

**Municipality of Chatham-Kent
AUDIT COMMITTEE
RECORD OF MEETING**

**Wednesday, February 20, 2019 - - - 12:00 noon
Council Lounge, Civic Centre**

Committee Members:

Mayor Darrin Canniff
Councillor Melissa Harrigan (by phone)
Councillor Karen Kirkwood-Whyte
Councillor Brock McGregor
Councillor Doug Sulman

Auditors:

Chris Dowding, Deloitte
Eugene Otsuka, Deloitte

Administration:

Don Shropshire, CAO
Mike Turner, Chief Financial Officer
Steve Brown, Director, Financial Services
Matt Torrance, Supervisor, Accounting Operations
Joanne Trombley, Administrative Assistant

Call Meeting to Order

Mayor Canniff called meeting to order.

Appointment of Chair

Mayor Canniff nominated Councillor Sulman as Chair; Seconded by Councillor Kirkwood-Whyte. Carried

Presentation of 2018 Audit Service Plan

Chris Dowding presented the Service Plan and addressed a number of questions from the members, including the role of the Committee, timeline for the audit, and inquiry procedures.

Moved by Mayor Canniff; Seconded by Councillor McGregor: That the 2018 Audit Service Plan be received. Carried

Employee Fraud

Nothing to report

Next Meeting

Wednesday, June 26 at 12:00 noon

Adjournment

The Chair moved the meeting adjourn. Carried