

The Corporation Of The Municipality Of Chatham-Kent

Municipal Heritage Committee

**Heritage House
45 Sandys St. S., Blenheim, ON**

April 18, 2018

7:00 P.M.

The Municipal Heritage Committee met on the above date with the following members present: Chair Chris Williams, Members Dave Benson, Brad Eagen, Lisa Gilbert, Marion Matt, Joe Nagle, Patricia Pook, Susan Simpson, John Taylor and Ron Vanrabaeyns

Staff In Attendance: Ryan Jacques and Anthony Jas, Planning Services

Guests In Attendance: Jerry Hind and Clark Shultz

Regrets Received: Katharine Smyth and Lindsay Swackhammer

Absent: Councillor Michael Bondy

Provision For Disclosure Of Conflict Of Interest And The General Nature Thereof:

The Chair asked if any member had a conflict of interest with any of the items on the agenda, in accordance with *The Municipal Conflict of Interest Act*. No member of the Committee declared an interest in any of the items on the agenda.

Recess To Closed Session:

There were no items discussed in Closed Session.

Adjournment Of Closed Session:

Approval Of Minutes From Previous Meeting:

Moved by Dave Benson, Seconded by Susan Simpson

“That the Minutes of the Municipal Heritage Committee, held on March 21, 2018 be approved.”

Motion Carried

Additions To The Agenda:

No additional items added to the agenda.

Business Arising From The Minutes:

a) Information Pamphlet:

The draft copies of the pamphlet (11 x 17 32 lb expressions; cut down to full bleed - colour right to the edge; finished flat size 8.5 x 14; double sided; high quality colour; 3 folds) was circulated to the Committee for review and comments. The Committee requested the following two updates be made to the pamphlet prior to final approval:

1. Colour needs to be adjusted to reflect the original example provided by Chris Williams. Ryan Jacques and Chris Williams will coordinate to resolve this issue prior to next meeting.
2. The page containing "Recognize...Protect...Encourage..." needs additional context and the word "Designation" needs to be defined (ie. ...is to protect in perpetuity), preferably on the same page. Lisa Gilbert and Patricia Pook will provide Chris Williams with revisions in time to have a pre-final copy of pamphlet for next meeting.

The pamphlet meets branding compliance. The Committee received the requested changes that more accurately described the process and programs. The cost for 100 pamphlets would be \$66.55 plus tax or \$158.88 plus tax for 250 pamphlets.

In order to meet the requirements for accessible documents of the Accessibility for Ontarians with Disabilities Act a simple document containing the text in the pamphlet will be posted on the municipal website.

Moved by Dave Benson, Seconded by Lisa Gilbert

"That 500 copies of the final pamphlet be ordered at a cost of approximately \$300."

Motion Carried

b) Proposed Designation: 130 Park Street, Chatham:

Committee agreed the property is well maintained and should have some recognition. However, in terms of designating this property, the Committee concluded that the property does not meet the criteria necessary for designation.

Moved by John Taylor, Seconded by Dave Benson

"That the Committee not proceed with the designation process for 130 Park Street, Chatham."

Motion Carried

c) Listed Heritage Properties in Blenheim:

Marion Matt submitted updated information that was provided by Nan Barnett regarding the Dr. Samson property, the 58 McGregor Street property and the George Street residence property.

A list of Blenheim properties were provided to the Committee, along with a brief history and the suggested significant heritage value of each. None of the properties presented are currently listed on the Register.

Moved by Lisa Gilbert, Seconded by John Taylor

“That all Blenheim properties presented be considered for entry into the Register. These include 200 Ellen St.; 54 Marlborough St.; 43 McGregor St.; 122, 199, 253 & 259 Talbot St. E.; 377 Talbot St. W.; 78 & 86 Chatham St. N.; and 45 Sandys St. S.”

Motion Carried

The Committee discussed what the process is for including new properties on to the Register. At this point the Committee does not have clear understanding of the position of Administration regarding this process. The main issue is whether the process is to be “opt-in” or “opt-out”.

Dave Benson will prepare a memo summarizing the position of the Committee in regards to this process. The Committee will have an opportunity to review this memo before forwarding it on to Administration for comment. It is the intention of the Committee to have Administration present at a future meeting to seek final direction on the matter, prior to proceeding to Council for direction.

New Business:

a) **Information Package:**

- i) **Waiving of normal tariff fees at Land Registry Office for MHC Members:**
All individuals, using the Letter of Authority, must identify themselves to the Land Registry Office Operations Manager, present a copy of the letter and make known to staff the particular project on which they are working on.
- ii) **Civic Centre Atrium Display:**
The presentation containing the 2018 calendar properties for display on the Civic Centre Atrium monitor has been completed. The Committee received an example of the format used for each property.
- iii) **Chatham-Kent Property Standards By-law:**
The Chatham-Kent Property Standards By-law is the only process to enforce a property to be maintained. The by-law sets out minimum standards for all properties, with additional reference to designated heritage properties. The Committee received a full copy of the by-law for reference.

Committee members are encouraged to review the by-law prior to next meeting for further discussion on how to apply sections of this by-law to designated properties where the significant features are at risk of falling into a condition of disrepair; such is the case of 13770 Talbot Trail (Green-Cameron property).

Other Business:

- a) Deputation by Jerry Hind Re: damage to the Cenotaph

The Committee suspended the rules of order and allowed a deputation on a non-agenda business item from Mr. Jerry Hind. Mr. Hind presented an account of events leading to the cleaning of the Cenotaph and the alleged damage that was done as a result. Mr. Hind informed the Committee of his correspondence with Administration and the contractor who performed the work. To the understanding of Mr. Hind, the same contractor will be returning in the spring/summer to correct the problems arising from the original cleaning. Mr. Hind has expressed his reservations with having the same contractor performing any future work without further consultation with professionals experienced in restoration projects of this nature.

Note: Council previously approved this work.

Ryan Jacques will ask Jeff Bray to provide the Committee with a summary of events and planned work regarding the Cenotaph.

Moved by Dave Benson, Seconded by Lisa Gilbert

“That a summary report on the decision making for the work performed on the Cenotaph, as described by Jerry Hind, and all planned work, be provided to the Committee by Administration.”

Motion Carried

- b) Lisa Gilbert asked if the Committee should consider approaching the owners of 471 King Street West regarding designating this property.

Dave Benson has had some communication with the owner, and can verify that the owner has expressed interest in designating the property in the future. Dave Benson will update the Committee on the status of this property moving forward.

Time, Date And Place For Next Meeting Of The Committee:

Chatham-Kent Civic Centre, Room 212
315 King Street West, Chatham
May 16, 2018 at 6:30 p.m.

Adjournment:

Moved by Joe Nagle, Seconded by Marion Matt

“That the Municipal Heritage Committee adjourn at 9:15 p.m.”