

**Municipality Of Chatham-Kent**  
**Infrastructure and Engineering Services**  
**Public Works**  
**Information Report**

**To:** Mayor and Members of Council  
**From:** Pat Bruette, Acting Director, Public Works  
**Date:** May 16, 2018  
**Subject:** Emergency Repair of Manhole – 8 Elmwood St., Tilbury

---

This report is for the information of Council.

**Background**

The Procurement By-law #03-2016 was adopted by Council on January 11, 2016. The Emergency Purchases section 119 a. of the by-law states the following:

In the event of an emergency requiring the purchase of Goods or Services to alleviate the Emergency, Goods and Services may be purchased by the most economical and expedient means, notwithstanding this By-law, as follows:

Under \$100,000: SMT members have the authority to approve Emergency Purchases under \$100,000.

**Comments**

On May 14, 2018, the Public Works Department received a report of a crumbling manhole at the intersection of Cora St. and Elmwood St. in Tilbury. Upon investigation and inspection, the area Road Supervisor concluded that a complete rebuild of the manhole was immediately necessary in order to protect existing infrastructure and the general public from injury.

Mark G. Contracting was contacted and supplied the Supervisor with a verbal quote to complete the work of \$6,150 (plus HST), which included an immediate response to review and repair the complete replacement of the existing manhole, disposal of the damaged manhole, and asphalt restoration. Based on experience with the expected cost of this type of repair and in consultation with Public Works management, the Supervisor authorized the immediate repair.

Administration recommends approving the emergency repair of the manhole at 8 Elmwood St. in Tilbury to Mark G. Contracting.

**Consultation**

The Purchasing Officer was consulted in preparation of this report.

**Financial Implications**

The total project cost of \$6,949.50 (including HST) will be funded from the 2018 approved storm sewer repair (contracts) budget for the Tilbury area.

Prepared by:

---

Pat Bruette  
Acting Director, Public Works

Reviewed by:

---

Thomas Kelly, MBA, P.Eng  
General Manager  
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

---

Jennifer Scherle  
Purchasing Officer

Attachments: None

C: Purchasing Officer, Financial Services  
Manager, Public Works South  
Supervisor, Roads

P:\RTC\Infrastructure And Engineering\I & ES\2018\Information Report - Emergency Purchase Concrete Retaining Wall Blocks.Docx