

Municipality Of Chatham-Kent

Community Development

Municipal Governance

Information Report

To: Mayor and Members of Council

From: Judy Smith, CMO
Director Municipal Governance /Clerk

Date: January 29, 2018

Subject: 2017 Information and Privacy Commissioner Statistical Report

This report is for the information of Council.

Background

Annually all institutions must complete the Information and Privacy Commissioner's (IPC) Year-End Statistical Report as required by the Municipal Freedom of Information and Protection of Privacy Act (the Act).

The IPC acts independently of government to uphold and promote open government and the protection of personal privacy. Under its statutory mandate, the IPC is responsible for:

- resolving appeals from refusals to provide access to information
- investigating privacy complaints about information held by government organizations and health information custodians
- ensuring that the government organizations and health information custodians comply with the provisions of the Acts
- educating the public about Ontario's access and privacy laws
- conducting research on access and privacy issues, and providing advice and comment on proposed government legislation and programs

Comments

The statistical report is divided into sections for reporting the details of the request such as the source, time for completion, compliance with the Act, disposition, exemptions or exclusions of request and fees collected.

The main source of requests for Chatham-Kent comes from individuals, agents on behalf of individuals and businesses such as law firms. The Act requires the request to be completed within 30 days unless notification is sent requesting an extension of time.

The Municipality of Chatham-Kent has reported annually to the IPC since 2004. The following is a summary of the more recent years and the number of requests.

Year	2017	2016	2015	2014	2013	2012	2011	2010	2009	2008	2007
# of Requests	62	47	58	61	36	43	31	24	15	29	14

The Municipality of Chatham-Kent also reported the number of requests for 2017 for the following:

CK Library Board	CK Board of Health	CK Public Utilities Commission
0	5	0

Chatham-Kent is able to report that all except four requests were completed within the 30 days. Extensions were required due to the large scope of each of these requests, which provided additional time for search and preparation of the file.

To date Chatham-Kent has been able to report that all requests have been disclosed either in full or in part. Also, no requests have been exempt or excluded from disclosure for reasons such as frivolous or vexatious.

The scope of the requests are very broad and therefore cannot be generalized or summarized by departments. They include, but are not restricted to, requests for copies of reports, property standard inspections, building permits, long term care resident files, social benefit files, contracts, agreements and property files.

If a requestor is not satisfied with the Municipality's decision, they may, within 30 days of the notice being given, request it be reviewed by the IPC. In 2017, there were four appeals to the IPC by requestor which remain outstanding at this time.

Consultation

No other departments were consulted.

Financial Implications

Section 45(1) allows the head to collect fees for access to a record. In 2017, \$1733.40 was collected as miscellaneous revenue for Municipal Governance.

Prepared by:

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