



**Child Care Subsidy Therapeutic Referral Form**

**Referring Agency/Health Care Professional to Complete** (see the Child Care Fee Subsidy Referral Guide at: <https://www.chatham-kent.ca/community/childcare/Pages/Special-Needs-Services.aspx>).

Contact Name of Referral Source:

Title/Position:

Referral Agency:

Phone Number:

Email Address:

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**Complete form before signing electronically.**

**I verify that I have obtained a consent form from the parent which allows me to share this information**

Signature of Referring Source:

Date:

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**Contact information for Parent/Guardian:**

Full Name of Parent/Guardian you are referring:

Parent/Guardian's phone number:

Parent/Guardian's email address:

Parent/Guardian's full address:

Length of time you expect to be working with this child/family for:

A referral can only be granted for as long as you are working with the child/family but not more than 12 months. Typically, referrals are for 2 full days or 4 half days of child care.

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**Parental Referral (if due to the parent's need)**

Reason	Suspected or Diagnosed/Confirmed
Cognitive Impairment	
Mental Health	
Physical Limitations	
Family Crisis	
Medical Need	
Other	

**Details regarding reason(s) for referral (required):**

I would like to be contacted by a Case Manager to discuss this referral in further detail

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**Child Referral (if due to the child's needs)**

Child's Name:

Child's birth date:

Reason	Suspected or Diagnosed/Confirmed
Emergency-At-Risk / Family Crisis	
Cognitive Impairment	
Physical Limitations	
Communicative Needs	
Developmental Needs	
Other	

**Details regarding reason(s) for referral (required):**

I would like to be contacted by a Case Manager to discuss this referral in further detail

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This form can be completed electronically and emailed to intake at [ckchildcare@chatham-kent.ca](mailto:ckchildcare@chatham-kent.ca), or mailed/dropped off to address above.

Information regarding the Child Care Registry and subsidy applications is available at [www.chatham-kent.ca/childcare](http://www.chatham-kent.ca/childcare).