

The Corporation Of The Municipality Of Chatham-Kent

Municipal Heritage Committee

Room 212, Civic Centre

March 20, 2019

6:30 P.M.

The Municipal Heritage Committee met on the above date with the following members present:
Chair: Chris Williams, Members: Dave Benson, James Griffin, Patricia Pook, Melanie Simpson, Susan Simpson, Katharine Smyth, Loretta Storey, John Taylor, Ron Vanrabaeyns, Chris Williams and Councillor John Wright

Staff In Attendance: Ryan Jacques, Wendy McFadden and Anthony Jas, Planning Services

Guests In Attendance: Jeff Scott, Reverend Tatsu, Don Thompson and Ron McLean

Regrets Received: Gerri Delannoy, Lisa Gilbert

Provision For Disclosure Of Conflict Of Interest And The General Nature Thereof:

The Chair asked if any member had a conflict of interest with any of the items on the agenda, in accordance with *The Municipal Conflict of Interest Act*. No member of the Committee declared an interest in any of the items on the agenda.

Recess To Closed Session:

There were no items discussed in Closed Session.

Adjournment Of Closed Session:

Approval Of Minutes From Previous Meeting:

Moved by Katharine Smyth, Seconded by Patricia Pook

“That the Minutes of the Municipal Heritage Committee, held on November 21, 2018 be approved.”

Motion Carried

New Business:

a) Committee Orientation:

i. Introductions:

The first meeting of the 2019-2022 term commenced with around the table introductions. The Committee was asked to sign and return their Confidentially Agreement and for all members the New Vendor Forms.

ii. Terms of Reference:

The Committee reviewed the Municipal Heritage Committee Terms of Reference highlighting on the overview of the Committee, the statutory role of the Committee, the non-statutory role of the Committee and the roles of the Chair, Members and Municipal Staff. No changes to the Terms of Reference for the 2019-2022 term are being proposed.

iii. Review of Past Term:

The Committee reviewed a PowerPoint presentation on the Municipal Heritage Committee past accomplishments which included: designations, requests to repeal of Designation By-law, the Municipal Heritage Register, the Mayor's Heritage Preservation Awards, the Heritage Tax Relief Program, the 2018 Heritage Property Calendar and the Heritage Preservation Information Pamphlet.

b) Committee Goals and Objectives 2019-2022:

Time will be allotted on the April agenda to determine the Committee's goals and objectives for 2019.

i. Outstanding Business:

New Council – Consultation Ideas: The Committee is being encouraged to host more events and increase public knowledge on what the Committee does. Members are to bring event ideas to the April meeting. At the April meeting the proposed ideas will be discussed, events for 2019 will be selected and working sub-committees formed.

Request for Designation – 109 Erie Street South, Merlin: Melanie Simpson will provide further information and the request for designation will be placed on the April agenda.

620 Cross Street, Dresden: The property is currently listed for sale.

ii. Budget:

The Committee received the proposed 2019 Municipal Heritage Committee budget illustrating the breakdown for the funds.

c) Proposed Designations:

i. Sicklesteel-Newkirk-Thompson Inn – 8800 Talbot Trail, Harwich Township:

The designation report describing the cultural heritage value and interest, its contextual significance as well as the heritage attributes and character defining elements was reviewed. It was noted that any required work on features noted in the designation report have been completed.

Moved by Susan Simpson, Seconded by Loretta Storey

“That the designation report for the Sicklesteel-Newkirk-Thompson Inn, 8800 Talbot Trail, Harwich Township move forward to Council for designation.”

Motion Carried

- ii. Prince Albert Baptist Church – 9388 Cedar Hedge Line, Chatham Township:

The designation report describing the cultural heritage value and interest, its contextual significance as well as the heritage attributes and character defining elements was reviewed. The congregation will be celebrating 125 years in August 2019.

Moved by Patricia Pook, Seconded by John Taylor

“That the designation report for the Prince Albert Baptist Church, 9388 Cedar Hedge Line, Chatham Township move forward to Council for designation.”

Motion Carried

- d) 2019 Committee Meeting Dates:

Moved by Patricia Pook, Seconded by John Taylor

“That the following meeting dates for 2019 be approved:

- **Wednesday, March 20, 2019**
- **Wednesday, April 17, 2019**
- **Wednesday, May 15, 2019**
- **Wednesday, June 19, 2019**
- **Wednesday, August 21, 2019**
- **Wednesday, September 18, 2019**
- **Wednesday, October 16, 2019**
- **Wednesday, November 20, 2019”**

Motion Carried

**Additional meeting dates will be scheduled if/when necessary.

Other Business:

a) 30 Ellwood Street, Chatham:

Susan Simpson will provide further information and the request for designation will be placed on the April agenda.

b) Welcome Packages:

It was suggested that “Welcome Packages” for new purchasers of heritage homes throughout Chatham-Kent containing the Heritage Preservation Information Pamphlet, a list of trades people, a list of insurance brokerage firms familiar with designated properties, information on the Heritage Tax Relief program, etc., be prepared.

c) Educating Local Real Estate And Insurance Agencies:

Susan Simpson has offered to contact real estate and insurance agencies, provide education on heritage designation and provide the agencies with copies of the Heritage Preservation Information Pamphlet. Volunteers to help with this project would be welcomed.

d) Tool Kit:

The Ontario Heritage Tool Kit is a series of guides concerning heritage conservation in Ontario. The guide on “Your Community, Your Heritage, Your Committee” is specific to the role and function of the Municipal Heritage Committee. This is a great resource especially for new members and members are encouraged to read either online or borrow the hard copy located with Planning Services.

http://www.mtc.gov.on.ca/en/heritage/heritage_toolkit.shtml

e) North Buxton Community Church – Designation Report:

An update on the designation report will provided at the April meeting.

Election of Chair and Vice-Chair of the Committee:

Moved by Dave Benson, Seconded by Katharine Smyth

“That Chris Williams be nominated to serve as Chair for 2019.”

Motion Carried

Moved by Dave Benson, Seconded by John Taylor

“That Susan Simpson be nominated to serve as Vice- Chair for 2019.”

Motion Carried

2019 Chair Position: Chris Williams (acclaimed)

2019 Vice-Chair Position: Susan Simpson (acclaimed)

Time, Date And Place For Next Meeting Of The Committee:

Chatham-Kent Civic Centre, Room 212
315 King Street West, Chatham
6:30 p.m., April 17, 2019

Adjournment:

Moved by Dave Benson, Seconded by Jim Griffin

“That the Municipal Heritage Committee adjourn at 8:25 p.m.”