



**Chatham-Kent  
Fire & Rescue**

# APPLICATION FOR OPEN AIR BURNING

PERMIT # \_\_\_\_\_  
(YYYY, MM, DD-STN#)

Note to Applicant

- Open Air Burning is regulated by Division B, Sentence 2.4.4.4. (1) of the Ontario Fire Code- O. Reg. 213/07 and by Municipality of Chatham-Kent By-law 107-2016. Applicants must comply with these and all other applicable laws when performing Open Air Burning. Please read and review the by-law please by visiting our website at [www.chatham-kent.ca](http://www.chatham-kent.ca).
- Read and complete all particulars of the application including a sketch. Print, Sign, then return the completed application to the respective Municipal Service Centre.
- The Chatham-Kent Fire & Emergency Services Division (CKFES) will review the application and return it to the Municipal Service Centre with a decision to either approve or deny the application.
- Please allow 7 (seven) business days for processing.
- The applicant must contact the Chatham-Kent Central Fire Dispatch Centre at **519-352-1100** with the approved permit number **prior** to commencing burning and **after** the fire is extinguished.
- THIS PERMIT SHALL BE VALID FOR A MAXIMUM OF TWELVE (12) MONTHS.

1. Property Owner(s) or Authorized Agent of the Property Owner(s) (if an authorized agent, proof must be submitted with this application): \_\_\_\_\_
2. Address of the Property Owner(s) or Authorized Agent of the Property Owner(s):  
\_\_\_\_\_
3. Phone: (must be on at all times and CKFES must be able to contact you while burning) \_\_\_\_\_
4. E-Mail: \_\_\_\_\_
5. Describe location of proposed fire (must also provide sketch):  
\_\_\_\_\_
6. 911 Address/Street Address of burn location: \_\_\_\_\_
7. Describe proximity of proposed fire in feet or metres to the following:
  - buildings \_\_\_\_\_
  - vegetation \_\_\_\_\_
  - overhead wires \_\_\_\_\_
  - other combustibles \_\_\_\_\_
  - property line \_\_\_\_\_
8. Describe the material to be burned: \_\_\_\_\_
9. Estimate the volume of material to be burned in cubic yards or cubic metres: \_\_\_\_\_
10. Largest pile size in metres (length, width and height): \_\_\_\_\_
11. SKETCH:

**Disclaimer:**

*It is your responsibility to ensure you are aware of, and fully comply with the requirements of the Open Burn By-law – Number 107-2016. Chatham-Kent Fire & Emergency Services will not normally visit your property before granting a permit. An enforcement officer may prohibit any open-burn activity at your property if in his or her judgement they believe it to be unsafe. The Municipality may also take further enforcement action as listed in Section 10 – Offences, under By-law 107-2016 if you are not complying with the requirements.*

*By signing you understand and accept the following:*

- You have read and are complying with the requirements of Open Burn By-law #107-2016
- You have completed the required application and your property is within the prescribed parameters listed in the By-law
- You understand the fire cannot create a nuisance for other persons such as your neighbours and to co-operate with anyone who raises concerns as to the open burn.
- The rights of the Municipality of Chatham-Kent to enter your property and enforce the requirements of the By-law
- You may be liable for the costs of any activity to manage the results of an unauthorized burn at your property
- You are the owner of the property or authorized agent (with proof) for which you are applying for a burn permit

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Application Approved  Application Denied

Approving Municipal Officer: \_\_\_\_\_

Date: \_\_\_\_\_