

CHATHAM-KENT MUSEUM ADVISORY COMMITTEE MEETING

Thursday, May 24, 2018

7:00PM

Studio One, Chatham Cultural Centre

Present	Regrets	Staff	Guests
<ul style="list-style-type: none"> • Mindy Bows • Eileen Crouch • Jerry Hind • Dr. Glenn Mizener • James Purdy • Bill Scott • Frank Vink • Christine Stover 	<ul style="list-style-type: none"> • Councilor Doug Sulman 	<ul style="list-style-type: none"> • Stephanie Saunders • Ann Robinson • April Rietdyk • Lisa Powers • Kimberley Broadbent • Lydia Burggraaf 	<ul style="list-style-type: none"> • Clair Culliford

- 1) **Call to Order:** The meeting was called to order at 6:57PM
- 2) **Disclosures of Pecuniary Interest (Direct or Indirect) and the General Nature Thereof:** Chair opened the floor for members to disclose pecuniary interests; none identified.
- 3) **Review of the Minutes of the February 22, 2018 Chatham-Kent Museum Advisory Committee Meeting:** **MOTION #1:** Moved Jerry Hind, seconded by Eileen Crouch *that the minutes of the February 22, 2018 Chatham-Kent Museum Advisory Committee meeting be accepted.* **MOTION CARRIED.**
- 4) **Business Arising from the Minutes of the February 22, 2018 Chatham-Kent Museum Advisory Committee meeting:**
 - a) Strategic Plan: Stephanie presented the draft Chatham-Kent Museum, Strategic Plan, 2019-2024. Members provided feedback on plan items as well as identified other topics they felt relevant to the plan.
 - b) Staff updates regarding museum entrance sign: Ann explained that museum entrance signs would be included in a comprehensive signage plan for the whole building that is already in development. Members provided recommendations for signage as well as identified other opportunities they felt relevant to increasing the museum's visual presence in the community.
- 5) **New Business:**
 - a) Items Recommended for deaccessioning: None
 - b) Information reports
 - i) Curator's Report: Staff reviewed the report and addressed questions from the committee.

- ii) Summer camp revenues: Staff presented the report and addressed questions from the committee.
- 6) Non-agenda items:**
- a) Update on staff recruitment: Stephanie identified recently filled vacancies.
 - b) Milner Heritage House delayed opening: Stephanie explained that Milner Heritage House's regular seasonal open was delayed for building maintenance. The maintenance had already begun and staff expected the house to be open for regular hours the following week. Staff addressed questions from the committee related to Milner Heritage House.
- 7) Date & Time of Next Meeting:** September 27, 2018, 7PM, Studio One
- 8) Adjournment:** The meeting was adjourned at 8:18PM.