

Minutes
Chatham-Kent Public Utilities Commission
Special Meeting

Council Lounge
Civic Centre

July 16TH, 2018
3:30 PM

Present: Chairperson Randy Hope, Commissioners Bryon Fluker, Brock McGregor, David VanDamme, Jeff Wesley, Trevor Thompson, General Manager Tim Sunderland, Area Manager (North/Central) Darren Galbraith, Facility and Systems Manager Rob Bernardi

Absent: Commissioner Leon Leclair, CAO Don Shropshire, Area Manager (South/Central) Robin Dudley, Manager Compliance & Monitoring Lilly Snobelen

1. Call to Order

Chairperson Hope called the meeting to order at 3:30 pm.

2. Disclosure of Pecuniary Interest (Direct or Indirect) for Open Session Items and the General Nature There Of

- none

3. Reports

a) **Tender Award: Contract No. T18-236, Base Line Sewage Pump Station Generator Replacement – Community of Wallaceburg**

Municipality Of Chatham-Kent
Chatham-Kent Public Utilities Commission

To: PUC Chairperson and Commission Members
From: Darren Galbraith
Area Manager, North/Chatham Water
Date: July 8, 2018
Subject: Tender Award: Contract No. T18-236, Base Line Sewage Pump Station Generator Replacement – Community of Wallaceburg

Recommendations

It is recommended that:

1. The tender in the amount of \$115,712.00, including HST, for the installation and replacement of the generator at the Wallaceburg Base Line Sewage Pump Station, Contract No. T18-236, be awarded to J.M.R. Electric Ltd.
2. The Chatham-Kent Public Utilities Commission (CK PUC) Chairperson and the General Manager be authorized to complete the necessary agreements.

Background

The Wallaceburg Base Line Sewage Pump Station was built in the 1970's. The current emergency back-up power generator is housed inside the pump station and is rated at 60 kW. This generator is now obsolete, making it very difficult to find replacement parts and it also requires extensive upgrades to meet the new TSSA Standards.

The new generator will be mounted outside the pump station and it will meet all necessary TSSA standards.

Comments

The Purchasing Officer received quotes for the Tender on Thursday, June 28, 2018. A total of three (3) tenders were received and they are summarized in the following table:

Tenderer	Quotation amount (Including HST)
J.M.R. Electric Ltd, Exeter, ON	\$115,712.00
Gencare Services Ltd, London, ON	\$116,368.35
Selectra Inc, Stratford, ON	\$136,871.79

It is recommended that CK PUC award Contract No. T18-236 to J.M.R. Electric Ltd at the tender price of \$115,712.00 including HST and that the Chairperson and General Manager be authorized to complete the necessary agreements.

Consultations

Bruno Diloreto, P.Eng., Dillon Consulting
 Michael Lombardi, P.Eng., Dillon Consulting

Financial Implications

All costs associated with the project were included in the 2018 Lifecycle Budget.

Prepared by:

 Darren Galbraith
 Area Manager North/Chatham Water

Reviewed by:

 Tim Sunderland
 General Manager

Moved by Commissioner Wesley and seconded by Commissioner VanDamme;

“That the Chatham-Kent Public Utilities Commission (CK PUC)

- 1. Award the tender in the amount of \$115,712.00, including HST, for the installation and replacement of the generator at the Wallaceburg Base Line Sewage Pump Station, Contract No. T18-236 to J.M.R. Electric Ltd.**
- 2. The Chatham-Kent Public Utilities Commission (CK PUC) Chairperson and the General Manager be authorized to complete the necessary agreements.”**

Motion carried

- b) Tender Award: Contract No. T18-237, Sherman Street Sewage Pump Station Generator Replacement – Community of Thamesville

**Municipality Of Chatham-Kent
 Chatham-Kent Public Utilities Commission**

To: PUC Chairperson and Commission Members
From: Darren Galbraith
 Area Manager, North/Chatham Water
Date: July 8, 2018
Subject: Tender Award: Contract No. T18-237, Sherman Street Sewage Pump Station Generator Replacement – Community of Thamesville

Recommendations

It is recommended that:

1. The tender in the amount of \$137,953.48, including HST, for the installation and replacement of the generator and automatic transfer switch at the Thamesville Sherman Street Sewage Pump Station, Contract No. T18-237, be awarded to Gencare Services Ltd.
2. The Chatham-Kent Public Utilities Commission (CK PUC) Chairperson and the General Manager be authorized to complete the necessary agreements.

Background

The Thamesville Sherman Street Sewage Pump Station was built in the early 1980's. The current emergency back-up power generator is housed inside the pump station and is rated at 60 kW. This generator is now obsolete, making it very difficult to find replacement parts and it also requires extensive upgrades to meet the new TSSA Standards.

The new generator will be mounted outside the pump station and it will meet all necessary TSSA standards.

Comments

The Purchasing Officer received quotes for the Tender on Thursday, June 28, 2018. A total of five (5) tenders were received and they are summarized in the following table:

Tenderer	Quotation amount (Including HST)
Gencare Services Ltd, London, ON	\$137,953.48
J.M.R. Electric Ltd, Exeter, ON	\$174,359.00
Selecta Inc, Stratford, ON	\$182,357.68
Elric Contractors of Wallaceburg Ltd, Wallaceburg, ON	\$191,438.43
Eel Line Corp, Ajax, ON	\$195,490.00

It is recommended that CK PUC award Contract No.T18-237 to Gencare Services Ltd at the tender price of \$137,953.48 including HST and that the Chairperson and General Manager be authorized to complete the necessary agreements.

Consultations

Bruno Diloreto, P.Eng., Dillon Consulting
Michael Lombardi, P.Eng., Dillon Consulting

Financial Implications

All costs associated with the project were included in the 2018 Lifecycle Budget.
Prepared by:

Darren Galbraith
Area Manager North/Chatham Water

Reviewed by:

Tim Sunderland
General Manager

Moved by Commissioner VanDamme and seconded by Commissioner Thompson;

“That the Chatham-Kent Public Utilities Commission (CK PUC)

- 1. Award the tender in the amount of \$137,953.48, including HST, for the installation and replacement of the generator and automatic transfer switch at the Thamesville Sherman Street Sewage Pump Station, Contract No. T18-237, to Gencare Services Ltd.**
- 2. The Chatham-Kent Public Utilities Commission (CK PUC) Chairperson and the General Manager be authorized to complete the necessary agreements.”**

Motion carried

c) Tender Award: T18-189, Indian Creek Road Watermain Replacement, Community of Chatham

**Municipality of Chatham-Kent
Infrastructure and Engineering Services
Public Utilities Commission**

To: PUC Chairperson and Commissioners
From: Brendan Falkner, P.Eng.
Engineering Technologist
Date: July 11, 2018
Subject: Tender Award: Contract T18-189, Indian Creek Road Watermain Replacement, Community of Chatham

Recommendations

It is recommended that:

1. The tender in the amount of \$553,700.00, including HST for Indian Creek Road Watermain Replacement in the Community of Chatham be awarded to Delway Contractors Ltd.
2. The Chatham-Kent Utilities Commission (CK PUC) Chairperson and General Manager be authorized to sign the necessary agreements.

Background

The Municipality of Chatham-Kent is experiencing operational and condition issues with the watermain on Indian Creek Road East. The existing 150 mm diameter cast iron watermain on Indian Creek Road East was installed in the 1960's. The road surface has been negatively impacted by the condition of the watermain due to the number of repairs that have been required. In addition, there is a 150 mm diameter cast iron watermain in an unused right-of-way that connects Indian Creek Road East to Tissiman Avenue.

Comments

As part of this project, 865 m of new 200 mm diameter PVC watermain will be installed by directional drill (starting 225 m east of Queen Street and continuing east). Seven (7) new fire hydrants will be installed along with forty (40) water services. The existing watermain in the unused right-of-way under Indian Creek will be abandoned at Tissiman Avenue and Indian Creek Road East. In order to abandon this watermain, two services and a fire hydrant on Tissiman Avenue will also be replaced.

Site restoration including boulevard, curb, driveway, sidewalk and roadway restoration will be completed as part of this project. The engineering, contract administration and inspection on this project are being carried out by the Chatham-Kent Engineering and Transportation Division.

This project is to be part of the 2018 PUC Watermain Lifecycle Budget.

The Purchasing Officer received and opened tenders for the work on Thursday, June 28, 2018. The results are as follows:

**Contract T18-189
Indian Creek Road Watermain Replacement
Community of Chatham**

Rank	Tenderer	Tender Amount incl. HST
1	Delway Contractors Ltd. Chatham, ON	\$553,700.00
2	Clarke Construction Inc. Blenheim, ON	\$754,614.00
3	Murray Mills Excavating & Trucking (Sarnia) Ltd. Sarnia, ON	\$902,286.92 ^A
4	Sherway Contracting (Windsor) Ltd. Windsor, ON	\$1,131,356.00
5	1737126 Ont Inc. (O/A CC Underground) Oro-Medonte, ON	\$1,470,746.13 ^A

^A A mathematical error was corrected but it did not impact the tender outcome.

The Engineering and Transportation Division has reviewed the tenders and found them to be complete in all respects. It is the recommendation herein that the contract be awarded to Delway Contractors Ltd. who submitted the lowest tender bid. The lowest bid is approximately \$250,000 less than the estimate.

Areas of Strategic Focus and Critical Success Factors

The recommendations in this report support the following areas of strategic focus:

Economic Prosperity:
Chatham-Kent is an innovative and thriving community with a diversified economy

A Healthy and Safe Community:
Chatham-Kent is a healthy and safe community with sustainable population growth

People and Culture:
Chatham-Kent is recognized as a culturally vibrant, dynamic, and creative community

Environmental Sustainability:
Chatham-Kent is a community that is environmentally sustainable and promotes stewardship of our natural resources

The recommendations in this report support the following critical success factors:

Financial Sustainability:
The Corporation of the Municipality of Chatham-Kent is financially sustainable

Open, Transparent and Effective Governance:
The Corporation of the Municipality of Chatham-Kent is open, transparent and effectively governed with efficient and bold, visionary leadership

Has the potential to support all areas of strategic focus & critical success factors

Neutral issues (does not support negatively or positively)

Consultation

The tenders were opened by the Purchasing Officer and reviewed by the Engineering and Transportation Division, Infrastructure and Engineering Services.

The General Manager of the Chatham-Kent PUC was consulted in the preparation of this report.

Financial Implications

This project is being funded through the 2018 PUC Watermain Lifecycle Budget by the Public Utilities Commission.

The project summary is set out in the following table:

**Contract T18-189
Indian Creek Road Watermain Replacement
Community of Chatham**

	Description	Total
(A) Project Costs	Low Tender, with HST	\$553,700.00
	Engineering & Admin, with HST	\$55,000.00
	Less HST Rebate (11.24%)	\$(60546.80)
	Approvals	\$1,200.00
	Project Total	\$549,353.20
(B) Project Funding	Description	Total
	2018 Water Lifecycle Budget	\$549,353.20
	Project Total	\$549,353.20

Prepared by:

Brendan Falkner, P.Eng.
Engineering Technologist
Engineering and Transportation

Reviewed by:

Chris Thibert, P.Eng.
Director
Engineering and Transportation

Reviewed by:

Tim Sunderland
General Manager

Moved by Commissioner McGregor and seconded by Commissioner Fluker.

“That the Chatham-Kent Public Utilities Commission (CK PUC);

- 1. Award the tender in the amount of \$553,700.00, including HST for Indian Creek Road Watermain Replacement in the Community of Chatham to Delway Contractors Ltd.**
- 2. The Chatham-Kent Utilities Commission (CK PUC) Chairperson and General Manager be authorized to sign the necessary agreements.”**

Motion carried

4 Information Reports

- a) Water Environment Association of Ontario (WEAO) 2019 Student Design Competition**
- b) Canada-Ontario Lake Erie Action Plan Section 4, Category A: Reduce Phosphorus Loadings**

Moved by Commissioner Thompson and seconded by Commissioner Wesley

“To receive item a) for information.”

Motion carried

Moved by Commissioner Thompson and seconded by Commissioner Wesley

“To receive item b) for information.”

Motion carried

5. New Business

None

6. Resolution Special Meeting and Adjournment

That Chatham-Kent Public Utilities Commission adjourn, its next Regular Meeting to be held on **Thursday, August 16th, 2018** in the PUC Boardroom and that the PUC Commission authorize itself to meet in closed session on that day to discuss any matters permitted by the Municipal Act.

Moved by Commissioner Fluker and seconded by Commissioner Wesley

“That the Special Meeting be adjourned at 4:00 pm”

Motion carried