

Municipality Of Chatham-Kent

Corporate Services

Municipal Governance

To: Mayor and Members of Council
From: Judy Smith, Director, Municipal Governance/Clerk
Date: January 8, 2019
Subject: Appointment By-laws

Recommendations

It is recommended that:

1. Attachment A, a by-law to amend By-law 148-2018 to provide staff appointment of Drainage Superintendent and Tile Drain Inspector be approved.
2. Attachment B, a by-law to amend By-law 63-2018 to provide staff appointment of By-law Enforcement Officer be approved.
3. Attachment C, a by-law to amend By-law 147-2018 to provide staff appointment of Property Standards Officer be approved.
4. Attachment D, a by-law to amend By-law 62-2018 to appoint Deputy Division Registrars and Deputy Issuers of Marriage Licences be approved.

Background

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 227 of the Municipal Act, R.S.O., 2001 states:

It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decisions
- (b) to undertake research and provide advice to council on the policies and programs of the municipality
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality

Comments

Due to staff changes by-laws need to be amended or repealed to identify new staff and remove staff who are no longer employed by the Municipality.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

- Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

Consultation

All municipal departments were consulted and verified the names of staff requiring appointments at this time.

Financial Implications

There are no financial implications at this time.

Prepared by:

Judy Smith, CMO
Director, Municipal Governance/Clerk

Reviewed by:

Cathy Hoffman, MPA, CHRL
General Manager, Corporate Services/Chief Human Resource Officer

Attachments (4)

- A. By-law to amend 148-2018, Drainage Superintendents and Tile Drain Inspectors
- B. By-Law to amend 63-2018, By-law Enforcement Officers
- C. By-Law to amend 147-2018, Property Standards Officer
- D. By-law to amend 62-2018, Deputy Division Registrars and Deputy Issuers of Marriage Licences

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BY-LAW NUMBER 2019
Of The Corporation of the Municipality of Chatham-Kent

A By-Law to amend By-law #148-2018 to provide staff appointments of Drainage Superintendents and Tile Drain Inspectors for the Corporation of the Municipality of Chatham-Kent

Finally Passed the day of 2019

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas Section 93 (1), of the Drainage Act, R.S.O. 1990, provides that Council may appoint a drainage superintendent.

And Whereas Section 4 of the Tile Drainage Act, R.S.O. 1990, c.d.8 provides that Council may appoint a tile drain inspector.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointments of Drainage Superintendent and Tile Drain Inspector.

Be it therefore enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That By-law # 148-2018 be amended by adding the following appointment for Drainage Superintendent:

Oliver, Katerina

2. That By-law # 148-2018 be amended by adding the following appointment for Tile Drain Inspector:

Oliver, Katerina

3. That By-law # 148-2018 be amended by removing the following appointment for Drainage Superintendent:

Demers, Michael

4. That By-law # 148-2018 be amended by removing the following appointment for Tile Drain Inspector:

Demers, Michael

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of, 2019.

Mayor – Darrin Canniff

Clerk - Judy Smith

BY-LAW NUMBER 2019

Of the Corporation of the Municipality of Chatham-Kent

**A By-Law to Amend By-law # 63-2018, to Provide Appointment of
By-Law Enforcement Officers for the
Corporation of the Municipality of Chatham-Kent**

Finally Passed the day of 2019

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointments of By-law Enforcement Officers.

Be it Therefore Enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That bylaw # 63-2018 be amended to add the following appointment for By-Law Enforcement Officer:

Renders, Hilary

2. That bylaw # 63-2018 be amended to remove the following appointment for By-Law Enforcement Officer:

Demers, Michael
Westerberg, Eric

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of, 2019

Mayor –Darrin Canniff

Clerk - Judy Smith

BY-LAW NUMBER 2019

Of The Corporation of the Municipality of Chatham-Kent

A By-Law to amend By-law 147-2018, a By-law to provide staff appointment of Property Standards Officer for the Corporation of the Municipality of Chatham-Kent

FINALLY PASSED the day of 2019

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointment of Property Standards Officer.

Be it therefore enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That By-law # 147-2018 be amended by adding the following:

Renders, Hilary

THIS By-law shall come into full force and effect upon the final passing thereof.

READ A FIRST, SECOND AND THIRD TIME this day of 2019

Mayor – Darrin Canniff

Clerk - Judy Smith

BY-LAW NUMBER 2019

Of The Corporation of the Municipality of Chatham-Kent

**A By-Law to Amend By-law 62-2018, to provide staff appointment
of Deputy Division Registrar and
Deputy Issuer of Marriage Licences for the
Corporation of the Municipality of Chatham-Kent**

Finally Passed the day of 2019

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointments of Deputy Division Registrars.

Be it therefore enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That by-law 62-2018 be amended to add the following as Deputy Division Registrar and Deputy Issuer of Marriage Licences:

Ali, Sahar
Tippin, Kelly

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of, 2019.

Mayor – Darrin Canniff

Clerk - Judy Smith