

Municipality Of Chatham-Kent

Chief Administrative Office

Corporate Initiatives

To: Mayor and Members of Council

From: Amy Wilcox, CPA, CMA, PMP
Manager, Corporate Initiatives

Date: February 5, 2018

Subject: Community Partnership Fund-2018 Funding Recommendations

Recommendations

It is recommended that:

1. 9 applications – as endorsed by the 2018 Community Partnership Fund (CPF) Review Committee - be approved under the CPF **Community Projects** component for a total of \$66,710.82 in funding against gross project costs of \$318,102.96.
2. 17 applications – as endorsed by the 2018 CPF Review Committee – be approved under the CPF **Festivals & Events** component for a total of \$65,918.25 in funding against gross project costs of \$234,250.99.

Background

The Community Partnership Fund (CPF) was established by Council in 2000. It is a grant program which uses matching funding to promote community development projects within Chatham-Kent. The annual CPF program consists of two components – Mainstream (Community Projects) and Festivals & Events. Since its inception in 2000, the CPF program has leveraged \$3,392,911.85 in municipal investment into \$14,445,425.38 worth of community development projects (inclusive of the projects referred to in this report), and has encouraged widespread civic engagement and community improvement.

The 2018 round of the CPF had a total base budget amount of \$175,000.00. The grant limit is \$10,000.00 for Community Projects and \$5,000.00 for Festivals & Events.

Comments

The 2018 round of the CPF opened October 2, 2017, with a widely advertised call for applications. The application deadline was set for December 1, 2017. By the expiry of that deadline 32 applications had been received, 10 under the Community Projects component and 22 under Festivals & Events. In total, the 32 recommended applications sought \$159,629.07 in funding against gross project costs of \$776,712.95.

On January 24 and 25, 2018, the Community Partnership Fund Review Committee (CPFRC) met to review and consider each application received. As a result of that review, 26 applications are recommended for funding (as set out in more detail below).

The Review Committee evaluated each application against CK Plan 2035 Areas of Strategic Focus and the grant guidelines and priorities. The CPFRC proceeded on the assumption that it had a total of \$175,000.00 available for distribution. Usually, the total amount requested for funding exceeds the CPF grant total, this year there was enough funding to recommend grants to all applications except those that violated grant guidelines. Examples of the grant violations: outstanding final reports, missing budget, and applications that were for projects that were fund raising activities.

The CPFRC recommends nine projects set out in Table 1 (below) for funding under the Community Project component, for a total of \$66,710.82 in funding against gross project costs of \$318,102.96. There were no applications submitted for community projects for three wards. Those wards were, ward two, ward three and ward four.

The committee recommends grant funding in the following amounts, \$16,710.82 for ward one, \$20,000 for ward five, \$20,000 for ward six and \$10,000 for the applications that identify as projects for all wards.

No.	Name of Organization	Project Name	Project Budget	Recommended Grant Amount
1.	Merlin Parks & Recreation	Merlin Community Hall Upgrades for Exterior Doors and Exterior Lighting	\$11,848.43	\$5,924.21
2.	Tilbury and District Horticultural Society	Northside Park Renovations - Phase 3	\$10,000.00	\$5,000.00
3.	Wheatley Area Minor Soccer	Wheatley Soccer Field Upgrade and Storage Unit	\$6,117.50	\$3,058.75
4.	Wheatley BIA	Community Information and Beautification	\$5,455.73	\$2,727.86
5.	Kinsmen Club of Wallaceburg	Kinsmen Community and Recreation Centre-Gym Addition	\$109,100	\$10,000.00
6.	Sydenham Community Curling Club Inc.	Insulation Retrofit Project	\$25,067.86	\$10,000.00
7.	Loads of Love	Referral Showroom Addition	\$104,450.00	\$10,000.00
8.	Veterans' Tribute Garden Association	Veterans' Tribute Garden - Phase 5B	\$21,183.44	\$10,000.00

No.	Name of Organization	Project Name	Project Budget	Recommended Grant Amount
9.	Lower Thames Valley Conservation Authority	Tomorrow's Greener Schools Today	\$24,880.00	\$10,000.00

The CPFRC recommends nine projects set out in Table 2 (below) for funding under the Festival and Events component, for a total of \$65,918.25 in funding against gross project costs of \$234,250.99.

The committee recommends grant funding in the following amounts, \$16,167.05 for ward one, \$8,000 for ward two, \$2,700 for ward three, \$6,410.50 for ward four, \$10,000 for ward five, \$12,640.70 for ward six and \$10,000 for the applications that identify as projects for all wards.

No.	Name of Organization	Project Name	Project Budget	Recommended Grant Amount
1.	Royal Canadian Legion Branch 465	Merlin Family Fun Day	\$7,500.00	\$2,000.00
2.	Wheatley Business Improvement Association	Wheatley Uptown Festival	\$8,334.10	\$4,167.05
3.	Wheatley District Optimist Club	Annual Wheatley Fish Festival	\$30,100.00	\$5,000.00
4.	Wheatley Two Creeks Association	Two Creeks Summer Concerts	\$20,460.00	\$5,000.00
5.	Blenheim Classics Auto show	Blenheim Auto Show	\$7,000.00	\$3,500.00
6.	Glad Tidings Community Church	Canada Day in the Park	\$20,000.00	\$4,500.00
7.	The Mary Webb Centre	Street Festival and Studio Tour	\$5,550.00	\$2,700.00
8.	Chatham-Kent 4H Association	Chatham-Kent 4H International Plowing Match	\$4,844.00	\$1,100.00
9.	Dresden Sidestreets Youth Centre	Sidestreets 14th Annual Community Dance	\$1,500.00	\$750.00
10.	Selkirk History Faire	Selkirk History Faire	\$13,681.50	\$4,560.50
11.	Wallaceburg and District Council for the Arts	Music In The 'Burg 2018	\$10,000.00	\$5,000.00
12.	Wallaceburg Business Improvement Association	Celebrate Wallaceburg	\$12,000.00	\$5,000.00
13.	Chatham Granite Club	Keeping Our Community Healthy, Active and Connected	\$5,320.00	\$2,660.00
14.	Chatham-Kent Gay Pride Association	CK Pride Family Festival	\$9,961.39	\$4,980.70
15.	Historic Downtown Chatham-BIA	Retrofest	\$33,000.00	\$5,000.00
16.	Chatham-Kent Block Parent Program	40th Anniversary Year of Celebration	\$10,000.00	\$5,000.00
17.	Positivity Day in CK	12 Days of Positivity	\$35,000.00	\$5,000.00

The funds remaining, \$42,370.93 be considered as part of the municipal surplus for the fiscal year 2018.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report supports the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report supports the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

These recommendations were reviewed and are supported by the 2018 CPF Review Committee. The 2018 CPF Review Committee consists of the following members:

1. Manager, Corporate Initiatives, Chief Administrative Office (Chair)

2. CEO, Chief Librarian
3. Director, Engineering and Transportation Services
4. Manager, Licensing Services, Legislative Services
5. Program Manager, Employment & Social Services
6. Supervisor, Chatham Parks, Community Human Services
7. Supervisor, Recreational Facilities, Community Human Services
8. Financial Analyst, Finance, Budget and Information Services
9. Council Coordinator, Municipal Governance
10. Business Systems and Planning Analyst, Community Attraction and Leisure Services

Financial Implications

The financial implications of the recommendations made in this report are fully discussed in the comments section above.

Prepared by:

Reviewed by:

Amy Wilcox, CPA, CMA, PMP
Manager, Corporate Initiatives

Don Shropshire
Chief Administrative Officer

c: The CPF 2018 Review Committee

Attachment (none)

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