

**Municipality Of Chatham-Kent**

**Corporate Services**

**Municipal Governance**

**To:** Mayor and Members of Council  
**From:** Judy Smith, Director, Municipal Governance/Clerk  
**Date:** January 31, 2019  
**Subject:** Appointment By-law

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**Recommendation**

It is recommended that:

1. Attachment A, a by-law to amend By-law 6-2018 to provide staff appointment of Contractual Enforcement Officers be approved.

**Background**

Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council ensures that administrative practices and procedures are in place to implement the decisions of council.

Section 227 of the Municipal Act, R.S.O., 2001 states:

It is the role of the officers and employees of the municipality,

- (a) to implement council's decisions and establish administrative practices and procedures to carry out council's decisions
- (b) to undertake research and provide advice to council on the policies and programs of the municipality
- (c) to carry out other duties required under this or any Act and other duties assigned by the municipality

**Comments**

Due to staff changes the by-law needs to be amended to identify new staff and remove retiring staff.

## **Areas of Strategic Focus and Critical Success Factors**

The recommendations in this report support the following areas of strategic focus:

- Economic Prosperity:  
Chatham-Kent is an innovative and thriving community with a diversified economy
- A Healthy and Safe Community:  
Chatham-Kent is a healthy and safe community with sustainable population growth
- People and Culture:  
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community
- Environmental Sustainability:  
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

- Financial Sustainability:  
The Corporation of the Municipality of Chatham-Kent is financially sustainable
- Open, Transparent and Effective Governance:  
  
The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership
- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

## **Consultation**

Departments were consulted and verified the names of staff requiring appointments at this time.

## **Financial Implications**

There are no financial implications at this time.

Prepared by:

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Judy Smith, CMO  
Director, Municipal Governance/Clerk

Reviewed by:

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Cathy Hoffman, MPA, CHRL  
General Manager, Corporate Services/Chief Human Resource Officer

Attachments (1)

A. By-law to amend 6-2018 Contractual Enforcement Officers  
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**By-law Number 2019**

**Of the Corporation of the Municipality of Chatham-Kent**

**A By-Law to Amend By-law # 6-2018, to provide appointment of  
Contractual Enforcement Officers for the  
Corporation of the Municipality of Chatham-Kent**

Finally Passed the 11<sup>th</sup> day of February 2019

Whereas Section 224 (d), of the Municipal Act, R.S.O. 2001, provides that Council may appoint to ensure that administrative practices and procedures are in place to implement the decisions of council.

And Whereas the Council of the Corporation of the Municipality of Chatham-Kent deems it expedient to approve the appointment of Contractual Enforcement Officers for the purpose of parking enforcement and dog enforcement.

Be it Therefore Enacted by the Municipal Council of the Municipality of Chatham-Kent as follows:

1. That bylaw # 6-2018 be amended to add the following appointments for Contractual By-law Enforcement Officer:

Joe Jarvis  
Brandon McGregor  
Cornelius Unger

2. That bylaw # 6-2018 be amended to remove the following appointments for Contractual By-law Enforcement Officer:

Ryan Bondy  
Tim Labadie  
Rachael Tricker

This By-law shall come into full force and effect upon the final passing thereof.

Read a First, Second, and Third Time, this day of, 2019

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Mayor – Darrin Canniff

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Clerk - Judy Smith