

**Municipality Of Chatham-Kent**  
**Finance, Budget and Information Technology Services**  
**Budget & Performance Services**  
**Information Report**

**To:** Mayor and Members of Council

**From:** Gord Quinton, MBA, CPA, CGA  
 Director, Budget & Performance Services

**Date:** September 13, 2018

**Subject:** Schedule for 2019 Budget Committee Meetings

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This report is for the information of Council.

**Background**

This report provides a schedule for the Budget Committee and community open house meetings.

**Comments**

The following table summarizes the dates and steps for the 2019 budget process. This report will be sent to all election candidates once approved to provide notice. Resulting from a suggestion from community groups in the 2016 budget process that meetings be held in more locations, community consultation meetings have been scheduled in five locations with two concurrent locations the first two evenings with EMT split groups attending and a final night where all EMT will attend.

Two Council Orientation - Base Budget Review meetings will be held during the day on January 9<sup>th</sup> and 10<sup>th</sup> for Council to have the scheduled availability of EMT/SMT to review the 2018 Base Budget in detail and/or ask questions to gain understanding prior to budget deliberations.

<u>Steps in Process</u>	<u>Dates</u>	<u>Time</u>	<u>Location</u>
First night of budget...information meeting to review issues facing Council and administration's recommendations. Public deputations for funding will be scheduled for this evening as well.	Wednesday, January 16, 2019	6:00 p.m.	Council Chambers on the 2 <sup>nd</sup> floor of the Chatham-Kent Civic Centre, 315 King Street West, Chatham, ON

<u>Steps in Process</u>	<u>Dates</u>	<u>Time</u>	<u>Location</u>
Community consultation meetings – open houses (five locations)		4:30 p.m. to 6:00 p.m. (Open house with one to one discussions 4:30 to 5:00 p.m.) A brief presentation & question and answer period as a group from 5:00 to 6:00 p.m.	
	Tuesday, January 22, 2019 (Group A)		Ken Houston Memorial Agricultural Centre, 1212 North Street, Dresden, ON
	Tuesday, January 22, 2019 (Group B)		Tilbury Arena, Ryder Hall 55 Bond Ave, Tilbury, ON
	Wednesday, January 23, 2019 (Group A)		Blenheim High School Cafeteria 163 Chatham St. S. Blenheim, ON
	Wednesday, January 23, 2019 (Group B)		Wallaceburg Municipal Office 786 Dufferin Ave Wallaceburg, ON
	Thursday, January 24, 2019 (All)		Active Lifestyle Centre, 20 Merritt Ave, Chatham, ON
Budget Committee meetings (3 evenings scheduled)	Wednesday, January 30, Thursday, January 31, Tuesday, February 5, 2019	6:00 to 10:00 p.m. (public participation scheduled for 9pm)	Council Chambers on the 2 <sup>nd</sup> floor of the Chatham-Kent Civic Centre, 315 King Street West, Chatham, ON
Contingency Budget Committee meeting (only if needed)	Wednesday, February 6, Thursday, February 7, 2019	6:00 to 10:00 p.m. (no public participation scheduled)	Council Chambers on the 2 <sup>nd</sup> floor of the Chatham-Kent Civic Centre, 315 King Street West, Chatham, ON

**Consultation**

The schedule has been reviewed by the EMT.

**Financial Implications**

There are no financial implications.

Prepared by:

Reviewed by:

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Director, Budget & Performance Services

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Mike Turner, CPA, CMA  
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