

**SCHEDULE A
2021 BUSINESS LICENSE FEES**

Business Licence Type	Additional Required Documents	Inspections	2021 fees
Adult entertainment - parlour owners - Initial	Please Consult with Licensing Services	Health, Fire, Zoning, Police	\$460.00
Adult entertainment - parlour owners - Renewal		Health, Police	\$119.00
Bed & Breakfast - Initial	List detailing the number of rooms, bed in each room, and number of persons per bedroom (excluding owner occupied bedrooms) Floor Plan of the Bed & Breakfast	Health, Fire, Zoning	\$340.00
Bed & Breakfast - Renewal		Health, Fire	\$158.00
Bunk House (Seasonal Housing) - Initial	List detailing the number of rooms, beds in each room, and number of persons per bedroom Floor Plan of the bunkhouse	Health, Fire, Zoning	\$524.00
Bunk House (Seasonal Housing) - Renewal	List detailing the number of rooms, beds in each room, and number of persons per bedroom	Health, Fire	\$334.00
Caterer - Initial	Location of business – inspected by health or to be inspected by health	Health, Zoning	\$270.00
Caterer - Renewal		Health	\$178.00
Food Cart - Annual	Written permission is provided by the owner of the property where the food cart will be operated Site Plan depicting the exact location of the Food Cart on the property Menu	Health, Zoning	\$562.00

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	<p>Ensure setbacks have been met</p> <p>Vending Zone Permit (if on Municipal property)</p> <p>*See By-Law for further requirements</p>		
Mobile Food Cart - Annual	<p>Written permission is provided by the owner of the property where the food cart will be operated</p> <p>Site Plan depicting the exact location of the Food Cart on the property</p> <p>VIN number and the Ontario License Plate number as issued by the Ministry of Transportation for each licensed vehicle</p> <p>Automobile Insurance in an amount not less than \$1 million per occurrence</p>	Health, Zoning	\$795.00
Food Sales Establishment - Initial		Health, Zoning	\$265.00
Food Sales Establishment - Renewal		Health	\$167.00
Group Homes/Residential Care Facility - Initial		Health, Fire, Zoning	\$379.00
Group Homes/Residential Care Facility - Renewal		Health, Fire	\$211.00
Hair Salon/Barber Shop - Initial	Valid Certificate of Qualification	Health, Zoning	\$238.00
Hair Salon/Barber Shop - Renewal		Health	\$135.00
Hotel/Motel - Initial	List detailing the number of rooms offered by the establishment	Fire, Zoning	\$465.00
Hotel/Motel - Renewal		Fire	\$293.00
Ice Cream Cart Sales - motorized - Annual	<p>Police check, if required</p> <p>* See By-Law for list of requirements</p>	Health, Police	\$303.00
Ice Cream Cart Sales - non-motorized - Annual		Health, Police	\$227.00

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Ice Cream Vehicles Annual	VIN number and the Ontario License Plate number as issued by the Ministry of Transportation for each licensed vehicle Automobile Insurance in an amount not less than \$1 million per occurrence	Health, Police	\$421.00
Old Gold & other precious metals Dealer Class A-1 Commercial Taxpayer - per event up to 3 days	Police clearance and Identification for applicants, current employees Location of Safety Deposit Box Location of Event	Zoning, Police	\$233.00
Old Gold & other precious metals Dealer Class A-2 Non-Commercial Taxpayer - per event up to 3 days	Police clearance and Identification for applicants, current employees Location of Safety Deposit Box Location of Event	Zoning, Police	\$579.00
Old Gold & other precious metals Dealer Class B-1 Commercial Taxpayer - 1 year one location - Initial	Police clearance and Identification for applicants, current employees	Zoning, Police	\$400.00
Old Gold & other precious metals Dealer Class B-1 Commercial Taxpayer - 1 year one location - Renewal	Police clearance and Identification for applicants, current employees	Zoning, Police	\$119.00
Old Gold & other precious metals Dealer Class B-2 Non-Commercial Taxpayer - 1 year one location - Annual	Police clearance and Identification for applicants, current employees	Zoning, Police	\$1,647.00
Pawn Shop - Initial	Security in the form of a Letter of Credit or Cash Security Deposit in the amount of \$2000.00 (must be valid for duration of license) Police clearances for applicants, current employees and new employees	Zoning, Police	\$400.00

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Pawn Shop - Renewal		Police	\$119.00
Payday Loan Establishment - Initial	<p>Proof of a current and valid license as a lender or a loan broker under the Payday Loans Act, 2008</p> <p>Accurate, scale representations of the posters that will be displayed in accordance with section 7 and 8 of Schedule N-1</p> <p>Credit Counselling information that will be given in accordance with section 9 of Schedule N-1</p>	Zoning	\$400.00
Payday Loan Establishment - Renewal		None	\$119.00
Personal Service Establishment - Initial		Health, Zoning	\$253.00
Personal Service Establishment- Renewal		Health	\$158.00
Public Hall - Initial	Description of the location, size and construction of the hall	Health, Zoning	\$271.00
Public Hall - Renewal		Health	\$178.00
Public Pools - Initial		Health, Zoning	\$242.00
Public Pools - Renewal		Health	\$178.00
Rental Dwelling Unit, Large – Initial	<p>List detailing the number of rooms, beds in each room, and number of persons per bedroom</p> <p>Floor Plan of the Rental Dwelling Unit</p>	Health, Fire, Zoning	\$414.00
Rental Dwelling Unit, Large – Renewal		Health, Fire	\$323.00
Restaurant - Initial		Health, Zoning	\$254.00
Restaurant - Renewal		Health	\$158.00
Retirement Home - Initial		Health, Fire, Zoning	\$778.00
Retirement Home - Renewal		Health, Fire	\$460.00

Business Licence Type	Additional Required Documents	Inspections	2021 fees
Salesperson - Day Sales - 3 days max	Site plan of where sales will be set up (include setback from property lines, parking & vehicle access)	Zoning, Health (If food related)	\$265.00
Salesperson - Door to Door Fiber Sales - 3 days max	Valid photo identification for each individual person Police Clearance for all licensees, current employees and new employees	Police	\$26.00
Salesperson - Door to Door Sales - 3 days max	Valid photo identification for each individual person Police Clearance for all licensees, current employees and new employees	Police	\$546.00
Salesperson - Fruit & Vegetable Stands(produce grown outside Chatham-Kent) - monthly	Declaration regarding local fruits and vegetables Permission to operate on private property	Zoning	\$265.00
Salesperson - Trade Show - up to 3 days	Site plan of where sales will be set up (include setback from property lines, parking & vehicle access)	Zoning	\$265.00
Salvage Yard - Initial	Police Clearance for all licensees, current employees and new employees	Zoning, Police	\$400.00
Salvage Yard - Renewal		Police	\$119.00
Second hand shop - Initial	Police Clearance for all licensees, current employees and new employees	Zoning, Police	\$400.00
Second hand shop - Renewal		Police	\$119.00
Summer Camp - (charitable/non profit) - Annual		Health, Fire, Zoning	\$25.00
Tobacco Shops - Initial		Health, Zoning	\$243.00
Tobacco Shops - Renewal		Health	\$158.00
Tourist/Trailer Camp Class 1 - Food premise and cottage/cabin - Initial		Health, Fire, Zoning	\$340.00

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Tourist/Trailer Camp Class 1 - Food premise and cottage/cabin - Renewal		Health, Fire	\$222.00
Tourist/Trailer Camp Class 2 - Food premise Only - Initial		Health, Zoning	\$265.00
Tourist/Trailer Camp Class 2 - Food premise Only - Renewal		Health	\$168.00
Tourist/Trailer Camp Class 3 - Cottage/cabin Only - Initial		Fire, Zoning	\$265.00
Tourist/Trailer Camp Class 3 - Cottage/cabin Only - Renewal		Fire	\$168.00
Vending Zone Permit - Initial	Require on Municipal property only	Parks and Open Spaces	\$211.00
Vending Zone Permit - Renewal	Require on Municipal property only	Parks and Open Spaces	\$168.00
Business Licence Late Fee			30%