

Municipality of Chatham-Kent
Infrastructure and Engineering Services
Waste and Recycling Services

To: Mayor and Members of Council

From: Rick Kucera, B.E.S.
Manager, Waste and Recycling Services

Date: May 11, 2018

Subject: Wallaceburg Transfer Station Weigh Bills

Recommendation

It is recommended that:

1. Authier Print and Promotional Products be approved to supply 15,000 weigh bills for the Wallaceburg Transfer Station in the amount of \$879.14 (HST included).

Background

The Wallaceburg Transfer Station is the only municipally owned waste disposal site within the Municipality that has a scale to weigh the waste material received from contractors and excess garbage delivered by residents. Fees are charged at a rate of \$20 for anything less than 200Kg or \$102/metric tonne for anything over 200Kg. A specialized weigh bill or receipt is used to record certain information including the weight of the vehicle and/or trailer as it enters the site and again after unloading to determine the exact fee.

Comments

Section 39 (e) of the Purchasing By-Law states: 'Council must approve the purchase of any deliverables where the company being awarded is owned directly or indirectly, in whole or in part, by a member of Council.

The Waste and Recycling Services Department last ordered weigh bills for the Wallaceburg Transfer Station in August 2014 from The Instant Print Shop and therefore our template weigh bill remains on file. This business has since been purchased and renamed Authier Print and Promotional Products which is owned and operated by Councillor Mark Authier.

Areas of Strategic Focus and Critical Success Factors

The recommendation in this report supports the following areas of strategic focus:

- Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendation in this report supports the following critical success factors:

- Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:
The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

Consultation

The Purchasing Officer was consulted regarding the Municipal Purchasing By-Law.

Financial Implications

The purchase of the weigh bills will be funded through the Waste and Recycling Services operating budget.

Prepared by:

Reviewed by:

Rick Kucera, B.E.S.
Manager, Waste and Recycling Services

Tim Dick, C.E.T.
Director,
Drainage, Asset and Waste Management

Reviewed by:

Thomas Kelly, P. Eng., MBA
General Manager
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

Jennifer Scherle,
Purchasing Officer

c. Purchasing Officer
Attachments: None

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