

RIDGE HOUSE MUSEUM ADVISORY COMMITTEE MEETING

November 14, 2017

7:00PM

Ridge House Museum

Present:

- Frank Vink
- Marlee Robinson
- Bob Wilson
- Gord Williams
- Clr. VanDamme

Regrets:

- Dan Nicol
- Lynn Luby-Wilson

Staff:

- Stephanie Saunders

Guests:

- Joan Groom
- Matt Gibson

1. **Call to Order:** The meeting was called to order by the chair at 7:02PM. Marlee introduced Matt Gibson to the committee.
2. **Review of minutes of the January 26, 2017 RHMAC meeting:** Motion #1 Moved by Clr. VanDamme, seconded by Frank that the minutes of the January 26, 2017 Ridge House Museum Advisory Committee meeting be accepted as presented. Motion Carried.
3. **Business arising from the January 26, 2017 meeting:**
 - a. **Information about CK Tickets costs:** Stephanie explained that RecConnect is now being used to sell tickets for museum events with no associated costs.
4. **Curator's Prescribed Grant Report:** Staff reviewed the report and addressed questions from the committee.
5. **Committee Updates:**
 - a. **Garden project:** Frank has volunteered his time to clean up the flower beds. The northwest side and half of the front yard remain. Leaves need to be raked. Spades, work gloves, clippers, and pruners are needed. Marlee has been working with Ridgetown High School staff to have students develop proposals for the RHM garden. She has made an arrangement with the Ridgetown Horticultural Society to reimburse the committee up to \$300 per year for the gardens.
 - b. **URL project:** This project is awaiting funding.
 - c. **Ontario by Bike:** No update.
 - d. **Presentation to Council:** Motion #2 Moved by Clr. VanDamme, seconded by Gord that the Report to Council from Ridge House Museum Advisory Committee 2016-2017 be accepted as presented. Motion Carried. Clr. VanDamme asked

committee members to attend the council meeting when it is presented to show support.

6. **New Business:**

- a. **Strawberry Social 2018:** Marlee reported that 51 tickets were sold to the 2017 Strawberry Social. **Motion #3** Moved by Bob, seconded by Clr. VanDamme that staff look at the possibility of a Strawberry Social in 2018 and report back to the committee as soon as possible. **Motion Carried.**
 - b. **December Promotion:** Stephanie reported that the December open hours and Victorian Christmas Open House will be advertised in the Ridgetown Independent and Blenheim Tribune, on the Mac's Milk sign, posters distributed through normal channels, and handouts at the Ridgetown Santa Claus parade. Marlee requested promotion of the December Seniors' Day, holiday tales on the December 23, and the daily paper craft.
 - c. **2018 planning:** Marlee would like to continue Seniors' Days, Tales of Greenwood, and Positivity Day, and bring back Harvest Fest in 2018. She would like to get teenagers and pre-teens involved at the museum. She would like staff to hold a training session for volunteers for each exhibition. The committee expressed interest in a Ghostbusters event.
 - d. **2018 lifecycle:** Stephanie reported that she is currently looking into the municipal lifecycle process. Marlee identified the carpets on the stairs, in the dining room, and in the living room as tripping hazards. Frank identified that the side porch is in need of repair.
 - e. **Volunteer requirements:** Marlee summarized a conversation that she had with John Norton regarding volunteers.
 - f. **Dates of 2018 meetings:** **Motion #4** Moved by Clr. VanDamme, seconded by Gord that the 2018 meeting dates be accepted as presented with meetings at 7PM at the Ridge House Museum. **Motion Carried.**
7. **Non-Agenda Business:** None
8. **Date and Time of Next meeting:** Tuesday, February 20, 2018, 7PM, Ridge House Museum
9. **Adjournment:** Motion #5: Moved by Gord, seconded by Bob, that the meeting be adjourned. Motion Carried. The meeting was adjourned at 8:28PM.