

M I N U T E S
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

April 18, 2017

Chatham-Kent Police Headquarters

Time: 10: 00 A.M.

PRESENT:

Motion #

Mr. Pat Weaver, Vice Chair
Mayor Randy Hope
Councillor Bryon Fluker
Mrs. Kathryn Biondi
Chief Gary Conn
Deputy Chief Littlewood

ABSENT:

Mrs. Diane Daly, Chair

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

The Chief requested an Amendment to the agenda Item # 5.7-Victim Services Report be added.

Moved by Councillor Fluker and seconded by Kathryn Biondi

"MOTION TO APPROVE THE AMENDED AGENDA"

#2369

Carried

c) **Approval of Minutes of March 21, 2017**

Moved by Mayor Hope and seconded by Councillor Fluker

"MOTION TO APPROVE THE MINUTES OF MARCH 21, 2017"

#2370

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **Reclassification and New Hires**

The Chief presented the report on the Reclassification and presented a bio on each Cadet of the New Hires.

The Chief presented each Cadet with their badges.

Moved by Kathryn Biondi and seconded by Councillor Fluker

"MOTION TO APPROVE THE FOLLOWING RECLASSIFICATION AND NEW HIRES:

-THAT CONSTABLE DANIEL CARROLL BE RECLASSIFIED TO SECOND CLASS CONSTABLE EFFECTIVE APRIL 7, 2017

-THAT KYLE WRIGHT BE HIRED AS A CADET, LEVEL 4 EFFECTIVE APRIL 10, 2017

-THAT DANICA QUENNEVILLE BE HIRED AS A CADET, LEVEL 4 EFFECTIVE APRIL 10, 2017

-THAT DESTINY PAILEY BE HIRED AS A CADET, LEVEL 4 EFFECTIVE APRIL 10, 2017

-THAT TREVOR BISKEY BE HIRED AS A CADET, LEVEL 4 EFFECTIVE APRIL 10, 2017"

#2371

Carried

4.2 Reconciliation of Board Auction Account – 1st Quarter

The Chief presented the report on the Reconciliation of Board Auction Account – 1st Quarter.

Balance of the Auction Account Balance as of March 31st, 2017 is \$6,596.47

Moved by Councillor Fluker and seconded by Kathryn Biondi

"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2372

Carried

4.3 Unfounded Sexual Assaults

The Chief presented the full report on the Unfounded Sexual Assaults.

On February 6, 2017 The Globe and Mail released a newspaper story regarding investigations of sexual assault investigations categorized as unfounded by police services. Shortly after this release many police services across the country began reviews of their unfounded investigations. CK Police assembled a team to research into examining the clearance of sexual assault occurrences, but also to review our procedures and processes in order to ensure that we are meeting standards and following best practices. The review examined all 610 allegations, taking in depth analysis into all 187 sexual assault cases which were classified as unfounded. During the review of the unfounded cases, we did not find any cases where charges could have been laid, and were not. We did find that 55 of the 187 cases between 2010 and 2014 were not classified properly and the system will be fine-tuned moving forward. Chatham-Kent police's unfounded sexual assault cases went down from nearly 31% to almost 22% after the review. Upon the review the cases have been re-classified and the new percentage is now below the provincial average but still slightly higher than the national average. Our Analyst of Uniform Crime Reporting (UCR) will be reviewing all sexual assault cases, these matters are taken very seriously and there will be an annual review of the procedures along with other outside measures to provide clarification.

The Chief further advised POLIS which is the Police Information and Statistics Committee of the Canadian Association of Chiefs of Police, are working with Statistics Canada about some of the concerns with the UCR coding and classifications.

Kathryn Biondi, Board Member commented it was a great report, and she is happy to hear that an internal process/self-audit will be reviewed to ensure duplication does not occur. The Chief further commented that the UCR analyst going forward reviews all reports and/charges.

Moved by Councillor Fluker and seconded by Kathryn Biondi
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2373

Carried

4.4 Seatbelt Campaign (Enforcement)

The Chief presented the report on Seatbelt Campaign (Enforcement)

The Chatham-Kent Police Service Traffic Management Section identified a recent trend in area motorist not wearing seatbelts resulting in an increase of life threatening injuries and fatalities during collisions. Reminder to citizens Seat Belts Saves Lives and it will dramatically increase your chance of surviving a motor vehicle collision.

If you wish more information surrounding seatbelts, **please visit our website** under www.ckpolice.com and then navigate to Safety and Prevention-Traffic Smarts-Seatbelts.

By working together, we can make Chatham-Kent the safest community in Ontario.

Moved by Mayor Hope and seconded by Kathryn Biondi
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2374

Carried

4.5 Easter Eggstravaganza

The Chief presented the report on Easter Eggstravaganza.

It was a great success the park was packed and there was in excess of 3,000 children.

The children were given a passport and validated at each station of the emergency crews and the passport/ballad was entered into the draw for the bicycles.

The Mayor suggested an educational factor involved in the presentations-seatbelts, bicycle safety for next year to ensure the youths are receiving the safety message.

Moved by Mayor Hope and seconded by Councillor Fluker
"MOTION TO RECEIVE THE REPORT AND ENDORSE \$200.00 DONATION FOR THE EVENT FROM THE AUCTION ACCOUNT"

#2375

Carried

5. Reports from Deputy Chief:

5.1 CK Police Chaplaincy Unit

Chaplain Michael Koppes presented the report on the CK Police Chaplaincy Unit.

The CK Police Chaplaincy Unit have nine ordained, volunteer, sworn-in Police Chaplains placed throughout the Municipality of Chatham-Kent. The Chaplains are available 24/7.

North District (Wallaceburg, Dresden and Thamesville) – Chaplain Albert Lambkin and Chaplain Father Chris Gillespie.

South District (Blenheim, Ridgetown, Thamesville, Tilbury and Wheatley) – Chaplain Tim Joyce, Chaplain Kenneth Powell and Chaplain Dorman Pollett.

Central District (Chatham) – Chaplain Chris Couper, Chaplain Bill Sharrow, Chaplain Michael Koppes and Chaplain Paul McPhail.

Each district has assigned one Team Leader, who oversees the activities and gathers the stats. Chaplain Paul McPhail serves as the Co-coordinator and Sgt. Gabe Tetrault acts as our liaison to the Chatham-Kent Police Services.

The duties of the Chaplains include ride-a-longs, call outs, death notifications, death notification training, police ceremonies, training days, prayer days, team leaders meetings, mask fit testing, involvement in Remembrance Day ceremonies, Shop with a Cop, visiting the Communication Center, planning and hosting the Peace Officers Memorial Service, participation in C-K Police Service sponsored events, Camp Day at Tim Hortons, CKPS & Eastside Pride Community Outreach at the Wish Centre, conducted and/or attended police family funerals and weddings, attended and said Grace at the Awards Banquet. In 2016 we had 545 Volunteer hours, 53 Ride-a-long, 2 Prayer gatherings and 2 Training events.

Mr. Pat Weaver, Vice-Chair thanked the Chaplaincy Unit for the most valuable services they provide to the Chatham-Kent Police Services and the Community.

Moved by Mayor Hope and seconded by Councillor Fluker

“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES”

#2376

Carried

5.2 POLICE EAP

The Deputy Chief presented the report ON POLICE EAP

POLICE EAP allows the officers to ability to obtain information and the tools to assist them in the everyday pressures of the “job”. In many cases this is all the officers will need but they may opt to get more assistance if they feel it is necessary, which is a positive step.

During the 2016 Calendar Year, 1,485 officers and/or their family members utilized www.policeEAP.com and 1,037 used the specific tool “The Stress Vaccine” to manage their stress. A total of 17,418 users took advantage of the 15 tools located on the site.

Sergeant Gabe Tetrault is our EAP Peer support coordinator and has assessed the site. Gabe feels that it is worth a donation of \$500.00 to give our members another tool to access and use against the ever mounting stresses of the “job”. We will then monitor the members use over a one year period and see if it is worthwhile to continue. I urge the Board to take the time and view the web site

www.policeEAP.com.

The Mayor stressed how important it is as an employer to have the tools to support their employees and that Mental Health is an illness not a disease and with the ever increasing issues of mental health such a depression and PTSTD it is important that we support our employees and our community.

The Mayor announced May 1st – 7th is Mental Health Week and the Canadian Mental Health Association will be holding a summit at the Capitol Theatre on May 8th –Workplace Wellness Summit Time: 7:30 a.m.-11:30 a.m. and it is a free event. Please Contact our local Canadian Mental Health Association for further information.

The Chief further commented there has been a trend of increase of metal health issues out in the community and people the Police Officers are dealing with out on the streets who are suffering from mental illness. CK Police created a mobile crisis help team back in 2006 and the first year we dealt with 400 individuals and last 10 year we dealt with over 800 which the numbers have more than doubled over the 10 years to date. We do provide officers with EAP Assistance and we have a PEER Support Group and all our officers have received in-service training Road to Ready Mental Health Training to further facilitate the handling of mental health issues out in the community.

Moved by Councillor Fluker and seconded by Mayor Hope
“MOTION TO ACCEPT THE REPORT FOR IMPLEMENTION PURPOSES”

#2377

Carried

Moved by Councillor Fluker and seconded by Mayor Hope
“MOTION TO MAKE A DONATION IN THE AMOUNT OF \$500.00 TO ALLOW OUR OFFICERS TO ACCESS THE PROGRAM”

#2378

Carried

5.3 2016 Forensic Identification Unit (FIU) Annual Report

Constable Jeffrey Bennett presented the report on 2016 Forensic Identification Unit Annual Report The FIU is committed to identifying individuals and analyzing forensic evidence in a professional, objective and efficient manner. The FIU unit is responsible for fingerprint analysis/comparison, scene examination, DNA collection/coordination, contamination control, footwear impressions, hair/fiber collection, photography, tire impressions and scene measurement/scale drawings sometimes used in fatal motor collisions. The unit's major role is to apply forensic science to collecting evidence that will be admissible in court. The unit is a support service to all officers within the Chatham-Kent Police Services.

Moved by Mayor Hope and seconded by Councillor Fluker
“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES”

#2379

Carried

5.4 2016 Child Abuse Investigation Team Annual Report

Sergeant Kloostra presented the report on 2016 Child Abuse Investigation Team Annual Report

The Child Abuse Investigation Team investigates incidents of alleged physical and/or sexual abuse, where the victim is less than 16 years of age and the abuse is caused by a caregiver. The team consists of one Officer and one Child Protection Worker is based out of the Chatham-Kent Children's Services facilities on Grand Ave. West in Chatham. The Team is part of the Investigative Support Section of the Criminal Investigations Branch.

There is a child friendly video room located at Chatham-Kent Children Services and also child care services are available if more than one child is involved. The Teams work closely with our schools, the Crown Attorney's Office, the C-K Health Alliance and other social service agencies and partners.

In 2016 the Child Abuse Team was involved in multiple child physical and sexual abuse investigations, the number of incidents, charges and arrests were down from 2015 due to better screening of "abuse" calls by CAS prior to having police involvement.

Moved by Mayor Hope and seconded by Kathryn Biondi

"MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES"

#2380

Carried

5.5 2016 Crime Stoppers Annual Report

Sergeant Kloostra presented the 2016 Crime Stoppers Annual Report on behalf of Dave Baker.

Crime Stoppers is a community based program that brings local citizens, the media and the police working together to solve crimes. This accomplished by offering cash awards and guaranteeing anonymity to the citizens who furnish the information leading to the arrest or laying of charges against the criminal offender. Chatham-Kent Crime Stoppers is a non-profit organization that operates through the fund raising efforts of the Board of Directors and the generous donations from local business and individuals throughout the community of Chatham-Kent.

When a call is received by Crime Stoppers the Tipster is provided with an identification code that is known only to the Tipster and the coordinator. The tip information is forwarded to an investigator in one of our partner agency and upon completion of the investigation, the coordinator is advised of the disposition and the Board determines the value of the reward to be paid to the Tipster without their identity being revealed.

The largest tip received last year was the Dog Fighting Ring with several charges being laid.

Dave Baker does an amazing job and Crime Stoppers has been in operation for 30 years.

Moved by Mayor Hope and seconded by Councillor Fluker

"MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES"

#2381

Carried

5.6 2016 Administrative Support Branch Year End Report

Sergeant Mike Domony presented 2016 Administrative Support Branch Year End Report

Public Complaints and Internal Affairs:

The responsibilities and objectives of Public Complaints and Internal Affairs are to improve the professionalism of our members, correct misconduct, and maintain the trust of the public in the integrity and professionalism of the Police Service.

The OIPRD is responsible for overseeing complaints by members of the public about the police where the complaints relate to events occurring on or after October 19th, 2009. There were 17 Public Complaint (OIPRD) investigations and 72 Chief's Complaint investigations commenced in 2016. These investigations were resolved through formal/informal resolutions, internal discipline, policy changes, re-training, and findings that allegations were unsubstantiated, unfounded or frivolous. Six Public Complaint charges were withdrawn at the request of the complainant under a review with an officer and procedures and one complaint was resolved informally. Most complaints are found to be unfounded and resolved. As the OIPRD or we find the complaints to be fallacious, fictitious or in bad faith.

Chief Complaints-Internal Affairs-See Chart below as to how the complaints were classified:

The following is a summary of the 2016 Chief's Complaint investigations, with statistical information from previous three years provided for comparison.

	2014	2015	2016
Chief's Complaint Summary			
Total Officers (actual sworn complement)	167	165	165
Total Investigations	73	73	72
Allegations/Investigations Type			
SIU Parallel S. 11 O.R. 673/98	1	2	7
Neglect of Duty	3	4	11
Discreditable Conduct	13	9	10
Excessive Force	3	3	2
Policy Breach	1	7	2
Court Complaints - Fail to attend, Subpoena Service, etc.	0	0	0
Departmental Motor Vehicle Collision	35	19	19
Other	3	29	21

	2014	2015	2016
Resolutions			
Criminal Charges	6	3	2
Highway Traffic Charges	0	0	1
Police Service Act Hearing	2	0	4
Police Service Act Discipline Section 76(10) Informal	4	7	5
Counseled, Admonished	12	9	18
Unsubstantiated	9	15	7
Resignation	0	0	0
Termination	0	0	0
Other (training, policy changes, no action)	33	31	34
Investigation continuing	7	6	1
Assist Other Police Service	0	2	0

The "other" category includes many items like, damaged or lost equipment, damage to vehicles not covered by collision, damaged property (doors) of places we have had to enter for police or life-saving (ambulance) purposes. These are created for tracking purposes.

Commendations and Letters of Recognition: Through the recommendation of the Chief's Office and/or the Police Services Board, numerous officers and civilian members that were recognized in 2016 with Two Police Services Board Citations, 6 Chief's Commendations, and 35 Deputy Chief Letters of Recognition and accolades were awarded.

Recruiting: The CKPS Recruit Selection process is designed to hire the best possible candidates. In 2016 we hired two Constables and brought in another officer from another service. They are doing very well and they have completed the Ontario Police College's Basic Constable Training Program. They are now serving on the front line assigned to the Community Patrol Branch.

Educational Reimbursement Program: The program provides financial support to members who wish to pursue further professional development by taking University or College courses on their own time. The Service reimburses officers for tuition at a rate of 80%. Ten members took advantage of the program in 2016, at a cost of approximately \$32,328.37. We support and encourage further training to all our officers.

Risk Management: Training is our number one risk management tool as well as additional courses for our Senior Staff and Supervisory level. The same falls under our planning and procedures to ensure our paper work is up-date as prescribed under our Policy and Procedures for the Organization.

Use of Force: A slight increase from 2015 59 to 60 in 2016. The number one thing that is focused upon is the number of time a fire arm is drawn or discharged and type/use of force that was required. The firearms were not discharged at any persons during the year, however the firearms were discharged on animals for humane purposes only for example 9 deer after a vehicle collision, believed to be rabid raccoons and a dangerous situation that an excitable cow that was approaching the 401 with the potential of a life threatening interaction involving motor vehicles.

Sergeant Mike Thompson-presented the Professional Development Unit 2016 year End Report
In 2016 our theme was **Learning Today and Leading Tomorrow**.

The Training and Professional Development Unit continued to build on traditional systems of police learning and we also implemented several new initiatives based on improving efficiencies and effectiveness in the field of policing. Wherever possible, we do utilize local and regional training providers to contain the costs of travel, meals and accommodation for our members. These local training opportunities also in-turn helped support other local community agencies and our local economy. The actual training costs were \$219,176.00 or .741 % of the overall police service budget.

Police Colleges

The Ontario Police College continued to be the foundation for police training. In 2016 we were able to send members on 29 courses or training events held at the Ontario Police College. This is a cost effective training tool as the costs to send an officer to police college is very reasonable as opposed to meals and accommodations' in other city centers. We supplemented training by attending other police agencies and non-police sponsored venues allowing our members to attend a total of 80 courses, seminars, conferences and/or symposiums.

CKPS In-Service Training

Three internal In-Service training days were held in 2016. Day one was designated an academic in class training/learning day and the two remaining days were used for practical training. The Training featured the following Topics: Chatham-Kent Restorative Justice (CKPJ) for Youth, Chatham-Kent First Strategy, Road to Mental Readiness (R2MR) training and how to manage mental health(every trained officer received this training), Firearms practical training, high risk vehicle stops, judgmental scenario training and Defensive tactics training.

The Ministry of Community Safety and Correctional Services enacted legislation in the spring of 2016 that is referred to as "Collection of Identifying Information in Certain Circumstances". This legislation, which took effect January 1st, 2017 had significant impact on CKPS Training demands, as all sworn and non-sworn members that interact with the citizens of Chatham-Kent during the course of their duties were required to participate in a six hour "in-class" training session as well as an on-line, e-learning module.

Local Training Initiatives

Chatham-Kent hosted several local training events in 2016 that not only benefited our members, but also members from neighbouring Police Agencies. We hosted a 5 day Critical Incident Command Training Course and a Professional Standards Investigation Course.

We have six awesome trainers of who are Community Patrol officer who are utilized as part-time trainers and who wear many hats that provide our members with on-going professional development

Training Facilities

We have an amazing partnership with St. Clair College Complex, it is a good partnership. We are able to access a state of the art Training location that included an academic class room as well as all fitness equipment and facilities.

Training Time: A total of 11,852 hours were utilized in training time for a variety of courses, seminars, conferences and In-service Training.

E – Learning: Efforts to control costs and provide efficient delivery of training, employee orientation or certification requirements are used as an alternative to traditional methods of learning.

The Fitness Challenge: 49 members obtain their 2016 Ontario Police Fitness Pins and of those, 13 obtained a score of 100 % or better.

Kelly Helbin-Public Information Officer presented **the Public Information Officer Annual Report** on the behalf of Renee Cowell the Public Information Officer for 2016.

The Public Information Officer (PIO) is responsible for developing, implementing, promoting, and maintaining a positive CKPS image as well as strengthening our partnership with the Community by providing timely and relevant information about police and crime. The PIO duties include media relations, corporate communications, and the management of all CKPS social media platforms which include the CK Police Website, Twitter, You Tube and Facebook.

Several Community Events were hosted in 2016 which included:

- CKPS Cop Camp for Kids
- Haunted Halloween
- Safe Treating in the Village
- Shop with a Cop

Kelly advised this year 2017 “Shop with a Cop” will be hosting 75 children for this joint forces celebration. 2016 came to a close with our Police Services releases the “Top 10 Silly Calls” and “Best Speeding Excuses” of the year”

Moved by Kathryn Biondi and seconded by Councillor Fluker

“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES”

#2382

Carried

5.7 **Victim Services**

Pam Fasullo attended and presented the Chatham-Kent Victim Services (CKVS) Annual Report

In 2016 new program standard came into effect on April 1, 2016 which all programs throughout Ontario are mandated to follow which are set out by the Ministry of Attorney General Funding Model.

The funding model is now based only on volume of initial calls/files and if a client is referred more than once, the numbers are not taken into account for additional services under the new funding model.

The enhancement implementation of to the Victim Quick Response Guidelines (VQRP) which now provides immediate assistance to victims. The Services are available to victims of: domestic violence, criminal harassment, physical assault, sexual assault, hate crimes, homicide and attempted murder and human trafficking. The VQRP program is comprised of three components that now provide financial assistance for: Short term immediate counselling, Funding for funeral expenses in homicide cases and funding for immediate emergency expenses. The VQRP guidelines have been expanded to cover some financial expenses for Human Trafficking Victims including treatment at a recovery facility up to a maximum amount of \$10,000.00

The majority of referrals come from the Chatham-Kent Police Services (394) but other referral services are from Self-referrals (319), Fire and Health services (17), Children's Aid (8), Victim Witness Assistance Program (28), Ontario Provincial Police (71) and other (54) for a total of 891 new referrals. The total new Clients Assisted in 2016 due to referrals were 1,486 and a Total of Follow-up Contacts were 3,394.

The types of occurrences our agency has assisted with the statistics included for the 2016 year-end report are:

- Abduction 1
- Assault 60
- Break and Enter 83
- Criminal harassment 22
- Domestic Violence 187
- Elder Abuse 28
- Hate Crime 1
- Human Trafficking 12
- Motor Vehicle Collision 35
- Robbery 11
- Sexual Assault 82
- Theft/Fraud 29
- Vandalism 10
- Other Related Crimes 105
- Tragic Circumstances 218

Victim services relies heavily on community donations and volunteer crisis responders. **In 2016, CKVS Volunteer Crisis Responders donated 32,070 hours!!**

The Chief advised, he will be forwarding a cheque in the amount of \$45,000.00 from the Chatham-Kent Police Services Board to assist with their valuable services that they provide to the community.

Moved by Kathryn Biondi and seconded by Councillor Fluker
"MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES"

Carried

#2383

6. **Acknowledgement Letters:**

- 6.1 Correspondence from Minister Marie-France Lalonde, Ministry of Community Safety and Correctional Services dated February 27, 2016, congratulating her on her recent appointment as Minister of Community Safety and Correctional Services and the kind words of support from the Chatham-Kent Police Services Board.

Moved by Kathryn Biondi and seconded by Councillor Fluker

"MOTION TO RECEIVE THE CORRESPONDENCE"

#2384

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:** None

9. **Date and time of next meeting tentatively scheduled for May 16, 2017**

The date and time of the next regular meeting is scheduled for May 16, 2017 at 10:30 A.M.

Board Resolution re: Next Closed Session Meeting:

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT.

Moved by Councillor Fluker and seconded by Kathryn Biondi

"MOTION THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, MAY 16, 2017.

#2385

Carried

10. **Adjournment**

Moved by Councillor Fluker

"MOTION TO ADJOURN"

Carried

Time: 11: 44 a.m.

M I N U T E S
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

May 16, 2017

Chatham-Kent Police Headquarters

Time: 10:02 A.M.

PRESENT:

Motion #

Mrs. Diane Daly, Chair
Mr. Pat Weaver, Vice Chair
Mayor Randy Hope
Councillor Bryon Fluker
Mrs. Kathryn Biondi
Chief Gary Conn
Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

The Chief requested that Community Event-Clash of Sirens be added as Item #6.4 to Acknowledgment Letters.

Moved by Kathryn Biondi and seconded by Mayor Hope
"MOTION TO APPROVE THE AMENDED AGENDA"

#2386

Carried

c) **Approval of Minutes of April 18, 2017**

Moved by Councillor Fluker and seconded by Pat Weaver
"MOTION TO APPROVE THE MINUTES OF APRIL 18, 2017"

#2387

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **Mobile Command Post Replacement**

The Chief presented a very detailed report regarding the replacement of the Mobile Command Center. The funds required for this project will come from the fleet reserve which have been accrued for several years in anticipation of this capitol project. The Command post is a "headquarters" on wheels which can

be used for various situations, such as, Search and Rescue, Special Events, Training Scenarios, Search Warrant Execution, Collisions Scenes, Major Crime Scenes, Fire Scenes, Marijuana Eradication, Officer Transport to Scenes, Strike Scenes, Emergency Triage and School Educational Awareness.

Cost of Command Post Acquisition:

• Truck and Chassis	\$150,000	
• "Box" fabrication and mechanical	\$250,000	
• Technology	<u>\$350,000</u>	
Total Cost:	\$750,000	(Replacement of Fifth Wheel Command Post)
	=====	

Board Member Kathryn Biondi, asked the Chief regarding the Tendering Process. The Chief advised there are only primarily three companies that we suspect that will be available to tender after discussions with various departments of equal size to our force.

Technology will be built and provided through another company that is why it is broken down into three components in the acquisition. Technology is ever changing and it will be taken into consideration as in "plug and place" for future changes and/or equipment.

Chair, Diane Daly asked about Life Cycle Budget. The Chief advised that a Life Cycle Budget Item will be in place so that 20-25 years from now the item can be replaced from the budget dollars built into the life cycle for such an item. The final cost of the acquisition will be determined from the outcome of the tender process.

Moved by Pat Weaver and seconded by Kathryn Biondi

**"MOTION TO RECEIVE THE REPORT AND APPROVE THE PURCHASE OF A REPLACEMENT MOBILE
COMMAND CENTER"**

#2388

Carried

4.2 Walk A Mile In Her Shoes Event

The Chief presented the report regarding the WALK A MILE IN HER SHOES being held Saturday June 3, 2017 depending on the weather it will held at the Downtown Chatham Mall either outside on King Street or inside the Mall if it should be inclement weather by the Chatham-Kent Women's Centre to raise awareness and to help stop violence against women.

Moved by Mayor Hope and seconded by Kathryn Biondi

**"MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES AND APPROVE A DONATION OF
\$500.00 FROM THE AUCTION ACCOUNT"**

#2389

Carried

4.3 Reappointment, Elevation and Resignation

The Chief presented the report regarding Reappointment, Elevation and Resignation

Moved by Mayor Hope and seconded by Councillor Fluker

“MOTION TO APPROVE THE FOLLOWING REAPPOINTMENT, ELEVATION AND AUXILIARY RESIGNATION:

-THAT SPECIAL CONSTABLE DANYA LUNN’S MINISTRY OF COMMUNITY SAFETY & CORRECTIONAL SERVICES APPOINTMENT BE REAPPOINTED EFFECTIVE JUNE 18, 2017

-THAT PART-TIME EMERGENCY COMMUNICATION OFFICER, MIKE JAMES BE ELEVATED TO LEVEL 2 EFFECTIVE APRIL 30, 2017

-ACCEPT THE RESIGNATION OF AUXILIARY MEMBER DEREK SHEPHARD EFFECTIVE APRIL 19, 2017”

#2390

Carried

5. **Reports from Deputy Chief:**

5.1 **2016 Year End Report – Administrative Support Branch**

Staff Sergeant Kirk Earley presented a quick overview of the detailed 2016 Year End Report – Administrative Support Branch REPORT.

The administrative support portfolio is comprised of a dedicated team that collectively keeps the Police Service functioning from behind the scenes, the branch consists of eight sections: Quartermaster/drug exhibits, Property Coordinator, Information Technology Services, Building and Fleet Logistics, Firearms/property, Records Management, Court Services and the Communications Center.

The detailed 2016 Year End Report – Administrative Support Branch can be found on our website for further details.

Mayor Hope complimented the Communications Team as to what they do, as they are the first line of communication with victims of crime and a life line to the officers policing our Municipality. The staff are under tremendous stressful circumstances and we want to ensure that the mental-well-being of the staff are being cared for.

The Chief advised as a Board and as an organization we take one step further, the Service provides Two Employment Personal Assistance Programs (EPA) and a Peer Support Team made up of staff/people who have experienced similar situations that has specialized training to assist in such matters. All Members have received Road to Mental Readiness Training and Preparation and Preparedness Training. After a serious event- an emotional debrief is held for individuals and a debrief as well for the commanding officers as to how the situation was handled and what can be done to be more effective should a similar incident happen again.

Moved by Kathryn Biondi and seconded by Councillor Fluker

“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES”

#2391

Carried

5.2 Ontario Municipal Management Institute

Deputy Chief Littlewood presented the report regarding the accreditation program through the Certified Municipal Manager (CMM) Accreditation Program and the Association of the Chiefs of Police.

Chief Gary Conn was recognized and awarded the CMM III Police Executive Certificate and Deputy Chief Jeff Littlewood was recognized and awarded the CMM III Police Executive Certificate on March 17, 2017, being the highest accreditation through the CMM Program.

Chair, Diane Daly congratulated the Chief and Deputy Chief on their achievements. CONGRATULATIONS!

Moved by Councillor Fluker and seconded by Patrick Weaver

"MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES"

#2392

Carried

6. Acknowledgement Letters:

6.1 Correspondence from CK Pickleball Club Executive, dated April 27, 2017 thanking the Chief and the Chatham-Kent Police Services for participating in the Chatham-Kent Pickleball Club and Thames Campus HealthPlex Pickleball for Hospice events held on April 21 and 22.

6.2 Correspondence from Chatham-Kent Crime Stoppers dated May 8, 2017 thanking the Chatham-Kent Police Service Board for their generous contribution and the continued support for the Chatham-Kent Crime Stoppers.

6.3 Thank you letter the Chief from Joanne Murphy, President of District 33 of The Retired Teachers of Ontario Foundation (RTO) for taking the time from his busy schedule to speak to the members of District 33 RTO.

6.4 Correspondence from Chief Gary Conn- Letter of Recognition dated May 15, 2017 thanking them for their involvement in the Community Special Event-Clash of Sirens. The proceeds from this event/fundraiser went towards Chatham-Kent Victim Services and Service Dogs of Canada in the amount of \$1,500.00

Moved by Mayor Hope and seconded by Pat Weaver

"MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTERS IN ITEMS #6.1, #6.2 AND #6.3"

#2393

Carried

The Chief spoke on the Special Event held on May 15, 2017 titled "Clash of Sirens". It was competition between all services, Police, Fire and EMS, all emergency services including recruits from St. Clair College EMS Students and it was a job related challenge. There were a total of seven teams, each team consisted of five members. The Chatham-Kent Police Services submitted three teams and I am happy to advise that all three CKPS teams finished in the event First Place, Second Place and Third Place. The fundraising event was held for Chatham-Kent Victim Services and Service Dogs of Canada and to date approximately \$1,500.00 has been raised.

Moved by Mayor Hope and seconded by Councillor Fluker
"MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTER # 6.4 AND TO DONATE \$300.00(BEING \$100.00 FOR EACH PLACE, 1ST, 2ND AND 3RD PLACE FINISHES IN SUPPORT OF RECOGNITION TO OUR MEMBERS) AND FROM THE \$300.00 TO DONATE \$150.00 EACH TO THE FUNDRAISING EVENT FROM THE AUCTION ACCOUNT TO CHATHAM-KENT VICTIM SERVICES AND SERVICE DOGS OF CANADA"

#2394

Carried

7. Consent Agenda: None

8. Non-agenda items:

9. Ontario Association Police Service Board-ZONE 6-2017 Membership Dues

Moved by Mayor Hope and seconded by Kathryn Biondi
"MOTION TO PAY THE OAPSB ZONE 6 2017 MEMBERSHIP DUES IN THE AMOUNT OF \$55.00"

#2395

Carried

10. Date and time of next meeting (tentatively scheduled for June 27, 2017

The date and time of the next regular meeting is scheduled for June 27, 2017 at 10:30 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, JUNE 27, 2017.

Moved by Mayor Hope and seconded by Pat Weaver

#2396

Carried

11. Adjournment

Moved by Pat Weaver

"MOTION TO ADJOURN"

Carried

Time: 10:53 a.m.

M I N U T E S
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom

June 27, 2017

Chatham-Kent Police Headquarters

Time: 10:13 A.M.

PRESENT:

Motion #

Mrs. Diane Daly, Chair
Mr. Pat Weaver, Vice Chair
Mayor Randy Hope
Councillor Bryon Fluker
Chief Gary Conn
Deputy Chief Littlewood

Absent:

Mrs. Kathryn Biondi

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

-Amendment to Date for Approval of Minutes of April 18, 2016 to **April 18, 2017**

Moved by Pat Weaver and seconded by Mayor Hope
"MOTION TO APPROVE THE AMENDED AGENDA"

#2397

Carried

c) **Approval of Minutes of May 16, 2017**

Moved by Councillor Fluker and seconded by Pat Weaver
"MOTION TO APPROVE THE MINUTES OF MAY 16, 2017"

#2398

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

4.1 **Promotions and Resignations**

The Chief presented the report regarding Promotions and Resignations.

The Chief gave a detailed bio of Constable Shawn Mungar. The Chief congratulated and presented Constable Shawn Mungar with his promotion to Sergeant and presented him with his Badge and Warrant card. His family was present for the presentation.

Moved by Mayor Hope and seconded by Councillor Fluker

"MOTION TO APPROVE THE FOLLOWING PROMOTION AND RESIGNATIONS:

-THAT CONSTABLE SHAWN MUNGAR BE PROMOTED TO THE RANK OF SERGEANT EFFECTIVE APRIL 1, 2017

-ACCEPT THE RESIGNATION OF DATA ENTRY CLERK, ROBIN ILES EFFECTIVE FEBRUARY 5, 2018

-ACCEPT THE RESIGNATION OF AUXILIARY MEMBER, ADAM BARTON EFFECTIVE MAY 1, 2017

-ACCEPT THE RESIGNATION OF AUXILIARY MEMBER, KEN SHAW EFFECTIVE MAY 9, 2017"

#2399

Carried

The Mayor requested a letter be sent to Robin Iles congratulating her on the Retirement and Service of over 38 years.

Moved by Mayor Hope and seconded by Councillor Fluker

"MOTION FOR THE BOARD TO SEND A LETTER CONGRATULATING ROBIN ILES ON HER RETIREMENT AND YEARS OF SERVICE"

#2400

Carried

4.2 Prescription "Drop-Off Day" Event

The Chief presented the report regarding the Prescription "Drop-Off Day".

The Chatham-Kent Police Service recently invited the community to join in celebrating Police Week from May 14 to 20, 2017. This year's provincial theme was *"Working Together for Safer Communities"*. To kick off our Police Week this year we used the Prescription Drop-Off Day, which fit nicely with this year's theme. The Prescription Drop-Off Day was held on Saturday May 13, 2017 at three locations, being Wallaceburg, Chatham and Tilbury. The Chatham-Kent Police Service, Chatham-Kent Crime Stoppers, East Side Pride, Chatham-Kent Drug Awareness Committee and Tilbury Drug Awareness Committee all worked together and collected 1200 narcotic pills this year.

The event had been supported by The Canadian Association of Chiefs of Police (CACP) over the last five years, however the CACP will no longer be sponsoring the event due to the five year term coming to an end.

This program is a great team building exercise for our service and the many community organizations we partner with to reduce drugs and educate our citizens in respect to drug abuse and misuse. Based on the positive results associated to this program, I would recommend that we continue to offer this program on an annual or bi-annual basis and absorb the costs through our Auction Account.

Councillor Fluker complimented the Chief on the report and further commented that the Tilbury Drug Awareness Committee would be pleased to co-operate in any further programs and possibly make a small donation to help off-set any costs.

The Mayor complimented the Chief on the program and the supported to continuation of the program based on his recent trip to Washington and speaking with several delegations regarding the Opioid/Narcotic related deaths due to overdose throughout their communities/regions. The Mayor commented he would like to see a stronger role and suggested that the program be held semi-annual.

Pat Weaver, Vice-Chair commented that Health Canada recently published a report that in 2015 there were 21 million Opioid Prescriptions written in Canada given that the population of Canada is 35 Million People.

Moved by Councillor Fluker and seconded by Pat Weaver

“MOTION TO RECEIVE THE REPORT FOR INFORMATION PURPOSES AND APPROVAL FOR THE CONTINUATION OF THE PROGRAM ON A SEMI-ANNUAL BASIS”

#2401

Carried

4.3 Pilot Project- Mobile Data Terminal interfaced with Mobile for Public Safety and Computer-Aided Dispatch

The Chief presented the report regarding the Pilot Project- Mobile Data Terminal (MDT) interfaced with Mobile for Public Safety and Computer-Aided Dispatch. The MDT are computer tablets which are being utilized in the majority of our patrol vehicles. The terminals utilize a secure cellular technology to provide instant communication and resources between the patrol vehicle and the Municipality and Police Network Servers. The MDTs allow the officers to access databases virtually, in essence creating a mobile office or workstation.

The Chatham-Kent Police Service is conducting a 60 day pilot project on the viability of adding new software titled as Mobile for Public Safety and MPS Software. The software will allow MDT to communicate with our Computer-Aided Dispatch (CAD) directly, providing instant access to calls for service and vital tombstone data. The software also included GPS technology which will provide coordinates and tracking capabilities for the safety of the Officers. The software is a key in our organization utilizing technology to find efficiencies, set and manage key competencies.

The costs of the 60 days Pilot Project includes five licenses to be installed into four patrol vehicles and one supervisor's vehicle is \$39,885.00. The costs includes the necessary infrastructure needed for the technological foundation to support and expand this software to our entire fleet of patrol vehicles. The costs of the program will be covered by the Fleet Reserve.

If the pilot project is successful the Chief will bring back a final report together with the costs associated with implementation.

Moved by Mayor Hope and seconded by Pat Weaver

“MOTION TO ACCEPT THE REPORT AND TO AUTHORIZE THE PILOT PROJECT COSTS OF \$39,885.00 FROM THE FLEET RESERVE”

#2402

Carried

4.4 2016 Annual Report-Presentation by Chief Conn

The Chief presented the 2016 Annual Report.

The Full report can be viewed on the CKPS Website, please see the Link provided:

<http://www.ckpsannual.com/2015/index.html>

Moved by Mayor Hope and seconded by Pat Weaver
"MOTION TO ACCEPT THE 2016 ANNUAL REPORT"

#2403

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

- 6.1 Thank You Letter and Certificate of Appreciation from the Kiwanis Club of Chatham-Kent, dated May 18, 2017 to Police Chief Gary Conn in recognition of his presentation to the Kiwanis Club of Chatham-Kent.
- 6.2 Thank you letter from Barb Smith to Police Chief Gary Conn for the support of the World of Choices Event hosted by JA South Western Ontario
- 6.3 Thank you letter dated May 27, 2017 from Stella Webster Re: Citizens Police Academy regarding her overall experience and she found it to be a very exciting, educational adventure and that she was so thankful to be a part of it.

Moved by Pat Weaver and seconded by Councillor Fluker
"MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTERS IN ITEMS #6.1, #6.2 AND #6.3"

#2404

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:**

9. **Date and time of next meeting (tentatively scheduled for September 12, 2017)**
The date and time of the next regular meeting is scheduled for September 12, 2017 at 10:30 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION
THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, SEPTEMBER 12, 2017.

Moved by Mayor Hope and seconded by Councillor Fluker

#2405

Carried

NOTE: There are no meetings scheduled for July and August

11. **Adjournment**
Moved by Councillor Fluker

"MOTION TO ADJOURN"
Carried

Time: 10:41 a.m.

Diane Daly, Chair
Chatham-Kent Police Services

M I N U T E S
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom
Chatham-Kent Police Headquarters

September 12, 2017
Time: 10:30 A.M.

PRESENT:

Motion #

Mrs. Diane Daly, Chair
Mr. Pat Weaver, Vice Chair
Mayor Randy Hope
Councillor Bryon Fluker
Mrs. Kathryn Biondi
Chief Gary Conn
Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Moved by Councillor Fluker and seconded by Pat Weaver
"MOTION TO APPROVE THE AGENDA"

#2407

Carried

c) **Approval of Minutes of June 27, 2017**

Moved by Pat Weaver and seconded by Mayor Hope
"MOTION TO APPROVE THE MINUTES OF JUNE 27, 2017"

#2408

Carried

d) **Approval of Special Electronic Meeting Minutes of August 1, 2017**

Moved by Mayor Hope and seconded by Kathryn Biondi
"MOTION TO APPROVE THE MINUTES OF AUGUST 1, 2017"

#2409

Carried

3. **Business Arising from Previous Minutes:**

-Policy Wording-Auction Account-Amendment required "Unclaimed Property"
See updated Procedures Section D8-Unclaimed Property-Attached

Moved by Pat Weaver and seconded by Kathryn Biondi

"MOTION TO ACCEPT THE AMENDED PROCEDURES"

#2410

Carried

4. **Reports from Chief of Police:**

The Chief has requested that he present Report #4.6 first and he will present the rest of the reports accordingly.

4.1 **Purchase of Narcan Nasal Spray**

The Chief presented the report regarding the purchase of Narcan Nasal Spray kits.

The potentially deadly drug fentanyl continues to be a concern for police officers especially those working as first responders within our community. With the increased prevalence of fentanyl, fentanyl analogues and synthetic opioid powders on our streets, there is a very real danger of exposure. Therefore issuing our frontline Officers and Specialty Units with these potentially lifesaving kits is the common sense approach to ensure the safety of those we serve and our officers. The kits will be accessible if officers become exposed to fentanyl while on duty, or if they need to use it on a member of the public.

The initial purchase of 166 Narcan Nasal Spray kits comes at a cost of \$8,217.00 and the supplier has also agreed to provide 15 Narcan nasal spray reusable demo kits for training purposes at no costs. The funds required for this project will come from our Police Mandatory Issues Reserve. Training and Issuing of the Narcan spray will be conducted at our In-Service Training days scheduled later this month. Budget wise if the provincial government does not provide future funding then we will ensure lifecycle costs are anticipated for continuous maintenance of the antidote kits.

The Board is extremely pleased that the force is being proactive in purchasing the kits. The Chief advised that Barrie, Waterloo and the OPP presently have the kits and to date Toronto is looking at issuing the kits to their officers.

Moved by Councillor Fluker and seconded by Pat Weaver

"MOTION TO RECEIVE THE REPORT AND APPROVE THE PURCHASE OF NARCAN NASAL SPRAY KITS"

#2411

Carried

4.2 **Reconciliation of Board Auction Account-2nd Quarter**

The Chief presented the report regarding the Reconciliation of Board Auction Account-2nd Quarter
The Auction Account Balance as of June 30, 2017 was \$4,246.84

Moved by Mayor Hope and seconded by Pat Weaver

"MOTION TO RECEIVE THE REPORT"

#2412

Carried

4.3 **Crime Severity Index Report 2016**

The Chief presented the full report regarding the Crime Severity Index Report 2016 (CSI).

The CSI measures the volume and severity of police-reported crimes. From 2015-2016 all offences for Chatham-Kent which encapsulates Property Crimes, Person Crimes and Traffic we seen a total increase

of approximately 3%. This resulted in an overall 6.2% in comparison last year. Our Statistics reflect that most offences were down.

The Chief highlighted various increases or decreases provincially and how Chatham-Kent ranked 20th out of 50 Police Services and in non-violent crimes, 24th overall and 44th for violent crimes placing us near the bottom in respect to violent crimes, our efforts our proceeding in the eight direction. The non-violent crimes include break-ins and theft. The Chief noted this has always been our Achilles heel. Many of the break-ins are committed by chronic offenders, who return to their old habits after being released from jail. Nearly half of break-ins occur in detached sheds or garages and 90% of the time the structures are unlocked. These types of criminals look for crimes of opportunity and there are on occasions of criminals from other municipalities attending Chatham-Kent to steal items and returning to their home communities to fence the property. It important to raise awareness on the matter among the public. The Chief urges citizens to keep things locked up and out of sight and that by informing the community of this issue, and engaging our citizens in reporting suspicious activities/persons in their neighbourhoods, this will assist us in interdicting these criminals. This issue remains a concern and is still one of our top priorities for the foreseeable future and our STOP initiative. **STOP-Strategic Target of Property Crime.**

Mayor Hope raised the issue given the large geographical area in Chatham-Kent that the police have to cover, the crimes would decrease if the residents used common sense and just locked up their sheds and garages.

Moved by Pat Weaver and seconded by Councillor Fluker
"MOTION TO ACCEPT THE REPORT FOR INFORMATION PURPOSES"

#2413

Carried

4.4 MDT/MPS-Mobile Data Terminal Final Report-Pilot Project

The Chief presented the report regarding MDT/MPS-Mobile Data Terminal Final Report-Pilot Project The Chatham-Kent Police Services has been testing the Mobile data Terminal (MDT) and Mobile For Public Safety (MPS) equipment, to determine its viability for the organization and the community. The terminals utilize a secure cellular technology to provide instant communication and resources between the patrol vehicle and the Municipality and the Police Network Servers. The MDT's allows the officers to access databases virtually creating a mobile workstation. Over the last two months the CKPS conducted a pilot project on the viability of the software. The pilot project provided significant feedback, many officer felt the software allowed them to work with more autonomy allowing them to generate incidents, query individuals and vehicles more freely, creating a more engaged and positive work environment. The software has proven to be a vital piece of technology in moving the organization forward.

The costs associated will cover 40 software licenses, this will outfit our entire front line fleet as well as our Command Post, traffic Section, Police Dog services, HELP Team, Mobile Crisis Team and Crime Prevention Section. The one-time fee will be \$139,230.00 (40 licenses) and the yearly fee will be \$38,257.34. The cost also include the necessary infrastructure needed for the technological foundation to support and expand this software to the identified fleet vehicles. The Costs will be funded through the Fleet Reserve.

If approved service wide implementation and training will commence at the end of September and continue to the beginning of the New Year with all vehicles and officers trained by March of 2018.

Moved by Pat Weaver and seconded by Councillor Fluker

"MOTION TO AUTHORIZE IMPLEMENTATION OF THE PROGRAM WITH COSTS TO BE FUNDED THROUGH FLEET RESERVE"

#2414

Carried

4.5 2017 Contract Renewal- St. Clair College

The Chief presented the report regarding 2017 Contract Renewal- St. Clair College.

We currently lease space at the Health Plex which consists of a small meeting room, 3 offices as well as agreed upon hours of usage for the gymnasium, a large classroom and aerobic room. The previously negotiated service agreement was \$27,500 per year plus HST. Several meetings were arranged between the parties to come to a mutually beneficial price adjustment in order to meet the ever growing need to be fiscally responsible. Both sides agreed that \$17,975.00 per year plus HST was a cost more in-line with the space to be utilized. The operating costs will come from the current approved training budget. The re-deployment of both the Training Unit and the Community Mobilization Unit places our organization in a state of the art facility with constant connection to our youth and potential future officers and leaders within the Municipality. This is a relationship we look forward to growing for years to come.

Great savings and a great partnership!

Moved by Mayor Hope and seconded by Pat Weaver

"MOTION TO ACCEPT THE SERVICE LEVEL AGREEMENT BETWEEN CKPS AND ST. CLAIR COLLEGE/HEALTH PLEX AT THE COST OF \$17,975.00 PER YEAR PLUS HST"

#2415

Carried

4.6 Reclassification, Promotion, Resignations and Auxiliary Appointments

The Chief presented the report regarding Reclassification, Promotions, Resignations and Auxiliary Appointments.

The Chief gave a detailed bio of Constable Brent Milne. The Chief congratulated him and presented Constable Brent Milne with his promotion to Sergeant and presented him with his badge and warrant card. His family was present for the presentation.

Moved by Councillor Fluker and seconded by Kathryn Biondi

"MOTION TO APPROVE THE FOLLOWING RECLASSIFICATION AND PROMOTIONS:

-THAT CONSTABLE KYLE BLOMMERS BE RECLASSIFIED TO FIRST CLASS CONSTABLE EFFECTIVE AUGUST 21, 2017

-THAT CONSTABLE DOUG LITTLEWOOD BE RECLASSIFIED TO FIRST CLASS CONSTABLE EFFECTIVE AUGUST 21, 2017

-THAT CONSTABLE ANDREW CRAVEN BE RECLASSIFIED TO THIRD CLASS CONSTABLE EFFECTIVE AUGUST 4, 2017

-
- THAT CONSTABLE RYAN GARDINER BE REECLASSIFIED TO THIRD CLASS CONSTABLE EFFECTIVE AUGUST 4, 2017
 - THAT CADETS: KYLE WRIGHT, DANICA QUENNEVILLE AND TREVOR BISKEY BE PROMOTED TO FOURTH CLASS CONSTABLES EFFECTIVE AUGUST 10, 2017
 - THAT CADET DESTINY PAILEY BE PROMOTED TO FOURTH CLASS CONSTABLE EFFECTIVE AUGUST 15, 2017
 - THAT CONSTABLE BRENT MILNE BE PROMOTED TO THE RANK OF SERGEANT EFFECTIVE SEPTEMBER 1ST, 2017"
 - TO ACCEPT THE RESIGNATION OF RMS COORDINATOR, JULIE PETERS EFFECTIVE DECEMBER 14, 2017
 - TO ACCEPT THE RESIGNATION OF ECO, JENNIFER JOHNSON EFFECTIVE SEPTEMBER 1, 2017
 - THAT EMILY HINDS, MAXWELL ALLIN, CURTIS CONN, NOEL LOYSON, ASHLEY HOPE AND MARK WEEDON BE SWORN IN AS AUXILLARY MEMBER.

#2416

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

- 6.1 Thank You letter dated June 14, 2017 from WDSS Tinman Triathlon Chairman Nancy Schinkelshoek and the Tinman Team
- 6.2 Thank you letter and Donation Receipt #9756 dated August 14, 2017 from Karen Hunter, executive Director for the Chatham-Kent's Woman's Centre for the contribution to the Walk A Mile In Her Shoes event held on June 3, 2017

Moved by Pat Weaver and seconded by Councillor Fluker

"MOTION TO RECEIVE THE ACKNOWLEDGEMENT LETTERS IN ITEMS #6.1 AND #6.2"

#2417

Carried

7. **Consent Agenda:**

- 7.1 Taking to the Skies-Article from The Daily News by Trevor Terfloth relating to the demonstration of what the Chatham-Kent Aeryon Sky Ranger drone and the team of four Chatham-Kent police drone operators can do.
- 7.2 Copy of correspondence dated July 5, 2017 congratulating Mrs. Robin Iles on her retirement and her many years of dedication to the Chatham-Kent Police services with over 38 years of service effective January 19, 2018.

Moved Mayor Hope and seconded by Kathryn Biondi

"MOTION TO RECEIVE THE CONSENT AGENDA IN ITEMS #7.1 AND #7.2"

#2418

Carried

The Chief advised that two of our officers will be doing a presentation at the upcoming OAPC Zone 6 Meeting being held this October on the Operation of the Drone.

8. **Non-agenda items:**

The Mayor raised the issue with speeders on roads in relation to the non-violent crimes and issues in the Wallaceburg, Kent Bridge Road, Charring Cross and Wheatley areas. In some cases, people are doing 30, 40 kilometers over the speed limit. It is important that we listen to the citizens regarding their safety concerns.

The Chief advised the CKPS have stepped up enforcements from the safety concerns raised by the general public and certainly from the Mayor's office as well. In the Charring Cross area, enforcement has been stepped up in the areas. In regards to the cross over in Wallaceburg, the traffic unit attended a couple of days to assist the children using the cross over.

Going forward, with school in session you will see more of a presence in the Wallaceburg Area and throughout Chatham-Kent. Enforcement is only one step, but also through education and broadcasts that will be posted by our communications officer and on our website to assist regarding safety issues.

The Mayor suggested a Photo Rader could be posted and installed around school zones. Children are our most precious assets and the only way a message is delivered is through enforcement and the possibly of photo radar. The Chief further commented for the CKPS to consider the matter further, we would need to look into the full costs and what the municipality can and can't do.

The issue was only discussed, with no specific action/motion taken by the board.

9. **Date and time of next meeting (tentatively scheduled for September 12, 2017)**

The date and time of the next regular meeting is scheduled for September 12, 2017 at 10:30 A.M.

Moved Councillor Fluker and seconded by Pat Weaver

"MOTION THAT OUR CLOSED MEETING START AT 8:30 AM TO 10:00 AM AND THAT OUR REGULAR SESSIONS HAVE A START TIME AT 10:00 AM"

#2419

Carried

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, OCTOBER 17, 2017.

Moved Mayor Hope and seconded by Pat Weaver

#2420

Carried

10. **Adjournment**

Moved by Pat Weaver

"MOTION TO ADJOURN"

Carried

Time: 11:28 a.m.

Diane Daly, Chair
Chatham-Kent Police Services

M I N U T E S
CHATHAM-KENT POLICE SERVICES BOARD MEETING
(REGULAR)

Boardroom
Chatham-Kent Police Headquarters

October 17, 2017
Time: 10:09 A.M.

PRESENT:

Mrs. Diane Daly, Chair
Mr. Pat Weaver, Vice Chair
Mayor Randy Hope
Councillor Bryon Fluker
Mrs. Kathryn Biondi
Chief Gary Conn

Motion #

ABSENT:

Deputy Chief Littlewood

1. **Call to Order**

Welcome everyone and Guests

2. a) **Declaration of Conflict of Interest**

None declared

b) **Approval of Agenda**

Board Member Kathryn Biondi would like the following Items added under Non-Agenda Item:

- Zone 6 Meeting-Presentation of Drone and the Cost Effectiveness/Cost Savings of having the Drone
- Webinar that Kathryn Biondi participated in on the PEM Grant

Moved by Councillor Fluker and seconded by Kathryn Biondi
"MOTION TO APPROVE THE AMENDED AGENDA"

#2421

Carried

c) **Approval of Minutes of September 12, 2017**

Moved by Pat Weaver and seconded by Kathryn Biondi
"MOTION TO APPROVE THE MINUTES OF SEPTEMBER 12, 2017"

#2422

Carried

3. **Business Arising from Previous Minutes:** None

4. **Reports from Chief of Police:**

The Chief will present Item #4.7 first and present the remaining Reports in order.
Constable Rick Bertok with his K-9 Arry attended the Board Meeting.

4.1 **Auxiliary Resignations and Elevations**

The Chief presented the report regarding the Auxiliary Resignations and Elevations

Moved by Councillor Fluker and seconded by Pat Weaver

"MOTION TO APPROVE THE FOLLOWING AUXILIARY RESIGNATIONS AND ELEVATIONS"

-TO ACCEPT THE RESIGNATION OF AUXILIARY MEMBER, JOHN LABONTE, EFFECTIVE SEPTEMBER 5, 2017

-TO ACCEPT THE RESIGNATION OF AUXILIARY MEMBER, PAIGE MCDOWELL EFFECTIVE SEPTEMBER 6, 2017

-THAT EXECUTIVE ASSISTANT EMILY MURPHY BE ELEVATED TO EXECUTIVE ASSISTANT LEVEL 2 EFFECTIVE OCTOBER 24, 2017

#2423

Carried

4.2 **PTSD Prevention Plan**

The Chief presented the Post-Traumatic Stress Disorder (PTSD) Prevention Plan report.

Recently the province passed Supporting Ontario's First Responders Act, which is new legislation that will create a presumption that post-traumatic stress disorder diagnosed in first responders is work-related. The presumption allows for faster access to WSIB benefits, resources and timely treatment.

The Chief presented the PTSD Prevention Plan that was developed by the Chatham-Kent Police Service and submitted to the Ministry on Wednesday August 9, 2017 pursuant to subsection 9.1(1) of the Ministry of Labour Act. The goal of the plan is to provide all Supervisors, Managers and Workers clarity on how the Chatham-Kent Police Service is addressing PTSD prevention, intervention, recovery and return to work within our organization.

The Department had 7 mechanisms in place being proactive in dealing with PTSD and other operational stress disorders. Just to name a few we have EAP (Employee Assistance Program), Dr. Spec (Electronic Employee Assistance Program) Peer Support Team, Road to Mental Readiness Training, Policy and Procedures in place that provide and ensure mandatory debriefs for all critical incidents.

The PTSD Prevention Plan formalizes the mechanisms the department had in place dealing with Prevention, Intervention, Recovery and Return to Work.

Moved by Pat Weaver and seconded by Kathryn Biondi

"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2424

Carried

4.3 **Positivity Day Results**

The Chief presented the report regarding the 12 days of Positivity Day 2017 held within Chatham-Kent. One of the 12 days was designated as First Responders Day. The First Responders Team called themselves "United Sirens"

The Team consisted of Constable Kelly Helbin from Chatham-Kent Police Services, Constable Jay Denorer from the O.P.P., Whitney Burk from the Chatham-Kent Fire Department, Amy Larsen from Chatham-Kent E.M.S. and Erica Kitchen from Chatham-Kent Unite Way.

The United Sirens had a full day of visiting four local grocery stores on Thursday September 17 to assist customers with bagging and carrying their groceries and also collecting canned goods and/or monetary donations. The generosity of the citizens within our community was overwhelming to all that participated that day. It was an enjoyable and successful day for all parties involved.

The donations collected at each local grocery store, stayed in that particular location. The results of the donations are:

Basso's No Frills in Wallaceburg- donations of canned goods estimated value of \$250.00 were delivered to Salvation Army of Wallaceburg

Foodland in Dresden- donation to the Dresden Food Bank were canned goods valued at \$496.00

Food Basics in Blenheim- Delivered to Pastor Tim Joyce's (also a CKPS Chaplains) soup kitchen located within his "Word of Life Church" were canned goods valued at \$200.00

Dennis No Frills in Tilbury-delivered to Tilbury's Information and H.E.L.P. Centre were canned goods and money estimated at \$325.00

Moved by Councillor Fluker and seconded by Mayor Hope
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2425

Carried

4.4 Reconciliation of Board Auction Account-3rd Quarter

The Chief presented the report regarding the Reconciliation Report of the Board Auction Account for the period of July 1 to September 30, 2017. The Auction Account Balance as of September 30, 2017 is \$7,947.35

Moved by Pat Weaver and seconded by Kathryn Biondi
"MOTION TO RECEIVE THE REPORT"

#2426

Carried

4.5 Security Camera Registry

The Chief presented the report regarding the possibility of a private Security Camera Registry program.

The Chief gave a brief overview on many homeowners and business in the Municipality of Chatham-Kent have private security camera and this project would focus on requesting those persons to register their cameras with the police service via link on the CKPS website. The information would be uploaded into a searchable database (map) maintained by the Public Information Officer and the information would be accessible to all investigators. The video footage would be utilized when a crime/event is reported in an area. A member of the Police department would contact the registered owner and request a copy of the footage to assist in any developing leads in the investigation.

The program is completely voluntary at no cost to the owner. Once the owner has registered their information into the Registry, the owner's will receive a sticker to be placed in their window acknowledging they have a surveillance system and they are proactively working with the CKPS through this initiative. The program will act as an effective crime prevention tool that also assist in solving crime.

The roll out of the project would include media release, posting flyers at community events and speaking to business owners encouraging them to register their systems. The initial cost of advertising including business cards/decals/glossary brochure/ welcome letters to set up on-line registration is estimated at \$1,107.20 which will be funded through the Police Business Plan Reserve. Sergeant Greg Cranston was proactive in bringing the initiative forward.

Moved by Councillor Fluker and seconded by Pat Weaver

"MOTION TO RECEIVE THE REPORT AND ENDORSE THE SECURITY CAMERA REGISTRY PROGRAM TO BE FUNDED THROUGH THE POLICE BUSINESS PLAN RESERVE"

#2427

Carried

4.6 Year One Citizen Online Reporting System (CORS) Status Update

The Chief presented the update report regarding the Year One Citizen Online Reporting System (CORS) Status Update. The CORS went live to the general public through the main website of the Chatham-Kent Police Service on September 14, 2016. The web-based software has proven to be user friendly and the website provides ample instructions to the users to ensure that the crime for which they are reporting is eligible for On-line Reporting. All submission are reviewed by a police officer and the citizens then receives immediate feedback in the form of a report generated through the system.

Since implementation the CORS has handled 241 calls for service, dealing with theft of vehicles, theft/lost property, lost or stolen license plates, mischief to property, mischief to vehicles and Vulnerable persons Registry.

The CKPS is looking to implement an on-line Bicycle Registry, a traffic complaints component and a Video Surveillance Registry for homes and business owners.

The public's participation in this innovative program can deter and prevent crime and save lives.

Moved by Kathryn Biondi and seconded by Pat Weaver

"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2428

Carried

4.7 United States Police 1 Trials/Certification Results (USPCA)

Constable Rick Bertok and his K-9 Arry attended the meeting and presented the report regarding the United States Police Canine Association Trials and Results (USPCA). They displayed their four Trophy's at the front of room.

The United States Police Canine Association is the largest and oldest active organization of its kind striving for the betterment of all Police K-9. The USPCA has membership in the United States, Canada and the Armed Forces throughout the world. Yearly the Regional Offices of the USPCA hold Police Dog Trials/Certifications. To be certified the Police Dog Team must complete certain tests which are judged by expert Police Service Dog Trainers and Handlers, a total of six in all. The certification test consists of: Obedience, Agility, Catwalk, Broad Jump, A-Frame, Crawl, Searching (to locate and/or retrieve articles containing the scent of a stranger (Evidence Recovery) and to locate a hidden suspect by scent only (Suspect Search-hot box)), Criminal Apprehension and Recall. All scenarios are set up to simulate street

environments where the Service K-9 does his work. The team must meet a minimum score to receive this certification.

The CK Police K-9 Team, Constable Rick Bertok with his K-9 Arry attended:

- USPCA Region 19 Dog 2 Trials and Certification in the spring of 2017 and won first place in Tracking
- USPCA Region 19 Police Dog 1 Trials and Certification in September of 2017 and won First Place in Agility and First Place in Searching and Place 3rd overall.

These results can be attributed to the dedication and training of Constable Bertok and his K-9 Arry as well as the on-going partnership with the Windsor Police Service K-9 Unit who assisted in the training of this team and the on-going additional training and maintenance.

The Mayor suggested that the Trophies be displayed in the public possibly in the Capital Theatre with glossy pictures or posters for public awareness for the achievement and safety awareness. The Chief agreed it was a great idea and he will certainly look into it.

CONGRATULATIONS from the Board!!

Moved by Councillor Fluker and seconded by Kathryn Biondi
"MOTION TO RECEIVE THE REPORT FOR INFORMATION"

#2429

Carried

5. **Reports from Deputy Chief:** None

6. **Acknowledgement Letters:**

- 6.1 Certificate of Appreciation to Chatham-Kent Police Department and Chatham-Kent Municipal Department for the participation of Constables in the 150th Canada Day Celebration hosted by the Philadelphia Patriots Pathfinder Club and the Philadelphia Seventh-Day Adventist Church held on July 1st, 2017

Moved by Pat Weaver and seconded by Councillor Fluker
"MOTION TO RECEIVE THE CERTIFICATE OF APPRECIATIONS IN ITEMS #6.1"

#2430

Carried

7. **Consent Agenda:** None

8. **Non-agenda items:**

-Zone 6 Meeting-Presentation of Drone and Cost Effectiveness of the Drone

Compliment to the Chief and the operators of the Drone Presentation at the Zone 6. The operation of the Drone was very impressive.

The Chief commented the drone has been in place in 5 months and deployed 19 times and the Chief will provide a Report at the November Meeting. It has expedited Traffic

Reconstruction and Marijuana Ratification just to name a few. In years past it cost about \$5,000.00 to \$10,000.00 to rent a helicopter and the time spent flying over corn fields and by having the drone it has be huge, not only cost savings but the time spent as the drone could sweep the field in matter of 15-20 minutes.

-Webinar-PEM Grant (POLICING EFFECTIVE

Kathryn Biondi participated in a Webinar on the application process of the PEM Grant and effectiveness. The Webinar was very detailed on the process of meeting objectives, effectiveness and efficiencies.

We were one of the very few who participated in the PEM Grant. The CKPS received \$740,000.00 under the grant and to be one of the first in the province to obtain the grant. The Chief previously provided a full report on the PEM Grant and we received a total of \$740,000.00 with an additional of \$70,000.00 from the last year. The PEM Grant is very stat driven on performance and measurables. We were successful last year and we are anticipating we will be successful again next year when we submit our application under the PEM Grant requirements.

9. Date and time of next meeting (tentatively scheduled for November 14, 2017

The date and time of the next regular meeting is scheduled for November 14, 2017 at 10:00 A.M.

Board Resolution re: Next Closed Session Meeting-MOTION

THE BOARD WILL CONVENE IN CLOSED SESSION TO DISCUSS MATTERS THAT IT IS OF THE OPINION FALLS UNDER SECTION 35 (A) OR (B) OF THE POLICE SERVICES ACT AND THAT THE NEXT CLOSED SESSION MEETING WILL BE HELD TUESDAY, NOVEMBER 14, 2017.

Moved Pat Weaver and seconded by Councillor Fluker

#2431

Carried

10. Adjournment

Moved by Pat Weaver

"MOTION TO ADJOURN"

Carried

Time: 10:45 a.m.