

Municipality Of Chatham-Kent

Legislative Services

Municipal Governance

To: Mayor and Members of Council
From: Judy Smith, Director, Municipal Governance/Clerk
Date: April 17, 2018
Subject: Appointment By-laws

Recommendations

It is recommended that:

1. A by-law to appoint Property Standards Officers be approved (Attachment A).
2. By-law 56-2015, a by-law to appoint Property Standards Officers and amending by-law 84-2015 be repealed.
3. A by-law to appoint Deputy Division Registrars and Deputy Issuers of Marriage Licences be approved (Attachment B).
4. By-law 178-2013, a by-law to appoint Deputy Division Registrars and Deputy Issuers of Marriage Licences and amending by-laws 54-2014, 112-2014, 86-2015, 13-2016, 35-2016, 38-2017, 81-2017 be repealed.
5. A By-Law to provide staff appointments of By-law Enforcement Officers be approved (Attachment C)
6. By-law 54-2015 a by-law to appoint By-law Enforcement Officers and amending by-laws 83-2015, 51-2016, 36-2017 and 137-2016 be repealed
7. By-law 119-2012 a by-law to Deputy Chief Building Officials be repealed

Background

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 227 of the Municipal Act, R.S.O., 2001 states:

It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decisions

- (b) to undertake research and provide advice to council on the policies and programs of the municipality
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality

Comments

Due to staff changes administration felt it best to repeal the old by-laws and identify staff in new by-laws.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

Consultation

All municipal departments were consulted and verified the names of staff requiring appointments at this time.

Financial Implications

There are no financial implications at this time.

Prepared by:

Reviewed by:

Judy Smith, CMO
Director
Municipal Governance/Clerk

John Norton
General Manager
Community Development

Attachments

1. A by-law to appoint Property Standards Officers be approved (Attachment A).
2. A by-law to appoint Deputy Division Registrars and Deputy Issuers of Marriage Licences be approved (Attachment B).
3. A By-Law to provide staff appointments of By-law Enforcement Officers be approved (Attachment C)

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BY-LAW NUMBER 2018

Of The CORPORATION OF THE MUNICIPALITY OF CHATHAM-KENT

A By-Law to provide staff appointments of Property Standards Officers for the Corporation of the Municipality of Chatham-Kent

FINALLY PASSED the day of , 2018

WHEREAS Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

AND WHEREAS the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointment of Property Standards Officers.

BE IT THEREFORE ENACTED by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. THAT by-law 56-2015, a by-law to provide for appointment of Property Standards Officers and Amending By-law 84-2015 be repealed.
2. THAT the following appointments for Property Standards Officers be approved:

Sarah Baltare
Don Burgess
Brady Campbell
Nicole Coles
Shawn Hinnegan
Lee Holling
Travis Maxwell
Jackie Morgan-Beunen

THIS By-law shall come into full force and effect upon the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME this day of , 2018.

Mayor – Randy R. Hope

Clerk - Judy Smith

BY-LAW NUMBER 2018

**Of The CORPORATION OF THE MUNICIPALITY OF CHATHAM-KENT
A By-Law to provide appointment of Deputy Division Registrars and Deputy
Issuers of Marriage Licences for the
Corporation of the Municipality of Chatham-Kent**

FINALLY PASSED the day of , 2018

WHEREAS Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

AND WHEREAS the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointment of Deputy Division Registrars and Deputy Issuers of Marriage Licences.

BE IT THEREFORE ENACTED by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. THAT by-law 178-2013, a by-law to provide for appointment of Deputy Division Registrars and Deputy Issuers of Marriage Licences and Amending By-laws 54-2014, 112-2014, 86-2015, 13-2016, 35-2016, 38-2017 and 81-2017 be repealed.
2. THAT the following appointments for Deputy Division Registrars be approved:

Croteau, Penny
Mardling, Collin
Rieger-Mackenzie, Lori
Turner, James

3. THAT the following appointments for Deputy Division Registrars and Deputy Issuers of Marriage Licences be approved:

Ameel, Tonya	McCracken, Brian
Anderson, Jennifer	McGuigan, Candy
Brown, Melissa	Moore, Cami
Charron, Nichole	Neudorf, Rachel
Debrouwer, Sarah	Peltier, Paul
Dewar, Alicia	Pinsonneault, Katie
Dorozynska, Evona	Pursel, Terry
Elmohamad, Samar	Ritchie, Lidia
Genge, Olivia	Segeren-Swayze, Leanne
Grand, Amy	Sloan, Terrie Lynne
Havens, Nancy	Steptoe, Ginny
Jones, Jocelyn	Taylor, Brenda
Kilbride, Donna	Voskamp, Diane
Knight, Helen	Wilson , Anne
Kupczyniski, Jackie	Zimmer, Lorrie

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READ A FIRST, SECOND AND THIRD TIME this day of , 2018.

Mayor – Randy R. Hope

Clerk - Judy Smith

BY-LAW NUMBER -2018

OF THE CORPORATION OF THE MUNICIPALITY OF CHATHAM-KENT

**A By-Law to provide staff appointments of
By-law Enforcement Officers for the
Corporation of the Municipality of Chatham-Kent**

FINALLY PASSED the day of , 2018.

WHEREAS Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

AND WHEREAS the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointments of By-law Enforcement Officers.

BE IT THEREFORE ENACTED by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. THAT By-Law 54-2015 and amending by-laws 83-2015, 51-2016, 36-2017 and 137-2016 be repealed
2. THAT the following appointments for By-law Enforcement Officers be approved:

Ali, Hamid	Falkner, Brendan	Magliaro, Paolo
Arndt, Rosemarie	Finlin, Robert	Maxwell, Travis
Baltare, Sarah	Foster, Mark	McGee, Darrell
Barlow, Brigan	Genge, Olivia	McIntosh, Dave
Bates, Patrick	Glassford, James	Metcalfe, Jan
Burgess, Don	Goldhawk, Paul	Mifflin, Shawn
Campbell, Brady	Goodwill, Corey	Millson, Ann-Marie
Carroll, Glenn	Gorzalak, Irek	Morgan-Beunen, Jackie
Case, Chris	Gray, Jordan	Oliver, Katerina
Cepi, Mark	Harding, Glenn	Pelletier, Miguel
Charbonneau, Joe	Hastings, Doug	Peltier, Paul
Chepeka, Dennis	Hathaway, Jamie	Robinson, Cara
Chevalier, Blaise	Hatten, Michael	Sinclair, Ellen
Cikatricis, Jason	Havens, Nancy	Spence, Darrin
Clemens, Kurt	Hinnegan, Shawn	Sproule, Scott
Coles, Nicole	Holling, Lee	Sullivan, Barry
Cooper, Debbie	Hornick, Lorrie	Thibert, Chris
Corso, Jerry	Kucera, Rick	Thorburn, Phil
Courtice, Erin	Lacina, Paul	Tippin, Paul
Crawford, Bob	Lalonde, Chris	Westerberg, Eric
Dath, Dennis	Lemieux, Clyde	Yong, Dai
Davidovic, Nikola	Link, Matthew	
Demers, Mike		
Dick, Tim		
Doman, Scott		
Dorozynska, Evona		

THIS By-law shall come into full force and effect upon the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME this day of , 2018.

Mayor – Randy R. Hope

Clerk - Judy Smith