

Municipality of Chatham-Kent
Infrastructure and Engineering Services
Parks and Open Spaces/Recreation Facilities

To: Mayor and Members of Council
From: Jeff Bray
Manager, Parks and Open Spaces//Recreation Facilities
Date: July 24, 2019
Subject: Single Source: T19-226
Pool Air Handling Unit Replacement, Blenheim Gable Rees Rotary Pool

Recommendation

It is recommended that:

1. The installation of the Pool Air Handling Unit and associated duct work replacement at the Blenheim Gable Rees Rotary Pool be single sourced to Postma Heating and Cooling Inc. at a total value of \$168,223.10 including HST.
2. The Mayor and Clerk be authorized to sign the necessary agreement.

Background

The Procurement By-law #03-2016 was adopted by Council on January 11, 2016. The Single Source section of the Procurement states the following:

While it is the intention of the Municipality that purchases will be performed in a competitive manner, it is recognized that in some limited situations a non-competitive method of purchasing may be required. A non-competitive direct award of Contract may be used to purchase Deliverables under the following circumstances:

- a. Where there is one (1) or no (0) Response to a competitive process;

Single Source purchases that meet one of the above circumstances must have prior approval authorized by:

- i. The Chief Administrative Officer up to \$100,000;
- ii. Council above \$100,000

In 2017, a Parks and Recreation Buildings Lifecycle Reserve was established through the 2016 Asset Management Plan for pool facility replacement. With Council's approval, this reserve can be used for unforeseen major expenditures if funds are not available in the associated "maintenance" reserve. This is the situation in this circumstance as the existing Indoor Pool Lifecycle Reserve balance is \$20,330.

Comments

Over the past few years the HVAC system at the Gable Rees Pool facility in Blenheim has required numerous repairs to operate effectively. Staff have confirmed that the system now requires complete replacement to effectively remove pool chloramines, dehumidify the pool area, and ensure fresh air is cycled through. This is critical to ensure public safety and user comfort.

At the June 24, 2019 Council meeting, the purchase of the new air-handling unit for the Gable Rees Rotary Pool was approved.

This project is for the installation of the air-handling unit only. On July 2, 2019, Tender 19-226 was released for the installation of the air-handling unit. The Purchasing Officer received and opened tenders for the project on Thursday, July 18, 2019. Only one submission was received.

The project is scheduled to be complete in October of 2019. There is no anticipated interruption to pool programming.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:

Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:

Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:

Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:

Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:

The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:

Single Source: T19-226
Pool Air Handling Unit Replacement, Blenheim Gable Rees Rotary Pool

The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

- Has the potential to support all areas of strategic focus & critical success factors
- Neutral issues (does not support negatively or positively)

Consultation

The tender were opened by the Purchasing Officer and reviewed by Chorley + Bisset Consulting Engineers.

Financial Implications

The total project cost of \$150,715.98 (\$168,223.10 less HST rebate) would be funded from the Parks and Recreation Buildings Lifecycle Reserve.

Prepared by:

Reviewed by:

Jeff Bray,
Manager
Parks and Opens Space/Recreation Facilities

Thomas Kelly, P.Eng.,MBA
General Manager
Infrastructure and Engineering Services

Consulted and confirmed the content of the consultation section of the report by:

Jennifer Scherle,
Purchasing Officer

Attachment: None

P:\RTC\Infrastructure & Engineering\I & ES\2019\4158 – Pool Air Handling Unit Replacement, Blenheim Gable Rees Rotary Pool