



CAREER PROFILE APPLICATION FORM

Municipality of Chatham-Kent

Team Leaders (Camps) Summer Student Position Job # RP 10-5

(Closing at noon on Friday, February 26, 2010)

Please attach this application form to the front of your resume. (Please do not include a cover letter).

PLEASE PRINT:

Name:	(last name)			(first name or name known by)	
	Address:				
	911 Street Address				
	Apartment/Unit #	PO Box	Rural Route		
	City/Town			Postal Code	
Telephone:	Home		Cell		
	Work				
Email address:					

Instructions for completing this Career Profile and preparing your resume:

- Save this Career Profile in a MS Word or Adobe format only; if you do not have the MS Word software program, please use the Adobe version
- Please do not include additional information in the Career Profile unless the profile asks for more details
- Please answer 'yes' or 'no' to each question; please do not select both yes and no, or leave both blank
- Your resume should be based on your skills, experience and qualifications compared to those listed in the job ad for this position
- You should include detailed information in your resume for the questions where you answered 'yes'
- Include your current and past employer's names, and under each employer include job titles, dates you were in each position, and a summary of your experience for each position
- When a question asks for the number of years of experience, please only include a number; please do not include +, >, or < signs, or enter an approximate number of years
- Please do not include copies of transcripts, licenses, certificates, etc.

Student eligibility:

For positions that are subject to receiving student subsidy funding; the funding requires summer students to be attending a secondary or post-secondary institution full-time in the spring 2010 semester, and returning to a secondary or post-secondary institution full-time in the fall 2010 semester.

For positions not receiving student subsidy funding, to be eligible students must have attended a secondary or post-secondary institution full-time in the spring of 2010, and/or attending a secondary or post-secondary institution full-time in the fall of 2010.

Did you attend a secondary or post-secondary institution full-time in the spring 2010 semester? Yes No

Will you be attending a secondary or post-secondary institution full-time in the fall 2010 semester? Yes No

Position(s) applying to:

There may be positions available at the following camps.

Please enter **A** beside your first choice camp(s) and **B** for your second choice camp(s)

___ Blenheim	___ Bothwell	___ Chatham	___ Dresden	___ Merlin
___ Ridgetown	___ Thamesville	___ Wallaceburg	___ Wheatley	

Related experience: (If you answer yes, please include the number of years of experience)	Years of Exp.	
Do you possess experience working in a children's day camp? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do you possess experience planning, coordinating and implementing children's programs? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do you possess experience supervising students? Yes <input type="checkbox"/> No <input type="checkbox"/>		
Do you possess experience implementing the philosophies of HIGH FIVE? Yes <input type="checkbox"/> No <input type="checkbox"/>		

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Do you possess experience coordinating the following duties:	Years of Exp.
Completing attendance forms? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Administering parent/guardian permission forms? Yes <input type="checkbox"/> No <input type="checkbox"/>	
Preparing newsletters on camp activities, etc.? Yes <input type="checkbox"/> No <input type="checkbox"/>	
File management of children's medical and other important information, etc. Yes <input type="checkbox"/> No <input type="checkbox"/>	

Certificates required:

Do you possess the following certifications:	Date of issue:
Standard First Aid/CPR? Yes <input type="checkbox"/> No <input type="checkbox"/>	
High Five Principles of Health Child Development? Yes <input type="checkbox"/> No <input type="checkbox"/>	

Because of the environment this position will be working in, the successful candidate will be required to furnish an original Police Information Search (criminal reference check) prior to commencement of employment.

Because this position may be required to travel, a valid Province of Ontario driver's license with a reliable motor vehicle is required.

Are you legally entitled to work in Canada? Yes No

I certify that the information contained in this application is true and complete, to my knowledge. I understand that a false statement may disqualify me from my employment or cause my dismissal. Yes No

Completed by: (print name)	
Date completed:	

Applicant information is collected under the authority of the Municipal Freedom of Information and Privacy legislation and will be used strictly for the purpose of candidate selection. The Municipality of Chatham-Kent is an equal opportunity employer. We thank all candidates in advance; however, only those candidates selected for an interview will be contacted.