

## Chatham-Kent Social Housing

<b>Policy Name:</b>	Long Term Guest Policy
<b>Contact Officer:</b>	Chatham-Kent Social Housing, 519-351-8573
<b>Date Effective</b>	November 1 <sup>st</sup> , 2002
<b>Date Certified:</b>	November 1 <sup>st</sup> , 2002

### **Reference:**

*Social Housing Reform Act 2000, 339-01, Part V, Sect 21 (2-3)*

### **Background:**

A household is required to enter into a lease agreement which restrict occupancy to those members authorized to reside in the rental unit.

Subsequently, the household is required to advise Social Housing Division of any person who cease to occupy the unit or commence to occupy the unit after the lease agreement has been executed. Prior to commencing to occupancy, perspective household members will be required to apply to the Chatham-Kent Central Housing Registry for eligibility assessment.

### **Long Term Guests:**

Long term guests are defined a houseguests who are visiting longer than a "short period of time". As a general rule, guests who are visiting for more than three consecutive days may be considered "long term guests".

### **Procedure:**

Residents must inform the on-site security tenant (if applicable), or the supervisor if they wish to have a long term guest stay in their rental unit. It is considered reasonable to request periodic visits not to exceed two weeks. Requests must be in writing, stating the nature of the visit (e.g. out of time relatives, support during illness, etc.), and the anticipated length of the visit.

In some circumstances, approval may be given to extend the two week time period for a visits (e.g. guests traveling from great distances may visit infrequently, for longer periods).

Once approved, the resident will be required to confirm the guests' arrival and departure dates.

Residents who allow unauthorized long term guests may cease to be eligible for rent geared-to-income assistance and/or may be subject to commencement of eviction procedures.