

**Chatham-Kent Community Strategic Planning Committee (CSPC) Meeting
February 26, 2009 Minutes**

Present:	<p>CSPC Members: Brian Case, Leon Leclair, Marlee Robinson, Jim Lemak, Monica Bacic, Patricia Arango, Ken Tremblay, Gus Ternoey, Anne Gilbert</p> <p>Staff Support: Deborah Furlan, Judy Smith, Christine Dudley, Brian Worrall, Maria Kernohan</p>	<p>Date: Thursday, Feb. 26, 09</p> <p>Location: Room 212 2nd Floor, Civic Centre, 7p.m.</p> <p>Next Meeting: Thursday, Apr. 2, 09</p>
Regrets:	Ron Dekker, Bob Rankin, Mary Lou McLeod, Gerry Wolting, Larry Najjar, Brian King, Elinor Mifflin, Kim Cooper, Ron Anderson, Rob Browning, Jamie McGrail, Launa McMahon-Deline, Aileen Murray, Helen McLaren	
Cc:	Mayor and Council, Meredith Cadotte, Ralph Pugliese, Bonnie Rotschenk, Maria Kernohan, Donna Jubenville, Dawna Urquhart, Jennifer Newton, Tammy Minshull-Cadotte, Janice Lally, Stuart Wood, Nick Brownlee, Monica Bacic	
Chairperson:	Brian Case	
Secretary:	Maria Kernohan	
Agenda Item	Summary of Discussion	
A Welcome, Call to Order	<p>Notes from the Chair</p> <p>FYI - New CSPC Member has joined our team - Gus Ternoey</p> <p>On Monday, February 9, Council appointed Gus Ternoey to the Community Strategic Planning Committee. Gus is currently working for RS Advanced Structures Inc. in the Tilbury Industrial Park. Gus is the fourth generation of his family to live and farm in the Tilbury area. A graduate of the University of Windsor with a Bachelors of Applied Science in mechanical engineering and a licensed professional Engineer. He has worked for consulting engineering firms, automotive parts plants, machine builders, and infrastructure manufacturing all within Chatham-Kent. Married to his wife Alina for 6 years. Hobbies include league bowling in Tilbury, astronomy, hunting and archery and an active member of the Masonic Lodge in Tilbury. He hopes to see Chatham-Kent enlarge on the feeling of community where the term neighbour means more than just someone who lives nearby, where pride in your home and country are seen by personal actions and responsibility. Gus is looking forward to being a part of the process to advance Chatham-Kent to a brilliant future.</p> <p>New Staff Member Judy Smith Covering Deb's Maternity Leave</p> <p>Judy has lived in Chatham-Kent in the Ridgetown area her whole life and has worked in the municipal area for 18 years starting in Ridgetown. Judy has worked in the following areas: customer service rep, licensing, pay equity. Judy is married to her husband Darrell and has two children ages 15 and 2.</p>	

	<p>Letter of Resignation</p> <p>A letter of resignation was received from Pat Weaver. Pat has taken on the commitment as Co-Chair of the YMCA fundraising campaign to raise \$7M. The Chair will send a letter thanking him for his time and participation on the Committee.</p> <p>Membership – Position will be advertised. Important to have someone from East Kent with a business background. Deb will handle recruitment efforts via email, and other normal procedures.</p>	<p>Brian</p> <p>Deb</p>
<p>B Review & Approve Minutes</p>	<p>Moved by Monica Bacic Seconded by Patricia Arango</p> <p>Motion: That the minutes of January 29, 2009 be approved. Motion carried</p>	
<p>C.1 Items for Decision</p>	<p>Project Charter – CK Public Speakers Forum</p> <p>Review of draft project charter – Development & Design of a CK Public Speakers Forum</p> <p>Proposing 4 levels of speaker forum (1) elevator pitch, (2) living library chats (3) sponsored lectures with VIP citizens and (4) World Town Planning Day conference. Have concept but need to determine how to get started.</p> <p>Deb explained the Charter process noting that Council has approved World Town Planning Day and the speakers' forum.</p> <p>Minor amendments to the Charter were suggested:</p> <ul style="list-style-type: none"> • Slide 3 – add importance and value of strategic thinking • Slide 5 – add existing CK communities and projects as well as various agencies and service clubs • May need one budget slide for each stream of activity <p>Looking for members to work on the Steering Committee, World Town Planning Day or the project team.</p> <p>Project Team Members to date are: Marlee, Jamie, Monica and assisted by staff resource support Judy Smith.</p> <p>Participation would be within the mandate of the Committee Terms of Reference and the Annual Report. Please contact Deb or Judy by March 11, 2009. Deb will send out a separate email outlining the specific involvement and inventory of skills required.</p>	<p>Marlee, Monica, Jamie</p> <p>ALL</p> <p>Deb</p>
<p>C.2 Items for Decision</p>	<p>Establish a World Town Planning Day Committee, November, 2009</p> <p>A more scaled down version, something similar to David Foot. Also suggested was a business after hours-type of event from 4 to 8 p.m. Possible speakers are: David Foot, Richard Florida, and Malcolm Gladwell. Will need to confirm a speaker soon. Members will need to take a more active role because staff support will be reduced. Staff is also working on a spring strategic event.</p>	<p>Brian</p>

	Volunteers for the Steering Committee to date were Ken Tremblay, Gus Ternoey and Brian Case.	Brian, Ken, Gus
D.1 Items for Discussion	<p>Suggestion for a speaker for the April 2 meeting's Education Session</p> <p>Looking for suggestions for someone to attend and speak on their project for the Committee to learn more. Will review ideas with the Chair and Vice-Chair prior to being added to the agenda. They could have 20 minutes at the beginning of a Committee meeting. Please advise Deb or Judy. Some ideas from the meeting included:</p> <ul style="list-style-type: none"> • Trails master plan comes out end of march • CAT - should have coordinator give a presentation of where they are now - about June or so • Community library needs and long term goals as an outcome of the library master plan • Promised Land project. Devin Andrews. • Women's Centre 	Deb / Judy
E. 1 Items for Information	<p>Update on improvements being made to the corporate strategic planning processes</p> <p>A Corporate Strategic Plan Spring Retreat will be held on May 5 and 6, 2009 to share the health of the strategic directions and goals and to work towards one CK strategic plan. Will show the resources to accomplish goals and review changes in environment that impact goals. Brian and Ken will represent this Committee with the Mayor, CAO and Linda Tarrant to ensure activities are complimentary to one another. This will be an opportunity for Council to lead strategic planning/thinking and reconcile processes.</p>	
E. 2 Items for Information	<p>Staff Notes</p> <ul style="list-style-type: none"> • Budget 2009 – Review of Deb's budget, some of which is used toward committee expenses. Discussion regarding mileage paid to committee members. Ken advised that the hospital has given receipts in lieu of paying mileage. Deb will look into. • Additional Business Award Ceremonies – <ul style="list-style-type: none"> - Business of Excellence Award on March 26th – Brian and Marlee are attending but there is room 1 or 2 more. - Tilbury, Blenheim and Wallaceburg Chambers – no dates yet • Colour Copies of CSPC 2008 Annual Reports and Bookmarks – to be presented to Council on March 23rd. Please do not circulate until after that date. Deb will send an email reminder. • Jamie and Marlee will be representing CSPC at the Andrew Coyne (National Editor of MacLean's magazine) event at the London Convention Centre Tuesday, April 2/09 – will report back to the Committee at the following meeting. 	<p>Deb</p> <p>Deb</p> <p>Jamie / Marlee</p>
E. 3 Items for Information	<p>Youth Representation on Committee</p> <p>Lisa McAlister, Chair, Youth Engagement Strategy (YES) Group is interested but has a conflict with her family schedule. She will however, speak with the board. Deb will forward copies of the minutes in order to illustrate what the Committee is about. Deb will follow-up.</p>	Deb.

<p style="text-align: center;">F New Business/Non Agenda Business</p>	<p>Member Items</p> <ul style="list-style-type: none">• Create CK event Feb. 18 – outcome and next steps – is the action that will follow from the cultural strategic plan. A very inspirational session where Steven Thorne from BC spoke on how his action plan basically turned the town around. He won the award for the town with the best culture. Actions were financed by the businessmen who came on board. Steven Thorne was able to mobilize people - instead of “good for the culture”; it was “good for the economy”. The “CATS” Cultural Action Teams were formed as part of Create CK. Brian advised that Mr. Thorne drove 4000 km around CK last summer, looking to see what CK had to offer and determined that that while we have a lot to offer, we have a lot of work to develop our tourism product so it can be marketed outside CK.• Community Immigrant Retention in Rural Ontario (CIRRO) – a focus on attracting and retaining immigrants in Rural Ontario communities – Jan 29 – Cultural Coalition of CK is leading the project. Anyone coming to Canada with refugee status without English needs all types of support, education, housing, food, etc. The CIRRO project is designed to enhance the capacity of rural communities to attract, integrate, and retain newcomers to Ontario as a means of sustaining the community’s economic growth. Advised of mentoring program in Nova Scotia where doctors & nurses from abroad start work immediately by liaising with doctors for 5 years. Deb advised that CK was also working with the Cultural Coalition of Chatham-Kent on a community job board available on the CK portal.• REMINDER that the Chatham-Kent Community Foundation is hosting an environmental workshop at the Retro Suites Hotel in Chatham on Saturday, Feb. 28, 2009 from 10:30 to 2:30 p.m. You have been invited because of your interest in the environment wellbeing of Chatham-Kent - Hugh Logan organizing and Tom McCarthy assisting. Will give out grants to a variety of groups that do green things and have a policy and guidelines. Please let Deb know if you plan to attend and she will advise Hugh Logan. <p>If any member has attended an event relative to this Committee and wishes to share that information, please contact Deb.</p> <p>Upcoming Community Events – FYI</p> <ul style="list-style-type: none">• LHIN CEO Gary Switzer and CKHA CEO Ken Tremblay will be making a presentation to Council on Monday, March 2, 2009 at 6 p.m.• Economic Development Workshop to be held on Saturday, March 7, 2009 at the University of Guelph – Ridgetown, Rudy H. Brown Conference Centre. Citizens are welcome to attend, although delegations are not being received. The Mayor and other guest speakers will speak from 8:30 a.m. to 12:30 p.m. re economic development and from 1 to 4 p.m. there will be a review of the federal/provincial economic programs.	<p style="text-align: center;">Deb</p>
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	<ul style="list-style-type: none"> • Promised Land Project, 2nd Annual General Symposium to be held March 13-15, 2009. To ensure adequate space, please send your RSVP to Devin Andrews, Community Coordinator 519.352.7354 x 4601 or dandrewsplp@gmail.com. Regarding funding for community projects dealing with black history. • Celebration of National Women's Day breakfast buffet to be held Friday, March 6, 2009 from 7:00 to 9:30 a.m. Cost is \$10. Will speak on women's issues and celebrations. • A new media outlet - The Chatham-Kent Daily Post @ http://ckdp.ca/ • The Foundation of Chatham-Kent Integrated Services is undertaking a public awareness campaign in April to raise bursaries for their high school age clients pursuing post secondary education. <p>If you have a community event that is within the Committee's mandate and wish to have it included in the minutes, please email event details to Deb.</p>	ALL
G Establish Action Items & Assignments	See notes throughout the minutes	
H Upcoming Meetings & Community Events	<p>2009 CSPC Committee Meetings 6:30 pm – 8:30 pm, Room 212 – 2nd Floor Civic Centre</p> <ol style="list-style-type: none"> 1. Thursday, April, 2, 2009 2. Thursday, April, 23, 2009 3. Thursday, May, 28, 2009 4. Thursday, June, 25, 2009 5. Thursday, July, 23, 2009 6. Thursday, August, 27, 2009 7. Thursday, September, 24, 2009 8. Thursday, October, 22, 2009 9. Thursday, November, 26, 2009 	
I Adjournment	<p>Motion to Adjourn Moved by Gus Ternoey Seconded by Jim Lemak</p> <p>The meeting adjourned at 8:45 p.m.</p>	