

The Corporation Of The Municipality Of Chatham-Kent

Municipal Heritage Committee

Room 212, Civic Centre

April 17, 2019

6:30 P.M.

The Municipal Heritage Committee met on the above date with the following members present:
Chair: Chris Williams, Members: Dave Benson, Jim Griffin, Patricia Pook, Susan Simpson, Katharine Smyth, Loretta Storey and John Taylor.

Staff In Attendance: Wendy McFadden and Anthony Jas, Planning Services

Guests In Attendance: Shannon Paiva, Anne Marie Fortner, Ron McLean and Clark Shultz

Regrets Received: Gerri Delannoy, Lisa Gilbert, Melanie Simpson, Ron Vanrabaeyns and Councillor John Wright

Provision For Disclosure Of Conflict Of Interest And The General Nature Thereof:

The Chair asked if any member had a conflict of interest with any of the items on the agenda, in accordance with *The Municipal Conflict of Interest Act*.

Susan Simpson declared a conflict of interest with agenda item 6 (c) Request for Designation – 30 Ellwood Street, Chatham.

Recess To Closed Session:

There were no items discussed in Closed Session.

Adjournment Of Closed Session:

Presentation:

Shannon Paiva and Anne Marie Fortner, Tourism Development, Municipality of Chatham-Kent addressed the Committee and reviewed the role of Chatham-Kent Tourism, explained Tourism's Master Plan and reviewed the key focus areas for Municipal tourism.

Approval Of Minutes From Previous Meeting:

Moved by Katharine Smyth, Seconded by Jim Griffin

“That the Minutes of the Municipal Heritage Committee, held on March 20, 2019 be approved.”

Motion Carried

Business Arising From The Minutes:

a) Committee Goals and Objectives 2019-2022:

The Committee submitted their individual ideas for goals/objectives/project ideas for the 2019-2022 term. Subcommittees were formed to further investigate these ideas and determine feasibility (timelines (proposed year), budget, resources required) and each subcommittee is to present this information at next meeting. It is anticipated the Committee will then vote on which items to adopt as goals for the term.

Organization of sub-committees from proposals:

Municipal Heritage Committee	
Goals & Objectives – Projects For 2019 - 2022	
Project:	Sub-Committee:
New Heritage Home Owners Gift Packages (gift baskets containing CK info, Heritage info, etc.)	Susan Simpson, Dave Benson
Real Estate Board Annual Meeting (vendor booth promoting heritage – target is 160 real estate members in attendance – Mid Dec event)	Susan Simpson, Katharine Smyth, Jim Griffin, Chris Williams
Mayor’s Heritage Awards (4 year term instead of every year, dinner, speakers, invite mayor & councillor, have a honour roll as well as heritage property winners)	Patricia Pook, Susan Simpson, John Taylor, Dave Benson
Municipal Heritage Registry (monthly additions to the registry - ongoing)	Municipal Heritage Committee Will become a monthly agenda item
Chatham-Kent Heritage Day (a one-day event to promote heritage in Chatham-Kent featuring heritage	Jim Griffin, Chris Williams

related displays, seminars, hands on workshops, handouts, etc.)	
Heritage Walking & Driving Tours (self-guided tours with route maps showing places of interest, descriptions/pictures of the properties)	Jim Griffin, Chris Williams, Dave Benson
Public Awareness Media Blitz (newspapers, online, posters, flyers, etc., to promote existing heritage & promote listing or designating of more properties, each article could feature an already listed or designated property)	Jim Griffin, Susan Simpson, Loretta Storey
Heritage Designated Property Grant Program (to assist designated property owners with repairs or upgrades; to complement the property tax rebate program)	Jim Griffin, Loretta Storey
Doors Open Chatham-Kent (all heritage designated property owners asked to show their property during a one day event; a route map supplied at the starting point and people visit the sites they are interested in viewing)	Jim Griffin, Loretta Storey
Heritage Plaques (presentation of plaques to designated homes each year)	Chris Williams, Katharine Smyth, Patricia Pook

Note: Committee members not in attendance at last meeting are encouraged to submit their names for any sub-committee(s) of interest.

b) Intent To Designate:

The target date for the following reports will be June. Planning Staff will confirm this date at the May meeting.

- North Buxton Community Church

- Sicklesteel-Newkirk-Thompson Inn, 8800 Talbot Trail, Harwich Township
- Prince Albert Baptist Church, 9388 Cedar Hedge Line, Chatham Township

c) Request For Designation:

- 1) 109 Erie Street South, Merlin

This request was deferred to the May meeting.

- 2) 30 Ellwood Street, Chatham

The Committee was presented with an overview on 30 Ellwood Street, Chatham. A designation report will be drafted and will be placed as an item on the next agenda for the Committee's review.

Moved by Patricia Pook, Seconded by John Taylor

“That the Committee proceed with the designation process for 30 Ellwood Street, Chatham.”

Motion Carried

- 3) Ridge House Museum, Ridgetown

The Committee was presented with a proposed designation report on the Ridge House Museum. It was noted that the window sashes need to be included in the report and originally it was wire fence not the picket fence that is located there now. Changes to the report will be completed and placed as an item on the next agenda for a motion to move forward to Council for designation.

Moved by Chris Williams, Seconded by Dave Benson

“That the Committee proceed with the designation process for Ridge House Museum, Ridgetown.”

Motion Carried

New Business:

- a) Information Pamphlet:

Moved by John Taylor, Seconded by Dave Benson

“That 400 copies of the Your Guide to Heritage Designation pamphlet be printed.”

Motion Carried

- b) Municipal Heritage Register:

This will be an ongoing monthly item for monthly additions to the registry.

Other Business:

a) 168 Victoria Avenue, Chatham

The homeowners have identified an interest in designating their dwelling at 168 Victoria Avenue, Chatham. John Taylor and Susan Simpson will draft a designation report, which will be placed as an item on a future agenda for the Committee's review.

b) 2019 Ontario Heritage Conference 2019:

The 2019 Ontario Heritage Conference is being held in Bluewater and Goderich Ontario from May 30 – June 1, 2019. The conference theme is heritage economics and will feature a program focused on how the agricultural, marine, industrial, and tourist economics in Bluewater and Goderich has shaped the built and natural heritage of these communities and the interplay between heritage and tourism. Featured presenters will include Kelly Hill of Hill Strategies Research and Professor Robert Shipley.

Moved by Dave Benson, Seconded by John Taylor

“That Katharine Smyth attend the 2019 Ontario Heritage Conference on May 30 to June 1, 2019 on behalf of the Municipal Heritage Committee.”

Motion Carried

Time, Date And Place For Next Meeting Of The Committee:

Chatham-Kent Civic Centre, Room 212
315 King Street West, Chatham
6:30 p.m., May 15, 2019

Adjournment:

Moved by Dave Benson, Seconded by Jim Griffin

“That the Municipal Heritage Committee adjourn at 9:20 p.m.”