

Board of Directors Meeting

MINUTES

A meeting of the Lower Thames Valley Conservation Authority's Board of Directors was held at the LTVCA Administration Building in Chatham, commencing at 2:00 P.M. on Thursday, December 14, 2017. The following directors were in attendance: L. McKinlay, J. Kavelaars, R. Doane, S. Caveney, G. Bogart, D. McKillop, and T. Thompson.

1. Call to Order

Chair, L. McKinlay gave seasons greetings to those in attendance and welcomed Mark Peacock to the LTVCA.

2. Adoption of Agenda

D. Pearson provided two additional items to the correspondence section, the first dealing with the passing of Bill 139 correspondence from Conservation Ontario, the second correspondence from the Office of the Mining and Lands Commissioner.

1. J. Kavelaars – R. Doane

Moved that the agenda, as amended, be adopted.

CARRIED

3. Disclosures of Conflict of Interest

None noted.

4. Approval of Minutes of Previous Meeting (Previously circulated)

2. G. Bogart – T. Thompson

Moved that the minutes of the Board of Directors Meeting of October 19, 2017 be approved as circulated.

CARRIED

5. Business Arising From the Minutes

5.1) Levy Payment Analysis and Policy Proposal

G. Bogart noted that the LTVCA is the only corporate body that the Township of Southwold deals with that requires all of the lump sum payment by April. All other agencies bill quarterly.

3. D. McKillop – T. Thompson

Moved that the Board of Directors approve the recommendations regarding the levy policy, which assumes invoices are issued by March 1 following budget approval at AGM by 3rd quarter February:

- o Invoices emailed to each municipality with Open/Read receipt to confirm delivery; indicating invoices are due in full by April 30, unless arrangement for installments are made prior to due date
- o Balance outstanding after April 30 assessed interest at prevailing at CKLAG monthly borrowing rate
- o LTVCA Finance to contact municipality immediately following due date if payment not received, unless prior arrangements have been made
- o No interest will be charged if full payment is received by May 31 following reminder contact

CARRIED

5.2) Longwoods/Ska-Nah-Doht Visioning Project

4. G. Bogart – S. Caveney

Moved that the LTVCA Board of Directors accept the report on the Longwoods/Ska-Nah-Doht Visioning Project, and endorse an application by the Lower Thames Valley Conservation Foundation to the Ontario Trillium Foundation to fund a Feasibility Study to examine in greater detail the recommendations from the Visioning Project and investigate options for implementation.

CARRIED

5.3) Correspondence to the Town of Lakeshore Re: Sheds and Dock Boxes on Docks

The Board of Directors received the report for information.

5.4) Awards for Volunteer Heroes

5. D. McKillop – J. Kavelaars

Moved that the Board of Directors support the Awards for Volunteer Heroes initiative in principle, on the understanding that further details on the selection process will be developed.

CARRIED

6. Business for Approval

6.1) Budget vs Revenue and Expenditures for the period ending October 31, 2017

6. J. Kavelaars – T. Thompson

Moved that the Budget vs Revenue and Expenditures for the period ending October 31, 2017 be received.

CARRIED

6.2) Conservation Area Lands Review

7. S. Caveney – J. Kavelaars

Moved that the Board of Directors approves recommendations 1 to 4 as presented under the Conservation Area land management initiatives:

1. Focus on High and Medium Use properties that can generate revenue and represent LTVCA objectives
2. Further investigate tax relief programs (CLTIP, MFTIP)
3. Look into alternative sources of income: selective harvest of forest; other permitted uses on specific

- properties to generate funds for upgrades on High and Medium Use_ properties
4. Look into potential to sell properties that came with no obligations – e.g. Crane, Colborne St.

CARRIED

There was discussion on the need to develop a policy regarding conditions for accepting small parcel donations (under 10 acres), such as donors being agreeable to the LTVCA selling the parcel in order to generate revenues if there is no environmental significance to the parcel.

6.3) Bobolink Habitat, Chatham-Kent

8. D. McKillop – R. Doane

Moved that the Board of Directors approves that the Myslik Nature Preserve be registered with the Ministry of Natural Resources and Forestry as Bobolink Habitat, and that staff be authorized to work with the Municipality of Chatham-Kent to develop and implement any necessary habitat improvements and an appropriate management plan for the property to ensure a net increase in habitat for this protected species.

CARRIED

7. Business for Information

J. Homewood provided a Power Point Presentation on potential Ice conditions for the 2017-2018 season, as well as a presentation on the impacts the 2017 weather conditions are having on Erie Shore Drive.

9. J. Kavelaars – R. Doane

Moved that the Board of Directors support staff in continuing to make decisions on shoreline works being proposed on Erie Shore Drive, unless the proposals are precedent setting.

CARRIED

- 7.1) Water Management
- 7.2) Regulations and Planning
- 7.3) Conservation Areas
- 7.4) Conservation Services
- 7.5) Community Relations
- 7.6) Conservation Authority Education
- 7.7) Ska-Nah-Doht Advisory Committee Minutes
- 7.8) Joint Health & Safety Committee Minutes
- 7.9) Wheatley Two Creeks Association Minutes
- 7.10) GM's Report

10. G. Bogart – T. Thompson

Moved that agenda items 7.1) through to 7.10) be received for information.

CARRIED

8. Correspondence

- 8.1) Correspondence: City of London
- 8.2) Correspondence: Oneida Nation of the
- 8.3) Correspondence: Ministry of Natural Resources & Forestry to CA General Managers & Chief Administration Officers
- 8.4) Correspondence: New Conservation Authorities Act is Passed – Conservation Ontario Media Release
- 8.5) Correspondence: Office of Mining and Lands Commissioner

Agenda items 8.1) to 8.5) were received for information.

9. Events Calendar

Note that the Annual General Meeting is scheduled for February 15th, 2018 commencing at noon, University of Guelph, Ridgetown Campus, Willson Hall.

Agenda item 9) Events Calendar was received for information.

10. Other Business

The Chair expressed her appreciation to outgoing General Manager Don Pearson, and welcomed new General Manager Mark Peacock to the LTVCA.

11. Adjournment

12. T. Thompson

Moved that the meeting be adjourned.

CARRIED

Linda McKinlay
Chair



Don Pearson
General Manager/Secretary-Treasurer