



FRUIT & VEGETABLE STAND LICENCE APPLICATION

MUNICIPALITY OF CHATHAM-KENT
315 King Street West, P.O. Box 640
Chatham ON N7M 5K8

The Municipal Fruit & Vegetable Stand Licence Application must be completed in full and submitted 2 weeks prior to commencing business. For information or assistance completing this application, please contact the Licensing Department at 519.360.1998 or by email at CKlicensing@chatham-kent.ca.

IMPORTANT: The information required by this application is necessary to fully evaluate your request for a Municipal Fruit & Vegetable Stand Licence. Completion of this application does not guarantee approval of application.

New []

Renewal []

Section One: Business Ownership

[] Sole Proprietorship [] General Partnership [] Corporation or Charitable Organization

Section Two: Applicant Information (Please Print)

Note: If more than one applicant, please include a list of owners and their full contact information.

Name: _____ Phone Number: _____

Home Address: _____

PO Box #: _____ City/Town: _____ Province: _____ Postal Code: _____

Email Address: _____

Section Three: Business Information (Please Print)

Business Name: _____

Business Operating Address: _____

PO Box #: _____ City/Town: _____ Province: _____ Postal Code: _____

Phone Number: _____ Alternate Phone Number: _____ Fax Number: _____

Nature of Goods Sold: _____

Corporation Name (if applicable): _____ Corporation Number (if applicable): _____

Section Four: Sales Location Information (Please Print)

Name of Sales Location (if applicable): _____

Address: _____

City/Town: _____ Postal Code: _____

Proposed Start Date: _____ through to: _____

Section Five: Business Mailing Address (Please Print)

Note: All correspondence regarding this business will be sent to the address provided in section three. If you would like to have your mail sent to a different address, please provide the information below.

Address: _____

PO Box #: _____ City/Town: _____ Province: _____ Postal Code: _____

Section Six: Licence Category

Please select the Municipal Fruit & Vegetable Stand Licence being applied for:

Table with 5 columns: Type of Business, Licence Term, Please Check, Fee, Late Fee. Rows include Fruit & Vegetable Stand - Produce grown outside of Chatham-Kent and Fruit & Vegetable Stand - ALL produce grown within Chatham-Kent.

** Note: 30% late fee added to applications not received two weeks in advance.

Section Seven: Site Approval (For Outdoor Sales Only)

Please attach an illustrated copy of the exact location of where sales will be set up - include setbacks from property lines, as well as, parking and vehicle access. Aerial photos of municipal properties can be found on the Chatham-Kent website using the Mapping Tool (www.chatham-kent.ca).

Please ensure to attach written confirmation from the property owner indicating that consent has been granted to operate on their premise (Permission to Setup Day Sales Form). If operating on Municipal property (other than a hall or auditorium) a Vending Zone Permit may be required.

Section Eight: Declaration (For Locally Grown Produce Only. If produce grown outside of Chatham-Kent, skip to Section Nine)

I, _____ hereby declare that all fruits and vegetables sold or offered for sale have been grown on a premise within the Municipality of Chatham-Kent.

I further acknowledge that should I offer the sale of any produce (fruits and/or vegetables) that are not grown within the Chatham-Kent, it could result in termination of said licence or, I will be required to apply for and obtain a Fruit and Vegetable Stand Licence and pay the licensing fee of \$200.00 per month.

I hereby understand and agree to the aforementioned terms and conditions.

Signed on the _____ day of _____, 20_____.

Signature of Applicant

Section Nine: Payment

Please see the chart in section six to determine the applicable fee. Payment must be made at time of application.

Amount Received: _____ Receipt Number: _____

NOTICE WITH RESPECT TO COLLECTION OF PERSONAL INFORMATION

Personal information on this form is collected and disclosed according to Section 29(1) and 32 of the Municipal Freedom of Information and Protection of Privacy Act.

I acknowledge that the information requested on this form and any attachments are collected under the authority of the Municipal Act. This information is required in order to process, issue, monitor, regulate and investigate the various licenses issued by Licensing Services of the Municipality of Chatham-Kent. The name and business address of the licensee is public information. Any other personal information collected will only be used for investigative purposes. Questions regarding this collecting can be made to the Manager of Licensing Services, 315 King Street West, Chatham, ON N7M 5K8, (519) 360-1998.

I declare the information given in this application and any supporting documents is true, correct and complete in every respect and understand that false statements could result in the revocation of the license, if granted.

Signature of Applicant

Date

Licensing Approval (Office Use Only)

- | | | |
|--|----------------------------|-------------|
| <input type="checkbox"/> Application Submitted | Licensing Assistant: _____ | Date: _____ |
| <input type="checkbox"/> Permission Letter Submitted | Licensing Assistant: _____ | Date: _____ |
| <input type="checkbox"/> Site/Zoning Approvals Completed | Licensing Assistant: _____ | Date: _____ |
| <input type="checkbox"/> Licence Issued | Licensing Assistant: _____ | Date: _____ |