

Chatham-Kent Social Housing

Policy Name:	Opportunity to Comment
Contact Officer:	Chatham-Kent Social Housing, 519-351-8573
Date Effective	November 1 st , 2002
Date Certified:	November 1 st , 2002

Reference:

Social Housing Reform Act 2000, 298/01, Sect. 55

Policy:

Before the Social Housing Division makes a decision that has an adverse effect on a household, it must give members of the household an opportunity to comment on any information that may form a significant basis for the decision. If the information was provided by the member within 30 days before a decision that is adverse to a household is made, the household does not receive an opportunity to comment (O. Reg. 298/01 s. 55.)

Procedure:

Written notice(s) of an opportunity to comment are required for the following provisions:

1. Eligibility for rent geared-to-income assistance
2. Type of accommodation
3. Category
4. Amount of geared-to-income rent
5. Deferral of geared-to-income rent
6. Eligibility for special needs housing

The notice of opportunity to comment must contain:

1. A summary of the information;
2. A description of the proposed decision;
3. A statement that any member of the household may comment on the Information; and
4. A date, determined as 30 days after receipt of the notice (i.e. the last date comments may be received unless the members of the household waive their right to comment earlier).

If the decision is with respect to eligibility for Special Priority Category the notice of the opportunity to comment will be given only to the individual or individuals providing the comments.

Comments must be received within the date indicated in the notice or, if all members of the household submit written waivers of their right to make comments or additional comments, before the day the last of the waivers is received.