

New Beginnings Non-Profit Housing

Policy Name:	Pursuit of Income Policy
Contact Officer:	Marwick Property Management, 519-351-6881
Date Approved by Board of Directors:	December 2 nd , 2003
Date Approved by General Membership	N/A
Date Certified:	N/A

Goals:

The pursuit of income policy applies to all RGI New Beginnings Non Profit Housing tenants. It is designed to:

1. Ensure both the non-profit and tenants comply with provincial laws and regulations.

If the property manager feels that a member of a household may be eligible to receive one of the following types of income:

1. Financial assistance under the Ontario Works Act, 1997;
2. Support under the Divorce Act (Canada), the Family Law Act or the Reciprocal enforcement of Support Orders Act;
3. Benefits under the Employment Insurance Act (Canada);
4. Any pension or other benefit that an individual who is 65 years of age or older is or may be entitled to receive from the Government of Ontario or the Government of Canada, other than a pension or other benefit that is available to an individual before the month in which the individual attains 65 years of age;
5. Support or maintenance resulting from an undertaking given with respect to the member under the Immigration Act (Canada).

And the household is not receiving such income, then the property manager will give the household a written notice:

1. Stating that the tenants may be eligible to receive income of the type specified in the notice;
2. Requesting the tenant apply for that income and make reasonable efforts to do whatever is required for the purpose of obtaining a decision on the application and receiving that income; and
3. Giving the household 60 days during which to inform the property manager of the results of the application.