

Municipality of Chatham-Kent

Community Development

Municipal Governance

To: Mayor and Members of Council
From: Nancy Havens, Manager, Licensing Services
Date: January 15, 2018
Subject: Animal Control Contracts - Extensions

Recommendations

It is recommended that:

1. The following animal control contractor's agreements be extended up to March 31, 2019.

Contractor	Area
Predator Animal Control - Mark Turcotte	Ward 1
Glencoe Animal Shelter - Vicki Kyle	Ward 3
PAW Pet and Wildlife Rescue	Wards 2, 4, 5 & 6

2. The lease agreement with PAW Pet and Wildlife Rescue for the shelter located at 405 Park Avenue East, Chatham be extended to on or before March 31, 2019.
3. The lease agreement with PAW Pet and Wildlife Rescue for the shelter located at 145 Arnold Street in Wallaceburg be extended to on or before March 31, 2019.
4. An extension agreement be entered into with Lakeshore Dog Pound Committee for Ward 1 pound services for a further term of one year, expiring March 31, 2019.
5. The Mayor and Clerk be authorized to sign the necessary agreements.

Background

As a result of a Request for Proposal for animal control and pound services for all wards, the following contracts were awarded at the February 23, 2011 Council Meeting:

Bidder	Area
Mark Turcotte	Ward 1
Glencoe Animal Shelter – Vicki Kyle	Ward 3
Animal Control Services - Larry Benoit	Ward 4 Ward 5
Ontario Society for the Prevention of Cruelty to Animals (OSPCA)	Ward 2 Ward 6

At the March 24, 2014 Council Meeting all animal control contracts were extended to March 31, 2016.

At the March 21, 2016 Council Meeting animal control contracts, with the exception of OSPCA, were extended to March 31, 2018. OSPCA's requested that its contract only be extended for a six month period expiring September 30, 2016. The OSPCA lease and contract was extended to November 10, 2016.

As a result of a Request for Proposal for animal control and pound services for Wards 2 and 6, at the October 3, 2016 Council Meeting PAW Pet and Wildlife Rescue (PAW Rescue) was awarded the contract for the period November 11, 2016 to March 31, 2018.

An information report was received by Council at the August 27, 2017 Council Meeting notifying Council that Animal Control Services - Larry Benoit assigned his rights under his contract and lease to PAW Rescue. PAW Rescue is the current contract provider for Wards 4 and 5 for the period December 1, 2017 to March 31, 2018.

Comments

Animal Control Contractors

The agreements with all animal control contract providers expire on March 31, 2018, however; there is an option to extend the contract, with the same terms and conditions subject to the approval of both parties. Due to the construction of the new animal shelter at 405 Park Avenue East, Chatham, administration recommends a one year extension of the existing contracts.

Administration has received confirmation from all contractors that continuation of service as per current agreements is acceptable.

Administration recommends that the animal control contract agreements be extended up to March 31, 2019. The agreements include an annual increase according to the CPI index for the prior year.

2018 Total Control Cost

Ward	Provider	Dog Control Cost 2018
1*	Predator Animal Control - Mark Turcotte	\$30,827
2 and 6	PAW Pet and Wildlife Rescue	\$411,889
3	Glencoe Animal Shelter - Vicki Kyle	\$40,414
4 and 5	PAW Pet and Wildlife Rescue	\$89,988
		\$573,117
Note: *Ward 1 pound costs are not included.		

Total contract costs for 2018 to animal control providers not including CPI is \$573,117. CPI is proposed in the 2018 Budget.

Lakeshore Pound

The Municipality's current agreement with Lakeshore Dog Pound Committee for pound services for Ward 1 expires on March 31, 2018. Administration recommends extension of the agreement for a further term of one year. For dogs delivered to the Lakeshore Pound from Ward 1 the Municipality pays a pound fee per day for each dog housed. Said costs are off-set by owner reclaim and the balance from licensing's base budget for animal control.

Shelter – 405 Park Ave East, Chatham

An agreement was entered into with PAW Rescue for use of the shelter at 405 Park Ave East, Chatham expiring on March 31, 2018. Administration recommends an extension of up to one year of this agreement.

Shelter – 145 Arnold St, Wallaceburg

An agreement was entered into with PAW Rescue for use of the shelter at 145 Arnold Street, Wallaceburg expiring on March 31, 2018. Administration recommends an extension of up to one year of this agreement.

Summary

Administration recommends extension of current contracts and lease agreements up to March 31, 2019 until the construction of the new animal shelter at 405 Park Avenue East is completed.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Open, Transparent and Effective Governance:

Consultation

Animal control contractors were consulted which includes Mark Turcotte of Predator Animal Control, Vicki Kyle of Glencoe Animal Shelter, Myriam Armstrong, Operations Manager, of PAW Pet and Wildlife Rescue.

Manager of Municipal Assets has received a copy of this report.

Supervisor, Accounting Operations, has received a copy of this report.

Financial Implications

The cost for animal control and pound services will be offset through licensing's base budget for animal control.

Prepared by:

Reviewed by:

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Judy Smith, CMO
Director Municipal Governance/Clerk

Reviewed by:

John Norton
General Manager, Community Development

Attachments: None

- c Animal Control Contractors
 - Tom Skodak, Manager, Municipal Assets
 - Matt Torrance, Supervisor, Accounting Operations

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