



Building Development Services
 315 King Street West, P.O. Box 640 Chatham, Ontario N7M5K8
 Tel: (519) 360-1998 Fax: (519) 436-3215

Date/ Time Received

Complaint Form

For information or assistance completing this request form, please contact the Building Development Services at (519) 360-1998. You can mail your completed application to the above address or fax it to (519) 436-3215. Requests may also be submitted at any Municipal Service Centre.

A. Complainant Information			
First name	Last name	Preferred form of Contact	
		Email	Phone
Address	City/ Town	Box #	Postal Code
Telephone Number		Email Address	
B. Location of Complaint			
Address		City/ Town	
C. Description of Complaint			
D. Signature			
Date		Signature of Complainant	
<p>Note: All complaints must be signed. The Municipality will not release the name of the complainant but if charges are laid for violation of Municipal By-laws, it may be necessary to involve the Complainant as a Witness to the action.</p> <p style="text-align: center;">PERSONAL INFORMATION CONTAINED ON THIS FORM IS COLLECTED UNDER THE <i>FREEDOM OF INFORMATION AND PROTECTION OF PRIVACY ACT</i> AND WILL BE USE ONLY FOR THE PURPOSE OF RESPONDING TO YOUR REQUEST.</p>			
Office Use Only		City View #	
Action:	Date:		
	Reassigned to:		
Inspector Comments:			