

**Municipality Of Chatham-Kent**

**Chief Administrative Office**

**Corporate Initiatives**

**To:** Mayor and Members of Council  
**From:** Amy Wilcox, CPA, CMA, PMP  
Manager, Corporate Initiatives  
**Date:** July 30, 2018  
**Subject:** Corporate Annual Report 2017

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That Council receive this report for information.

**Background**

Council requested that the CAO present an annual report. The Annual Report is a comprehensive report on a company's activities throughout the preceding year and is intended to give Council and the citizens' information about the Municipality's activities.

Annual reporting provides opportunities for public access to reporting mechanisms and helps meet the information needs of both local governments and the public by promoting greater understanding of municipal responsibilities and priorities. The philosophy behind the annual report is that providing citizens with better information makes for enhanced citizen engagement and transparency.

Implicit in this principle is that greater accountability will lead to the promotion of better services and continuous improvement in service delivery, as well as improving taxpayer awareness and knowledge of municipal services.

Consistent with the principle that municipalities are accountable to the public, the Annual Report is another means of communicating progress to Council and the community.

**Comments**

Performance management has become crucial for public sector organizations because of a significant reduction in funding with increased community demand for quality services. More than ever, municipalities must ensure their activities add value and work towards achieving Council's Directions.

It provides an opportunity to share non-financial information with Council and the community

The Annual Report has been prepared and will be presented to Council and posted on the Municipal website.

### **Areas of Strategic Focus and Critical Success Factors**

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

### **Consultation**

This recommendation was reviewed and is supported by the following members:

1. Chief Administrative Officer

2. General Manager, Community Development
3. General Manager, Corporate Services
4. General Manager, Health and Family Services
5. General Manager, Infrastructure and Engineering
6. Chief Financial Officer, Finance, Budget and Information Technology Services
7. Fire Paramedic Chief, Fire and Emergency Services
8. Chief Administrative Office, Communications Officer

### **Financial Implications**

There are no direct financial implications resulting from this report. The Annual Report provides a means for Council and the community to assess the Municipality's progress.

Prepared by:

Reviewed by:

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Amy Wilcox, CPA, CMA, PMP  
Manager, Corporate Initiatives

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Don Shropshire  
Chief Administrative Officer

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