of June 30, 2019 is \$17,532.67

Moved by M. Darlene Smith and seconded by Don Fuoco

“MOTION TO RECEIVE THE REPORT FOR INFORMATION”

#2659

Carried

4.3 CKPS/Salvation Army Toy Drive

The Chief presented the report on the request for a donation from the Auction Account to support the fifth annual CKPS/Salvation Army Toy Drive in the amount of \$400.00 to match the donation by the Police Association.

Councillor Crew would like to make a motion to donate the sum of \$800.00 due to the shortage the Salvation Army faces each year and due to our healthy balance of the auction account, she suggested a Motion to donate \$800 from Auction Account.

Moved by Councillor Crew and seconded by M. Darlene Smith

**“MOTION TO APPROVE THE DONATION OF \$800.00 TOWARDS THE ANNUAL CKPS/SALVATION ARMY
TOY DRIVE FROM THE AUCTION ACCOUNT”**

#2660

Carried

4.4 Walk A Mile In Her Shoes

The Chief presented the report requested a Donation of \$500.00 from the Auction Account. The event is being held today(October 8th) at St. Clair College and the Chief is participating in the walk.

Moved by Don Fuoco and seconded by Councillor Crew

'MOTION TO DONATE THE SUM OF \$500.00 FROM THE AUCTION ACCOUNT'

#2661

Carried

5. Reports from Deputy Chief:

5.1 Chatham-Kent Police – Multi Facility Security Enhancements

Acting Deputy Chief-Kirk Earley presented the report on Chatham-Kent Police – Multi Facility Security Enhancements.

Deputy Chief Earley highlighted the importance of updating the current security system at Police Headquarters and in the outlying substations. An internal review identified the need to enhance the current security system. Phase 1 (1st Quarter of 2020) is Security Cameras at a total cost of \$50,710.40 and Phase 2 (3rd Quarter of 2020) is a Door Access/Card reader Security System at a total cost of \$88,448.25

The enhancement will address the physical aspect of safety and security as well as the technological security measures set forth by external partners. It is our responsibility to ensure the security measures in all stations meet the National Police Network Connection Authorization Change Request (NCACR) and the Criminal Intelligence Service Canada Regulations (CISC). Presently the Avigilon camera/security system at Headquarters is of a high standard and quality and served the police service very well. However, the enhancements to the system has greatly advanced over the years and as such, we should harness these advancements to augment our ability to maintain the safety and security of our employees and our property.

Moved by Councillor Crew and seconded by Don Fuoco

"MOTION TO APPROVE THE COSTS ASSOCIATED TO ENHANCING SECURITY IN ALL CHATHAM-KENT POLICE SERVICES BUILDINGS, WITH THE COSTS TO BE FUNDED THROUGH THE POLICE IT RESERVE."

#2662

Carried

5.2 Police Check Adjustment 2020

Acting Deputy Chief-Kirk Earley presented the report on Police Clearance Check Adjustment 2020. In September 2013, the Board approved the implementation of the online police clearance check system including a nominal increase in the fees that citizens were charged. The fee increase was to help offset costs associated with offering a more convenient online system for citizens to submit their check

requests. The Vendor charges CKPS \$9.95 for every online check completed. The CKPS chose to absorb the per check fee within that fee increase.

To help offset the annual rate of inflation increases as well as the increased labour burden costs incurred since 2013, the recommendation is to increase the police clearance check fee for employment related checks only from \$35.00 to \$40.00 effective January 2020. There would be a zero increase for volunteer or student fees. The fee increase would be \$5 per check keeping the CKPS fee close to the provincial average of \$40.00.

There has not been an increase since 2013.

Moved by Councillor Crew and seconded by M. Darlene Smith

“MOTION TO RECEIVE THE REPORT AND TO APPROVE THE INCREASE IN FEES CHARGED FOR POLICE CLEARANCE CHECKS FOR EMPLOYMENT REASONS ONLY”

#2663

Carried

6. **Acknowledgement Letters:** None

7. **Consent Agenda:** None

8. **Non-agenda items:** None

9. **Date and time of next meeting tentatively scheduled for November 12, 2019**

The date and time of the next regular meeting is scheduled for November 12, 2019 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, NOVEMBER 12, 2019.

Moved by Don Fuoco seconded by M. Darlene Smith

#2664

Carried

10. **Adjournment**

Moved by Councillor Crew

“MOTION TO ADJOURN”

Carried

Time: 10:17 a.m.